



## **DORSET & WILTS. RUGBY FOOTBALL UNION LTD**

### **FIRST CALLING NOTICE**

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Dorset & Wilts. RFU Ltd will be held by Salisbury RFC Castle Rd Salisbury SP1 3SA at 7:30 p.m. on Wednesday, 19<sup>th</sup> July 2023.

### **PROPOSED AGENDA**

1. To note attendance and any apologies
2. To consider and approve (with or without amendments) the minutes of the previous AGM
3. To receive and approve reports from the General Secretary and on behalf of the D&W Committee about the affairs of the Constituent Body since the previous AGM
4. To receive the Treasurer's Report and approve a financial statement for the preceding financial year.
5. To elect the other Officers for the coming year, including:
  - President.
  - Immediate Past President.
  - General Secretary.
  - Treasurer.

*Voting to be carried out by electronic means prior to the AGM.  
The results of this vote will be declared during the AGM.*

6. To elect Members of the Committee for the ensuing year, being:

Five Area Representatives from the two counties

- Huddles

Non-Area Representatives

- Woman & Girls Portfolio Manager.
- Age Grade Portfolio Manager.
- Chair of Governance.

*Voting to be carried out by electronic means prior to the AGM.  
The results of this vote will be declared during the AGM.*

To elect the Deputy President for the ensuing year, being

*Voting to be carried out by electronic means prior to the AGM.  
The results of this vote will be declared during the AGM.*

Plus, the following Members of the Committee will be Co-opted for the ensuing year at the next Full Committee meeting on Tuesday 1<sup>st</sup> August 2023, being – (Date to be Confirmed)

- Chair of the Referees Society.
- Chair of the Management Board.

Plus, to elect the following Sub-committee Chairs

- Governance
- The Chair of Club Support
- Representative Rugby
- Community Rugby

*Voting to be carried out by electronic means prior to the AGM.  
The results of this vote will be declared during the AGM.*

8. To admit any new Members and/or elect any new Vice-Presidents or Life Members.
9. To consider a resolution disapplying the provisions of Co-operative and Community Benefit Societies Act, 2014, relating to the obligation to appoint Auditors

*Voting to be carried out by electronic means prior to the AGM.  
The results of this vote will be declared during the AGM.*

10. To consider any other motion or business that has been submitted in writing to County Secretary by, duly proposed by one Member and seconded by another Member.
11. To hear any other relevant matter for the consideration of the Committee during the ensuing year (details of which must have been submitted in writing to County Secretary not less than 48 hours before the time for which the AGM has been convened) but on which no voting shall be allowed.
12. Announcement of annual and other awards.

Dated: Wednesday 16<sup>th</sup> March 2023

[Please see the Notes herewith]

**Gerald Burden General Secretary**

## **NOTES TO CALLING NOTICE AND PROPOSED AGENDA**

1. Following incorporation of Dorset & Wilts. RFU Ltd as a registered society under the Co-operative and Community Benefit Societies Act, 2014, the AGM has to be conducted in accordance with the Constitution, which means that

- (a) Nominations for the election of Officers and other Committee members (which must have the consent of the nominee) have to be sent in writing so as to reach County Secretary by 30 April;
- (b) Proposals for additions or alterations to the Constitution (which must be proposed by one Member<sup>1</sup> and seconded by another Member) have to be sent in writing so as to reach County Secretary by 30 April;
- (c) Under the Regulations duly passed since the 2007 AGM, details of any other relevant matter for the consideration of the Committee during the ensuing year must be submitted in writing to County Secretary beforehand and not less than 48 hours before the time for which the AGM has been convened.

2. The provisions of the Co-operative and Community Benefit Societies Act, 2014 would oblige us to appoint qualified auditors (which would represent an inordinate expense for us) each year; but the Act also allows for this requirement to be dispensed with in the following circumstances: -

- (a) Where the assets and turnover of the organisation are below certain levels<sup>2</sup>;
- (b) Where the Constitution so allows (which ours does) and;
- (c) Where the appropriate Resolution is passed at the AGM (provided that less than 20% of votes at the AGM are cast against the resolution and that less than 10% of the membership votes against the resolution.

*Please contact me if you should have any queries.*

**Gerald Burden – General Secretary**

**Please note this may be subject to change, due to the current situation relating to the Covid-19 (Coronavirus) outbreak.**

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<sup>1</sup> Being: a duly elected Officer or Committee member; the RFU Representative; each affiliated Club

<sup>2</sup> Currently set at: assets of less than £2.8m; and turnover of less than £5.6m for the year