



## DORSET & WILTS RUGBY FOOTBALL UNION LIMITED

A meeting of the Dorset & Wilts. RFU Council was held on Tuesday, 15<sup>th</sup> October 2024, from 7:30 p.m.

### MINUTES – AGENDA

[working assumption: papers sent with or referred to in this agenda will be taken as having been read]

No	Item	Action
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1. Meeting In person at North Dorset RFC Longbury Hill Lane Gillingham Dorset SP8 5SY

2. Attendance, Inc. apologies: co-options and any introductions

Mike Moysey [MM]	Atte	Nigel Matravets [NM]	Atte	Gerald Burden [GB]	Atte
Alison Hunter [AH]	Apol	Marcus Monier-Williams [MMW]	Atte	Alan Ottaway [AO]	Apol
John Constable [JC]	Atte	Neil Bibby [NB]	Apol	Nicola McCombe [NMc]	Apol
Brendon Bale [BB]	Apol	Ed Taylor [ET]	Apol	David Wookey [DW]	Atte
Danny Jones [DJ]		Chris Taylor [CT]	Atte	Sean Macey [SM]	Atte
Emma Santer [ES]					

3. To elect to Chair of the Council, for the coming year.

Proposed by NM

Seconded by MMW

4. To Co-op the RFU Council Representative (Elected for a three-year term June 2023 – June 2026) and Referee Representative

Agreed

5. SM outlined his vision for D&W.

I would like to reiterate the three-word mantra that I spoke about last year.

#### Communication:

Emails, both internal and external that require a response to at least be acknowledged within 48 hours. This will let the sender know that it has been received and being dealt with. Increased social media activity.

#### Contact:

Direct interaction with clubs through visits and possible F2F Huddle meetings

#### Visibility:

Be visible in the things that we undertake, both internal and external. I would like us to be more than names on a list, so please send in a recent photo to Gerald to go onto the website.

We have a great team of people within D&W, and I believe that using the CCV will take us on a journey that will make D&W the best it can be and raise our status with our clubs and external bodies.

## 6. Council:

- What does the Council of 2024, look like.  
Revised structure agreed as per circulated.  
Council will meet every two months.  
The Sub-groups will meet in between the Council meetings.
  - Which is the best day to hold the Council meeting on – online survey (Day of the week and start time).
  - Planning for 2024-25 **Engagement Team**
    - ❖ Volunteers Evening
- Ensure the venue is booked for next year – Date 13<sup>th</sup> June 2025
- ❖ Club Conference
- Original proposal and notes can be located [here](#) (Pages 3 – 5)
- ❖ VP Membership
- To review the current package on offer vs against further potential rewards
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## 7. AOB:

### Outstanding Vacancies

**Engagement Team**

- ❖ Wiltshire Safeguarding Manager  
Name Jade Booy (04/09/2024) – Not sure if an interview has been arranged  
Details passed to JH
- ❖ Senior Women's Forwards Coach  
Names Owen Richardson  
Keiron James  
Grace Dunford  
Jack Cowan  
Details passed to Micheal Bamsey – Not sure if interviews have been arranged
- ❖ Chair of Governance
- ❖ Community Rugby Lead

The following were added to the existing list by the Council

- ❖ Senior Men's Forwards Coach
  - ❖ Chair of Rugby – SM to discuss the role with MB
  - ❖ Volunteer Co-Ordinator
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### RFU Funding for 2024-25

PFR	PFR 23/24	PFR 24/25 (+10%)	Proportion of PFR	Total
	£22,926	£25,219	100%	£25,219
<b>County Champs</b>		£8,000		£8,000
<b>Age Grade Player pathway U17/U18 boys</b>		£5,900		£5,900
<b>Age Grade Player Pathway U18 girls</b>		£2,000		£2,000
<b>Girls U16 Player Development Group</b>		£12,000		<u>£12,000</u>
				<b>£53,119</b>

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### Player Retention - £3000.00

As per your submission, the funding can be utilised to deliver.

Aim to hold monthly 'pitch up and play events one in each of the 2 Counties. The funds would support the host clubs to cover floodlight costs (aim to hold most on Friday nights) alongside providing players food

post event. To help this run would look to buy each 'area' 2 sets of basic shirts to help distinguish the 2 teams. The bid also includes washing costs for the shirts.

### **Referee Recruitment & Deployment - £ 3000.00**

As per your submission, the funding can be utilised to deliver.

Run 6-8 training sessions for new club referees and potential society refs. These will be 3 one hour 'taster' sessions to give the individuals confidence to referee Age grade and social club games. The longer-term aim is to see some of the candidates (both male & female) want to undertake the Award course. Those attending the sessions will be given a whistle and lanyard, along with a reversible bib marked 'club referee'. It would also be planned to give each club in the CB a set of touch judge flags to help referees where needed.

Please note Dorset & Wilts Referee Society will be informed of this outcome shortly, therefore we encourage you to contact them prior to agreeing to the conditions and next steps outlined below.

#### **Next steps:**

1. Agree to eligible/ineligible conditions of the award as stated above.
  2. CB to commit to providing a case study/model of good practice towards the end of the season, which will be shared with other CBs nationally.
  3. Agree to send a representative to a CB Innovation Fund focused on the CB Drop-in Session on 27<sup>th</sup> or 29<sup>th</sup> January to share and review progress to date.
  4. If you agree to the conditions above, then please formally accept the award by emailing your CB Relationship Manager.
  5. Once your CB has formally accepted, we will notify you of the payment date.
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**8.** Representative Rugby presented by MB to be circulated

**GB**

**9.** Returning Age Grade Players from Bath Rugby need to be managed, so they continue to participate in rugby.

**Chair of Rugby**

**10.** GB reported that a review was being carried out on the website relating to how it could be updated.

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**Gerald Burden - Gen Sec**