



## DORSET & WILTS RUGBY FOOTBALL UNION LIMITED

A meeting of the Dorset & Wilts. RFU Council was held on Tuesday, 12<sup>th</sup> December 2023, from 7:30 p.m.

### MINUTES – [REDACTED]

[working assumption: papers sent with or referred to in this agenda will be taken as having been read]

No	Item	Lead/Action
1.	Attendance, Inc. apologies: co-options and any introductions	SM/GB

Mike Moysey [MM]	Atte	Nigel Mattravers [NM]	Atte	Gerald Burden [GB]	Atte
Alison Hunter [AH]	Apol	Jane Hart [JH]	Atte	Sean Macey [SM]	
John Constable [JC]	Atte	Darren Astley [DA]		Nicola McCombe [NMc]	Apol
Denis Nolan [DN]	Apol	Ed Taylor [ET]	Apol	David Wookey [DW]	Atte
Alistair Morrison [AM]	Atte	Chris Burton [CB]	Apol	Hamish Morton [HM]	Atte
Emma Santer [ES]					

Red represents Non-voting members

MM opened the meeting on behalf of SM until 8.30pm

GB experienced Broadband failure during the meeting and had to connect by phone later in the evening. JC took over the meeting and made some notes and managed to start the recording again.

### 2. Minutes:

To note the of the Council meeting held on the 14<sup>th</sup> of November 2023

Copies available on the D&WRFU website, please [Click here](#)

Noted

### 3. Matter arising:

Date	Description	Who	Comments	Status
12/12	County Membership	DB/DW	Review	RED
	Senior Men's Replacement Trophy	Council		RED
	Walking Rugby Festival	DW	Underway	Amber
	Budget meeting	GB/AH		RED
	Meeting for Fixture Secretaries			Amber
	Under 12 – 18's Girl's update			Amber
	Age Grade Statement	GB	To circulate	Amber
14/11	Acknowledge receipt of club accounts	AH/GB		RED
	Club accounts list update	AH		RED

	TDF Smartsheet wanted	NMc	To be done	Amber
	Forward Age Grade name to HM	GB		Amber
	CCV	All		Amber
	Volunteers Evening	MM		Amber
	Club visits calendar	All		RED
	East Dorset Club Rep update	DW/JC		Amber
	Club Developer Drop-in session at Bournemouth – new date to be arranged	SL		RED
	HM joining the Huddle meetings	Area Reps		RED
	Huddle Dates wanted – post on social media. Age Grade Online Forums – with breakout rooms	Area Reps GB Area Reps HM		RED
	DBS for County Coaches – what action do the D&W need to undertake to ensure that this is done. (Discipline)	MB/JF		RED
	Play it Safe Courses	JF		Amber
	Blandford – Safeguarding	JH/NMc	Club visit in January 2024 GB to email club with date etc.	RED
	Reporting Concussion – Ruggysafe	RN	Issue Spreadsheet	RED
	Governance Sections – Website info to be forwarded to GB	JH		RED
	Handbook updates wanted	GB		Amber
	Deputy Safeguarding Interview	JH/NMc	In hand	Amber
	Age Grade Survey – data to be reviewed	HM		Amber
	Under 12-13's two-day playing event to be considered	HM		Amber
	Age Grade Competition payment deadline – With further sanctions against a club. There are still some outstanding senior competitions invoices, which also need to be addressed.	GB/AH/HM MM/SM/JC		Amber
	The role of the Dorset CRC	CB		RED
	D&W email addresses now updated	GB	Email details to be circulated	Amber
	Email signature	All		Amber
	CB Safeguarding Audit	JF	Done	RED
	CB Grants – Clubs to apply too Club Support. Any outstanding invoices will be taken into account.			Green
	GB reported that he is still having issues with access to the CB portal			Amber
	CSU financial assistance request – follow up meeting to be arranged	HM/JC/NM	Agreed – Invoicing to be via the CB. HM/NMc to compile letter to Schools and Teachers Mapping of Schools – NM	RED
	Outstanding Vacancies	GB	Social Media – Website	Amber
	Council member photos wanted	All		Amber
	Reply to emails within 48 hours	All		Amber
	School's I & D policy	JH/BS		RED

#### 4. Area Representatives Updates:

Please see reports document

#### 5. Non-Area Representatives Updates:

➤ **Women's**

No Report Filed

➤ **Referees.**

No Report Filed

➤ **Governance.**

❖ Discipline

Please see reports document

❖ GDPR

No Report Filed

❖ Anti-Doping & Illicit Drugs

No Report Filed

❖ GMS

❖ Age Grade Registration

❖ CB Polices

❖ Inclusion and Diversity

No Report Filed

❖ Data Management

❖ Safeguarding

No Report Filed

❖ RugbySafe

No Report Filed

#### 6. County Membership

Direct Debit payments to start October 2023

#### 7. Age Grade

**HM**

❖ Un 6's – 11's

❖ Un 12's – 18's Boys

Please see reports document

❖ Un 12 – 18's Girls

**CD**

Age Grade - Competitions for U14-16 gone out to clubs. Concern raised about comments made to administrators and also Hamish in person especially in the early days after the draws went out. Often these are made via forms of social media. Point raised- Do we need to look at who is on WhatsApp groups- is everyone still involved or are they legacy members and need removing? Mentioned Nick Elbourne had been removed from all bar the U18 group because his comments had been tending to inflame the debate. Some clubs have opted to not be involved in Cups because they have arranged friendlies and happy with what they have arranged.

Survey results have been shared- Hamish shared some highlights- Players- be part of a team, being with friends etc. Parents- least important is post-match food, important- part of team etc. Coaches- Least important- food, Important- part of team, leaning etc. Hamish planning to decipher results and look at options for next season.

Chippenham U14 have pulled out because as far as they are concerned the competition should all be about winning, nothing else!

U12-18 Girls- can an update be provided next meetings on what is being run across the CB. Have we a plan on how to move this aspect forward? Can the update also include what is happening at County level- what are they planning to do/achieve etc. Concern U18 seem to have 2 away games and nothing at home.

**8. RFU Council Representative**

**JC**

**9. Executive Committee Update:**

**Accounts**

**AH**

First draft budget to be reviewed.

**10. Club Support**

**AO**

Please see reports document

**11. Community Rugby**

Please see reports document

**12. Representative Rugby**

Please see reports document

**13. AOB:**

**Outstanding Vacancies**

- |                                    |             |                        |
|------------------------------------|-------------|------------------------|
| ❖ CB Engagement Lead               |             |                        |
| ❖ Area Representative              | East Dorset | Re-run Advert          |
| ❖ County Rugby Sponsorship Manager |             | Received one enquiry   |
| ❖ Age Grade Support members        |             | Advert posted          |
| ❖ Deputy CB Safeguarding Manager   |             | Received two enquiries |

**Upcoming Dates**

**Council**

16th January 2024 – 27th February 2024 – 9th April 2024 21st May 2024 – 2nd July 2024 (Subject to change)

Gerald Burden - Gen Sec