



## DORSET & WILTS RUGBY FOOTBALL UNION LIMITED

A meeting of the Dorset & Wilts. RFU Council was held on Tuesday, 13<sup>th</sup> September 2022, from 7:30 p.m. via Zoom

### MINUTES – AGENDA

[working assumption: papers sent with or referred to in this agenda will be taken as having been read]

No	Item	Lead/Action
1.		

2. Attendance, Inc. apologies: co-options and any introductions MM/GB

Mike Moysey [MM]	Atte	Stuart Murrow [SM]	Atte	Gerald Burden [GB]	Atte
Alison Hunter [AH]	Apol	Jane Hart [JH]		Alistair Morrison [AM]	Atte
John Constable [JC]	Atte			Keturah Watts [KW]	Apol
Denis Nolan [DN]	Atte	Ed Taylor [ET]	Atte	David Wookey [DW]	Atte
Julie Fisher [JF]	Atte	Chris Burton [CB]	Apol	Sean Macey [SM]	Apol
		Nick Elbourne [NE]	Apol	Nicola McCombe [NMc]	Atte

### Red represents Non-voting members

Before the meeting started, the meeting held a minute's silence as a mark of respect following the announcement of the death of Queen Elizabeth II.

3. Minutes:

To note the of the Council meeting held on the 12<sup>th</sup> of August 2022

Copies available on the D&WRFU website, please [Click here](#)

Noted

4. Matter arising:

Restructuring of Governance members on the Council. No update available, to be actioned in the coming weeks. MM

Safeguarding Course dates outstanding.

JF reported that the following Play it Safe courses are booked.

Wimborne RFC           14<sup>th</sup> of September 2022  
Salisbury RFC           5<sup>th</sup> of October 2022  
Corsham RFC           16<sup>th</sup> & 19<sup>th</sup> October 2022

GB suggested that we hold a Play it Safe course in each of the huddle areas, the D&W to fund these courses out of the huddle budget. JF and the huddle leads to manage. JF

Central location – GB – MM – CB met with the North Dorset RFC; Quotation received details below.

NORTH DORSET RUGBY CLUB      SEPTEMBER 2022  
DORSET & WILTS RFU      FACILITIES USE until MAY 2025

SITE for TWO CONTAINERS	£40 x 52weeks	£2080	pa
MEETING ROOM HIRE	£40 x 3 dates	£ 120	pa
TRAINING PITCH, CHANGING ROOMS- SENIORS			
MEN, WOMEN, U20 SQUADS 6 VISITS EACH (April-May)			
	£120 x 6 x 3	£2160	pa
AGE GRADE SQUADS BOYS, GIRLS (Pre Xmas)			
	£120 x 8 x 2	£1920	pa
TRAINING LIGHTS	£40 x 8 x 2	£640	pa
MATCH DAY PITCH USE	£70 x 5 x 2	£700	pa
PLAYERS FOOD AFTER SESSION	TBA		
ANNUAL FEE		<b><u>£7620.00</u></b>	

\*All Bar and Catering Revenue to NDRFC

\*Car Parking FOC

\*Match Programmes Sales by D&W

\*NO DOGS AT ANY TIME ON CLUB PREMISES!

The feeling of the meeting that the cost was too high, and we should report back to North Dorset RFC to explore it there was a way of reducing the cost more in line with the budget available.      **MM-CB-GB**

Update on Body Cameras offer for the Referees.

DN reported that there were some concerns within the Referee Society about this offer. The view of the Referees that a mixture of audio recording equipment and the use of the Veo system may be better than body cameras. GB and DN to meet to develop the offer.

Safeguarding Lead recruitment. MM reported that CB and Donovan Lynaghan had agreed to extend JF period in office for an extra 12 months.

Safeguarding Conference – Detailed costings still outstanding.

Women's and Girls Lead – David Stirling appointed.

Meeting with the Representative Rugby Chair.

GB – MM – CB met with the Chair of Representative Rugby, outlined the proposed budget. Meeting with Under 17's Management to be arranged.

RFU/D&W Drop in dates.

RWB (Wednesday 21<sup>st</sup> September 2022) – Cancelled due to date clash with D&W AGM.

Pewsey Vale (Wednesday 28<sup>th</sup> September 2022)

Trowbridge (Wednesday 5<sup>th</sup> October 2022)

Game Conference on 16/17<sup>th</sup> September 2022 at Warwick Uni, who attending/topics. Any updates or actions to JC

## 5. Area Representatives Updates:

Under 18's Girls update  
Club Walking Rugby

**Area Reps**  
**Area Reps**

Next Huddle Date

South Wiltshire Monday 19<sup>th</sup> September 2022 – In person at Pewsey Vale RFC **(CANCELLED)**

New date Monday 26<sup>th</sup> September 2022

MM reported that he had a telephone conversation with AM, during this conversation AM expressed his wish to step away from the role of Area Representative. AM confirmed that he still wishes to continue in the role of League Secretary for South West Rugby.

