



DORSET & WILTS RUGBY FOOTBALL UNION LIMITED

A meeting of the Dorset & Wilts. RFU Council was held on Tuesday, 16th April 2024, from 7:30 p.m.

MINUTES – AGENDA

[working assumption: papers sent with or referred to in this agenda will be taken as having been read]

No **Item** **Lead/Action**

1. Meeting In person at North Dorset RFC Longbury Hill Lane Gillingham Dorset SP8 5SY

2. Attendance, Inc. apologies: co-options and any introductions

SM/GB

Mike Moysey [MM]	Apol	Nigel Mattravers [NM]	Atte	Gerald Burden [GB]	Atte
Alison Hunter [AH]	Apol	Jane Hart [JH]	Apol	Sean Macey [SM]	Atte
John Constable [JC]	Atte	Emma Santer [ES]		Nicola McCombe [NMc]	Apol
Denis Nolan [DN]	Apol	Ed Taylor [ET]	Atte	David Wookey [DW]	Atte
Danny Jones [DJ]	Apol	Chris Burton [CB]	Apol	Hamish Morton [HM]	

Red represents Non-voting members

3. Minutes:

To note the of the Council meeting held on the 16th of April 2024

Copies available on the D&WRFU website

Noted

4. Matter arising:

Date	Description	Who	Comments	Status
16/04/2024	How to improve reporting to Council	Council		RED
16/04/2024	League set up (Women's)	JC	Update next meeting	RED
16/04/2024	County Cups Finals			Amber
16/04/2024	Moving the container from Trowbridge/Weymouth to North Dorset	CB/NM	Costs etc	RED
16/04/2024	Path Way Manger	Taff	Job Description Wanted	RED
16/04/2024	CB Long Service Award	Council	Nominee Wanted	RED
16/04/2024	Tours approvals	All		
16/04/2024	David Burns/Chris Burton not signed off for Play it Safe Courses	RFU/NMcC		RED

16/04/2024	Outstanding Competition Fees	AH		RED
16/04/2024	County Co-Ordinator		Wanted	
16/04/2024	Seniors Men's Trophy	RFU	Invoice to AH	Amber
16/04/2024	Safeguarding Lead for Wiltshire	GB	Re advertise	RED
16/04/2024	Increase the number of Play it Safe Course available	JF/JH		RED
16/04/2024	Reg 19 Review Document Circulated	GB		
16/04/2024	SS to update regarding Club Developers roles/visits	GB/NMcC		Amber
16/04/2024	Club Account reminder	AH/GB	Breakdown List – Club to submit accounts by 31/12	RED
16/04/2024	CB Conference Working Group	Exc	Date 07/09 – 14/09	Amber
16/04/2024	D&W Coaches List	MB/JF	DBS – Qualifications	Amber
16/04/2024	Review into the roles of Area Representatives	DW/CB	Starting Report Issued Op 2 preferred	Amber
	Training Day for Club Officials	MM		RED
	County Membership	DB/DW	Review	Amber
	Senior Men's Replacement Trophy	JC		Amber
	Acknowledge receipt of club accounts	AH/GB		RED
16/04/2024	Volunteers Evening	MM	14 th June	Amber
	East Dorset Club Rep update	DW/JC		Amber
	Huddle Dates wanted – post on social media. Age Grade Online Forums – with breakout rooms	Area Reps GB Area Reps		RED
	DBS for County Coaches – what action do the D&W need to undertake to ensure that this is done. (Discipline)	MB/JF		RED
16/04/2024	Reporting Concussion – RugsbySAFE	RN	Issue Spreadsheet	RED
	Email signature	All		Amber
	Outstanding Vacancies	GB	Social Media – Website	Amber
	Council member photos wanted	All		Amber
	School's I & D policy	JH/BS		RED

5. Area Representatives Updates:

Please see reports document

6. Non-Area Representatives Updates:

➤ Women's

No report filed

➤ Referees.

No report filed

➤ Governance.

❖ Discipline

Please see reports document

❖ GDPR

No report filed

❖ Anti-Doping & Illicit Drugs

No report filed

❖ GMS

Please see reports document

❖ Age Grade Registration

Please see reports document

❖ CB Polices

❖ Inclusion and Diversity

No report filed

❖ Data Management

Please see reports document

❖ Safeguarding

Please see reports document

❖ RugbySafe

No report filed

7. County Membership

Direct Debit payments to start October 2023

❖ **Age Grade**

❖ Un 6's – 11's

No report filed

❖ Un 12's – 18's Boys

No report filed

Under 18's Final

❖ Un 12 – 18's Girls

Please see reports document

8. RFU Council Representative

Please see reports document.

9. Executive Committee Update:

Please see reports document

How to improve the delivery of Committee reports

Accounts

Club Support

Please see reports document

10. Community Rugby

Please see reports document

11. Representative Rugby

Please see reports document

12. AOB:

Outstanding Vacancies

❖ Area Representative West Wiltshire - North Wiltshire

❖ County Rugby Sponsorship Manager

❖ Age Grade Support members

❖ Wiltshire Safeguarding Manager

Re-run Advert

Appointed

Advert posted

Still outstanding

Upcoming Dates

Council

4th June 2024 – 2nd July 2024 (Subject to change)

