

## FOR ACTION

RFU First Aid and Regulation 9 Audit

For action: Clubs and Constituent Bodies

Everybody involved in rugby union appreciates the need to make the game as safe as possible for all players. To assist us in this process we are asking CBs and clubs to contribute to an audit and review of the guidelines that accompany Regulation 9 (Player Safety).

We are aware of some of the challenges that are faced in providing appropriate first aid cover. Please be assured that the purpose of this audit is to inform our approach to providing first aid and immediate care guidance and the support required by CBs and clubs to be able to do this in the future.

We request that the most appropriate individual from the CBs and Clubs (e.g. RugbySafe Lead or First Aid/Medical Officer) use the following links to complete the short survey:

[Constituent Body](#)

[Clubs](#)

## FOR INFORMATION

### Get Involved in O2 Touch

**For information:** Clubs

We're recruiting for new centres and ambassadors to get involved with O2 Touch – one of the fastest growing games in the UK. Thousands of people across the country are discovering O2 Touch and having a huge amount of fun in the process.

We're looking for clubs to become new O2 Touch centres, and girls / boys within clubs to join our ambassador team, to help bring people together to get fit and introduce O2 Touch to your community. Centres and volunteers receive a comprehensive support package to help them grow player numbers.

If you'd like to be part of a UK-wide campaign that's focused on fun and fitness, get in touch with Carolyn at [CarolynFlowers@RFU.com](mailto:CarolynFlowers@RFU.com). For more on O2 Touch, watch [here](#)

### Independent Council Nominations Committee Member

**For Information:** Council Members

Click [here](#) for an advert that is now live for the role of independent member of the Council Nominations Committee. If you are aware of anyone that meets the person specification, and has the requisite skills and attributes, please do forward this onto them for their consideration.

Any queries please contact Simon Collyer-Bristow, Chairman Council Nominations Committee.

## Accidental Injury Loss of Income Cover

For information: Club Chairman, Honorary Secretaries and Treasurers and CB's

RFU and Howden have arranged a personal accident cover that can pay up to £300 per week to players in nominated teams if they injured whilst playing or training and unable to work. Cover runs until July 2018 and because the season has started the cost per team is now reduced to £868.

Full details are available on the England Rugby Insurance website [here](#).

## Guidance for Fireworks and Bonfire Parties

**For Information:** Club and CB

If your club is hosting a fireworks or bonfire party, the insurance protection is provided as part of your RFU registration provided you are complying with the insurers' guidelines.

The guidelines are on the England Rugby Insurance website [here](#).

If you're expecting more than 1,000 spectators, you need to refer to Howden, so insurers can confirm cover.

## Evicting Trespassers

**For Information:** Club and CB contacts

There have been a series of incidents over recent months where groups have gained access to rugby club grounds and remained there without permission.

The Legal Expenses cover arranged as part of the club's insurance can help should you need to deal with the cost of eviction and they will appoint solicitors to make court applications on your behalf. Details of how they can help and who to contact can be found [here](#).

## Optimising VAT recovery on phased developments

**For Information:** Clubs

It is common for clubs to undertake major refurbishment works on clubhouse and changing room buildings in distinct phases. However, unless certain steps are put in place before the work commences, this can be problematical for VAT recovery purposes as HMRC may seek to assess each phase on its own merits.

Nevertheless, where it is possible to view all phases together as one project then it should be possible to recover one composite partial recovery rate to all invoices incurred on the works.

In order to achieve this position it is recommended that clubs: seek one planning permission for all phases together; appoint on contractor for all of the phases from the outset; and ensure where ever possible that there is no significant lapse between each phase being undertaken.

This is a matter that has been before the VAT tribunal on several occasions and certainly one where we would strongly recommend professional advice is sought as early as possible.

The RFU has engaged the services of a leading VAT advisor to sports clubs and not for profit organisations, to provide a free VAT helpline/email enquiry service to member clubs. The service enables clubs to receive up to 30 minutes free advice per enquiry.

Email: [russellmoore@sportsvat.co.uk](mailto:russellmoore@sportsvat.co.uk) / **07710 329317**

## **CB Leaders Conference Feedback**

**For Information:** Chairmen, Honorary Secretaries and Treasurers

**Cc:** Council Members

Click [here](#) for the headline feedback that we have collated from your work in syndicates and the CB Leaders conference feedback forms you kindly completed for us. Suffice to say that the conference was well received, and you found it worthwhile attending.

The feedback will be discussed at the meeting of the Club & CB Development Sub Committee on the 9th November. In the meantime, you will receive a further communication from Simon Winman regarding the pilot of a performance review process. While a number of CBs were happy to be involved, there were a couple that wanted further information before committing; Simon will be in touch to provide this information.

Please do forward the email to other members of your Board / Executive who were unable to attend. Replacement delegates will be sent this under separate cover.