



CB Rugby Safe Lead - Joy Pentney



Implementation of RugbySafe at club level

Appoint a Club RugbySafe lead and assign the role on GMS.

This person will be the main point of contact for both the RFU and CB to ensure all information is passed swiftly to all clubs.



Does your club undertake an annual First Aid Needs Assessment to determine what level of first aid cover is required by your teams in accordance with Regulation 9.3?

Useful template assessment form is available via the RFU Insurance Centre Dashboard

Welcome to the online Risk Assessment Tool

As an RFU affiliated club, it is important that you keep the whole of the club as safe as possible and this applies as much off the pitch as well as on it.

Your club will be visited by hundreds, if not thousands, of people each year and you have a duty to ensure that your premises, including your clubhouse, car park and grounds, are safe not going to cause them to be injured.

To help clubs to assess the risks within your premises we have worked with the RFU and your insurers to create this online risk assessment tool.

Here you will find a number of simple, easy to manage, risk assessments, each designed to help you through the process with guidance on what risks you need to consider and how you can best manage them.

As you work through each appropriate assessment your progress will be recorded and, once completed, the system will save a copy of your assessment for future reference. If you identify steps that you need to take in future, these will be saved in an action plan.

Completing the risk assessments will help you to keep your premises safe and by saving your efforts, the system automatically creates the audit trail you need to prove the work you are doing to manage your risks.

To log-in, please [CLICK HERE](#). You will be able to click on your club's name if you start to type it in the box.

If you have any queries regarding the system at all or whilst you're working through your risk assessments, please [contact Howden](#).

Printable risk assessments

If you would like to print a hard copy of the questions within any of the online risk assessments, you can download them here:

- [Bar facilities >](#)
- [Changing rooms and showers >](#)
- [Clubhouse >](#)
- [Grounds maintenance >](#)
- [Serum machines >](#)
- [First Aid >](#)

Health and Safety

Please find below links to various RFU Health & Safety guidance documents.

[RISK MANAGEMENT GUIDE
PLANNING CONSTRUCTION
WORKS](#)

[RISK MANAGEMENT GUIDE
VENUE HIRE](#)

[RISK MANAGEMENT GUIDE
RUNNING AN EVENT](#)

[RISK MANAGEMENT GUIDE
FLOOD RISKS](#)

[FIRST AID
RISK ASSESSMENT](#)

Text links:

[Risk Management Guide to Planning Construction Works >](#)

[Risk Management Guide to Running An Event >](#)

[Risk Management Guide to Venue Hire >](#)

[Managing Flood Risks >](#)

[Printable Risk Assessment - First Aid >](#)

If you have any specific queries about Health and Safety guidance, please [contact us](#).



Considerations:-
Emergency Action Plan
Level of provision required
Number of qualified first aiders
First aid equipment
Recording keeping process
Previous incidents

Remember your club should also be undertaking risk assessments of club facilities and activities which take place at your club



Accident Reporting



Accident/Incident Report Form

About the Person who had the Accident	
Full name:	
Address:	
Postcode:	Age (if under 16):
Activity being undertaken at time of accident:	

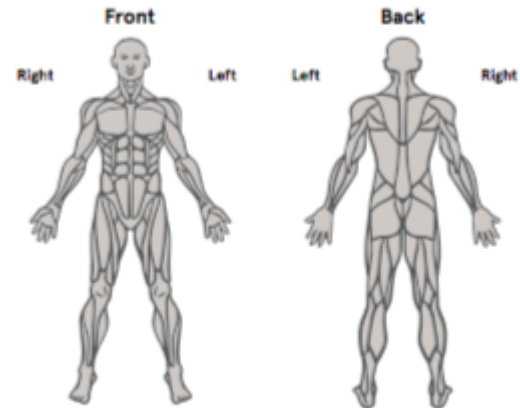
About the Person Reporting the Accident	
Full name:	
Address:	
Postcode:	Age (if under 16):
Role:	
Signed:	Dated:

About the Accident - When and Where:	
Date it took place:	Time:
Where it took place (room or location):	

About the Accident - What Happened?	
How did the accident happen? What was the cause?	



If there were any injuries, what were they? (Use diagram to indicate location and potential type injury)



Additional Information		
Action Taken		
Attribution	Taken to hospital	Advised to seek further medical attention
Player/Parent signature:	Date:	



Reportable Injury Events



RFU REPORTABLE INJURY EVENT REPORT



Please use this form to report any injuries that occur whilst playing rugby or taking part in organised rugby squad training sessions that fit any of the following definitions:

1. An individual who sustains an injury which results in their being admitted to a hospital. This does not include those taken to an Accident or Emergency Department and allowed home from there.
2. Deaths occurring during or within 6 hours of the game finishing.

Date of Report:

Date of Injury:

Player' Name:

DOB or Age:

Club/School etc:

Team:

Nature of suspected injury:

Category:

1. An injury which results in admission to a hospital.

2. A death which occurred during or within 6 hours of a game finishing.

Reportable Injury Events
need to be reported to the
RFU

A copy of the reporting form
is available via this link:

<http://www.englandrugby.com/rugbysafe/injury-reporting>





Only 10 clubs within the CB completed the online audit

Club audit link: <https://goo.gl/forms/2xk0XzVtiwxqUBtg2>

[Aim of this survey is to enable the CB to provide advice, guidance and to discuss First Aid Training requirements with the RDOs](#)

Please if your club has not already undertaken the survey arrange for a suitable person to complete it at the earliest opportunity. As a CB we can not provide clubs with the required support if club needs have not been identified to us.

Useful CB Contacts



CB Rugby Safe Lead - Joy Pentney
(joypentney@outlook.com)

CB Head of Sports Medicine - Hollie Bailey (
hollie.bailey2015@hotmail.com)

CB Safeguarding Manager - Dave Harris
(daveharrisrugby@hotmail.co.uk)

CB Youth Registration & Safeguarding Compliance Focal Point
Dave Wookey (rugbyadmin@djawltd.com)

RFU Contacts and info links



Health & Safety -

<http://www.englandrugby.com/governance/legal-and-admin/health-and-safety/>

Risk Assessments -

<http://www.englandrugby.com/governance/legal-and-admin/risk-assessments/>

RFU First Aid Guidelines & Player Welfare -

www.englandrugby.com/rugbysafe

General contact details are

<http://www.englandrugbyinsurance.co.uk/contact-us>

Insurance details and Risk Assessment tool at

www.englandrugbyinsurance.co.uk



To access the Risk Assessment system directly go to