## **6. Non-Area Representatives Updates:**

### **Women's & Girls**

**CB**

New Lead appointed (David Stirling)

### **Referees.**

**DN**

DN reported that the coming weekend (17<sup>th</sup> of September 2022) the Society had a shortage of Referees, and the neighbouring Societies currently was unable to help due to the same issue. DN asked if clubs are going to cancel their match, please could they inform Damian Dix ASAP.

NMc suggested that the Society should target people with a Level 2 qualification via GMS, this could increase the numbers of Referees available. NMc offered to support the Society in this task.

GB asked DN to update the content of the D&W website for referees

<https://dwrugby.co.uk/referees/>

### **Diversity and Inclusion**

**KW**

Nothing to report

### **Safeguarding**

**JF**

GB asked JF to update the content of the D&W website for safeguarding

<https://dwrugby.co.uk/safeguarding/>

### **County Membership**

### **Age Grade**

**NE**

### **RFU Council Representative**

Date:	09/09/2022
Reportee:	John Constable
Previous month's activity:	Attended several cluster meetings around D&W. Also being part of the Adult Competition Sub Committee attended a number of online meetings where discussions around the state of pitches and the impact on games was discussed and options agreed. This led to contacting D&W clubs to try to get a feel on the state of their pitches- only 16 clubs replied.

	<p>Clubs were then given guidance on how to start the season with options on asking for postponement if grounds not fit and/or team not prepared. Some clubs swapped venues and decided to start the leagues even without warm-up games so as not to fill in the limited number of free weekends. Any game postponed will have been moved to the next available date.</p> <p>We had a RFU Council online session where Core Values was discussed. This was more to get a feel as to whether the Core Values still are appropriate (with changing societal behaviour) and also to reflect an increase in certain types of discipline cases/ social media abuse etc.</p> <p>The views from attendees are being collated to provide an outline for moving forward, with the Core Values being one of the incoming RFU Presidents key focus areas.</p> <p>Personally, I think the values are still solid, but they might need a 'relaunch' as such and maybe some minor changes to make them more appropriate in today's world. If anyone has any strong views, then please e-mail me with thoughts and I will happily feed them back.</p>
Current Budget update:	n/a
Proposed Activity (including estimated cost)	<p>Continued attendance at meetings where possible.</p> <p>Starting to get out and about around clubs- visited North Dorset this Saturday (10<sup>th</sup>) with Ed Taylor- Ed asked all his clubs to give some dates for him to visit and this is the first one.</p> <p>Later in the month there is the Game Conference at Warwick University. At the moment this is still going ahead subject to whatever happens around the Queens funeral. Not sure if anyone else is attending from D&amp;W. The key focus for the weekend will be looking ahead and what will the game and our clubs look like in say 10 years' time. Where will the game be- both contact and non-contact and what will clubs look like. For example, will clubs needs to diversify more away from solely rugby.</p> <p>Again, if anyone has any thoughts, please e-mail me and I will put them forward on your behalf.</p> <p>There is an RFU Council meeting at the end of the month, at the moment we have not had any information but if there is anything I can share in advance I will circulate.</p> <p>Lastly, if anyone wants me to join them in visiting clubs then let me know and if there are any clubs who need a visit again let me know, along with any concerns.</p>
Other items for discussion (please attach paper with estimated discussion time allocation)	<p>Sorry to ask but could people please at least acknowledge e-mails so that we know they have been received, I think at times has my message been received because nothing is heard back, and I do not think I am the only one.</p>

## 7. Executive Committee Update:

### a) Accounts

Accounts available for the AGM

### b) Outstanding Invoices

See attached

### c) Discipline

Several D&W Panel members attend the RFU Discipline Conferences across Southern England.

Over the period from the 9<sup>th</sup> of September to the 10<sup>th</sup> of September, Six Red cards were issued. Four Adult male and two Under 18's.

### d) Club Support

Grant details circulated

### e) Community Rugby

League matches under floodlights.

