



DORSET & WILTS RUGBY FOOTBALL UNION LIMITED

A meeting of the Dorset & Wilts. RFU Council was held on Tuesday, 4th of June 2024, from 7:30 p.m.

MINUTES – AGENDA

[working assumption: papers sent with or referred to in this agenda will be taken as having been read]

No **Item** **Lead/Action**

1. Meeting Via Zoom

2. Attendance, Inc. apologies: co-options and any introductions

SM/GB

Mike Moysey [MM]	Apol	Nigel Mattravers [NM]	Atte	Gerald Burden [GB]	Atte
Alison Hunter [AH]	Atte	Jane Hart [JH]	Atte	Sean Macey [SM]	Apol
John Constable [JC]	Atte	Emma Santer [ES]		Nicola McCombe [NMc]	Atte
Denis Nolan [DN]		Ed Taylor [ET]	Atte	David Wookey [DW]	Atte
Danny Jones [DJ]		Chris Burton [CB]	Apol	Neil Bibby [NB]	Apol

Red represents Non-voting members

John Constable chaired the meeting
Ben Smith – attend

3. Minutes:

To note the of the Council meeting held on the 16th of April 2024

Copies available on the D&WRFU website

Noted

4. Matter arising:

Date	Description	Who	Comments	Status
16/04/2024	How to improve reporting to Council	Council		RED
16/04/2024	League set up (Women's)	JC	Update next meeting Circulated Fixtures date out on 3 rd of July	Amber
16/04/2024	County Cups Finals		Completed – Un20's reached the final at Twickenham on 16 th June 2024	Amber
16/04/2024	Moving the container from Trowbridge/Weymouth to North Dorset	CB/NM	Costs etc	RED

16/04/2024	Path Way Manger	Taff	Job Description Wanted – Ian Moore may have been appointed	RED
16/04/2024	CB Long Service Award	Council	Nominee – Gordon H	Amber
16/04/2024	Tours approvals	All		
16/04/2024	David Burns/Chris Burton not signed off for Play it Safe Courses	RFU/NMcC		Amber
16/04/2024	Outstanding Competition Fees	AH	List to be emailed	Amber
16/04/2024	County Co-Ordinator		Wanted	
16/04/2024	Seniors Men's Trophy	RFU	Follow up Invoice to AH	Amber
16/04/2024	Safeguarding Lead for Wiltshire	GB	Re advertise	Amber
16/04/2024	Increase the number of Play it Safe Course available	JF/JH	Nothing to be booked until September 2024	RED
16/04/2024	Reg 19 Review Document Circulated	GB		
16/04/2024	SS to update regarding Club Developers roles/visits	GB/NMcC	Ben Smith email details to GB	Amber
16/04/2024	Club Account reminder	AH/GB	Breakdown List – Club to submit accounts by 31/12	RED
16/04/2024	CB Conference Working Group	Exc	Date 07/09 – 14/09	Amber
16/04/2024	D&W Coaches List DBS for County Coaches – what action do the D&W need to undertake to ensure that this is done. (Discipline)	MB/JF/AH/GB	DBS – Qualifications Expences to be withheld. Self-appointed coaches – full details wanted.	Amber
16/04/2024	Review into the roles of Area Representatives	DW/CB	Starting Report Issued Op 2 preferred.	Amber
	Training Day for Club Officials	MM		RED
	County Membership	DB/DW	Set up Review Group	Amber
16/04/2024	Volunteers Evening	MM	14 th June	Amber
	East Dorset Club Rep update	DW/JC		Amber
	Huddle Dates wanted – post on social media. Age Grade Online Forums – with breakout rooms	Area Reps GB Area Reps		RED
16/04/2024	Reporting Concussion – Rugsby safe	RN	Issue Spreadsheet	RED
	Email signature	All		Amber
	Outstanding Vacancies	GB	See Reports to be posted on Social Media and Website	Amber
	Council member photos wanted	All		Amber
	School's I & D policy	JE/BS		RED

5. Area Representatives Updates:

See Reports

6. Non-Area Representatives Updates:

➤ Women's

No Report filed

➤ Referees.

No Report filed
Denis Nolan – to standing down Marus MW to be appointed

➤ **Governance.**

See Reports

✚ GDPR

No Report filed

✚ Anti-Doping & Illicit Drugs

No Report filed

✚ GMS

See Reports

✚ Age Grade Registration

✚ CB Polices

✚ Inclusion and Diversity – RFU training wanted (New Starters)

No Report filed

✚ Data Management

✚ Safeguarding

No Report filed

✚ RugbySafe – RFU training wanted (New Starters)

No Report filed

✚ Discipline

See Reports

7. County Membership

❖ **Age Grade**

❖ Un 6's – 11's

❖ Un 12's – 18's Boys

❖ Under 18's Final

❖ Un 12 – 18's Girls

See Reports

8. RFU Council Representative:

See Reports

9. Executive Committee Update:

See reports

Accounts

Club Support

See Reports

Community Rugby

See Reports

10. Representative Rugby

11. AOB:

Outstanding Vacancies

See Reports

Upcoming Dates

AGM Wednesday 17th July 2024

Gerald Burden - Gen Sec