JC/SM

Date:	11 <sup>th</sup> September 2022
Reportee:	Sean Macey
Previous month's activity:	<p><u>Dorset and Wilts Cup Competitions</u></p> <p>The Competitions Committee have discussed a suggested format for the D&amp;W County Cups which will have 3 levels of competition;</p> <ol style="list-style-type: none"><li>1. Teams at Regional 2 and Counties 1 – Potential for 16 teams including 2<sup>nd</sup> XV's who play at C1</li><li>2. Counties 2 level – possible 27 teams, 17 1<sup>st</sup> XV's and 10 2<sup>nd</sup> XV's</li><li>3. Counties 3 level – 18 possible teams, 4 1<sup>st</sup> XV's and 18 lower XV's</li></ol> <p>The exact numbers will only be determined once the number of 1<sup>st</sup> XV's wishing to enter the National Papa John Community Cup is known. The committee will seek preliminary indication of clubs preference, RFU or D&amp;W cups during November.</p> <p>The premise behind the format is to create at least 2 games for all entrants as it is suggested that a plate competition is created for teams who lose their first round game.</p> <p>In conjunction with the current adult male county cups it was agreed by the competitions committee that a ladies cup should also be introduced. This will be discussed further at the next competitions meeting.</p> <p><u>Dorset and Wilts Leagues</u></p> <p>The Counties 3 D&amp;W leagues commenced on the 3<sup>rd</sup> September along with leagues at Counties 1 and above. Pitch conditions due to the hot, dry summer caused a few postponements which all were made adhering to South West Rugby guidance.</p> <p><u>Tribute TOTM Award</u></p>

I have sought clarification from SW Rugby that this is still in operation for the season and proposed date that the requisite slabs of Tribute will be delivered to D&W. At the time of writing still awaiting a reply.

#### Other

Previously Age Grade Competition Management was overseen by the Competitions Committee. It was discussed and proposed that going forward this is revived. Mike Moysey is to contact Nick Elbourne to discuss and invite him (or delegate) to the next Competitions Meeting planned for October 19<sup>th</sup>.

#### Nominated League Contacts (NLC's)

All teams have now successfully updated their NLC for the coming season. It is felt by some of the League Secretaries that the importance of this role as the sole conduit between club/team and the league system is not fully understood. Below the role is detailed as per the South West Rugby website.

Could the huddle leaders please make this known at their next meeting. A full list of League Secretaries is available on SW Rugby, but for clarification the following applies to D&W clubs in the SW leagues;

REGIONAL 2 SOUTH CENTRAL - BERT BARBER

01736 796861/ 07856 742141 [r2sc@swrugby.co.uk](mailto:r2sc@swrugby.co.uk)

REGIONAL 2 SOUTH WEST - BRIAN FLANDERS

01747 841175 [r2sw@swrugby.co.uk](mailto:r2sw@swrugby.co.uk)

REGIONAL 2 SEVERN - BRIAN FLANDERS (see above).

[R2s@swrugby.co.uk](mailto:R2s@swrugby.co.uk)

COUNTIES 1 SOUTHERN SOUTH - SEAN MACEY

01249 712901 / 07711 019422 [c1ss@swrugby.co.uk](mailto:c1ss@swrugby.co.uk)

COUNTIES 1 SOUTHERN NORTH- DOUG BOSLEY

01235 833688/ 07775 508818 [c1sn@swrugby.co.uk](mailto:c1sn@swrugby.co.uk)

COUNTIES 2 D&W CENTRAL- RON JONES

01225 766647/ 07713 619535 [c2dwc@swrugby.co.uk](mailto:c2dwc@swrugby.co.uk)

COUNTIES 2 D&W NORTH- JOHN CONSTABLE

01929 551468/ 07970 500357 [c2dwn@swrugby.co.uk](mailto:c2dwn@swrugby.co.uk)

COUNTIES 2 D&W SOUTH- ALISTIAR MORRISON

07963 640890 [c2dws@swrugby.co.uk](mailto:c2dws@swrugby.co.uk)

COUNTIES 3 D&W CENTRAL- RON JONES

(SEE ENTRY ABOVE) [c3dwc@swrugby.co.uk](mailto:c3dwc@swrugby.co.uk)

COUNTIES 3 D&W NORTH- SEAN MACEY- (SEE ABOVE)

[c3dwn@swrugby.co.uk](mailto:c3dwn@swrugby.co.uk)

COUNTIES 3 D&W SOUTH- SEAN MACEY (SEE ABOVE)

[c3dws@swrugby.co.uk](mailto:c3dws@swrugby.co.uk)

### **Role of a Nominated League Contact**

The following information may help you in your role, if you were not already aware.

We send all communications from this office to each club's NLC – with the exception of registration printouts following new registrations – these are sent to whatever address is put on the SAE.

**What we send** Fine letters – sadly sanctions have to be imposed from time to time if results are not phoned in by 5.30pm or the result card is not completed no later than the Monday evening after a game. If you receive a fine letter your club has either 14 days to pay it or seven days to appeal to the South West Co-ordinating Secretary (enclosing an appeal fee of £50). In the admin office we do not have discretion over the imposition of the fines – and we take no part in the appeal process. Clearly a frivolous appeal will be rejected, but a well argued case will be listened to.

Newsletters – we send these from time to time during the season. The number varies because we only send one when we have something to say. Please read these carefully, they give valuable tips to make your job easier. Points deductions – should it be necessary to deduct points from your club, the initial letter informing your club will be sent to you. It will state why the deduction is being proposed and your options for any appeal.

**Your responsibilities** As NLC you are the link between the administration in the South West and the players on the park. If we send you something, your club is deemed to have been informed. It is therefore vital that you pass items or information on to those within your club who need to know. Your primary contact with the league administration should be through your league secretary – whose details appear on the website. There is also other useful information on the RFU website ([www.englandrugby.com](http://www.englandrugby.com)) or the South West site ([www.swrugby.co.uk](http://www.swrugby.co.uk)). We also welcome calls during business hours on 01822 678 272.

**Change of official** If you retire as NLC please ensure your successor lets us know via the website. As each club is invited to choose its NLC we cannot tell from amendment sheets sent by Twickenham who we should be sending items to as not every club uses its Club Secretary as its NLC.

## f) Representative Rugby

### Under 18's Mens Programme

30th October 2022	Development Day	Canford School
6th November 2022	3-way match against Cornwall and Gloucestershire	
	Locklease Sports Centre BX7 9XF	
30th November 2022	Training Session	North Dorset RFC
4th December 2022	SW Trial Game vs Cornwall	Hartpury College
14th December 2022	Training Session	North Dorset RFC
17th - 18th December 2022	SW Trial Game	Hartpury
8th January 2023	SW Squad Training	

Babcock Sponsorship – we have received the sum of £1,000.00 for Senior Womens kit.

## **g) RugbySafe**

Grant details circulated.

Zoom meeting booked for Monday 19<sup>th</sup> September 2022 at 19.00 hrs. **CANCELLED**

New date                      Tuesday 20<sup>th</sup> September 2022

There was a catch-up meeting with Rachel Faull-Brown (RFU RugbySafe Manager) on Wednesday 7<sup>th</sup> September 2022 part of which touched upon risk assessments and how this affects CBs and DPP events.

Venues where these activities are hosted should have a risk assessment in place. CBs are advised that if the Clubs can't show that a risk assessment has been carried out (or in progress) then they should not be chosen to hold these events. This season there will be some flexibility, however 2023/24 season it could impact any potential insurance claims to the RFU.

## **h) GDPR**

Nothing to report

## **8. AOB:**

### **Outstanding Vacancies**

- Volunteer Co-ordinator (Dorset & Wiltshire).
- Non-Executive Director.
- Sponsorship Manager
- We will also need to seek nominations for the role of Deputy President during the 2022-23 season.

### **Upcoming Dates**

**AGM**    **Wednesday 21<sup>st</sup> September 2022 at 7.30pm – Location Salisbury RFC**  
**Council Training Day**                      **Saturday 8<sup>th</sup> October 2022 – Location TBC**

Training Course Update – Please [Click here](#) to view

Handbook Contact details now wanted. Template circulated.

**Area Reps**

Club Details received to date

- Wheatsheaf Cabin Crew RFC
- Sherborne RFC
- Oakmeadians RFC
- Pewsey Vale RFC
- Marlborough RFC
- East Dorset Dockers RFC
- Salisbury RFC
- Christchurch RFC
- Amesbury RFC



- Wimborne RFC
- Swanage & Wareham RFC
- North Dorset RFC
- Puddletown RFC
- Dorchester RFC
- Blandford RFC
- Weymouth & Portland RFC

The following Non-voting Affiliated Clubs to be removed from GMS

- Fairford RFC
- Guys Marsh Barbarians RFC (The RFU are currently in contact with them for non-payment of Discipline invoices). Payment plan now agreed for both players by GB and RFU.
- Wiltshire Police
- Wiltshire Fire
- Frome Valley Lions
- Dorset Police

The clubs listed below have until the 1<sup>st</sup> of October 2022, to confirm their D&W Non-voting Affiliated status.

- ❖ Wincanton RFC
- ❖ New Milton RFC
- ❖ Combe Down RFC
- ❖ Ellingham & Ringwood RFC
- ❖ Frome RFC
- ❖ Nationwide (Swindon) RFC
- ❖ Aldbourne Dabchicks RFC
- ❖ Yeovil RFC
- ❖ Bovington Bisons
- ❖ Bath Saracens RFC
- ❖ Fordingbridge RFC
- ❖ Chard RFC

At least two clubs are recorded on GMS, but do not appear in the D&W club listings

- ✓ Green Gazelles Rugby Club (162870)
- ✓ Compeed Marlborough Nomads 7s (162871)

Gerald Burden - Gen Sec