

Tour Organisation

Working to Together to Grow Rugby in Dorset and Wiltshire





WARNING

Due to the increase in the number of late applications received over the last few years. The Dorset & Wilts RFU will apply a £100.00 Late Application Fee, to any applications received less than two months before the date of departure.



Go on Rugby Tour

Whether you are an England international or an occasional player for your local side, going on tour is a fantastic way to build team spirit, morale, and identity. It provides a rare and exciting opportunity for players and coaches to get to know each other that little bit better and helps to build teamwork both on and off the pitch. Tours often provide memories and friendships that will last a lifetime; the camaraderie and banter can be second to none.

It is important to carefully consider the aim of your tour. Will it be for development, as an opportunity to try new things in a different environment, or solely for fun and relaxation.

You must also consider the most appropriate timing for your tour and the destination, always keeping your overall aim in mind.

Alternatively, hosting a touring team provides an opportunity to play against new opposition and make new rugby contacts.

How to start to plan a rugby tour

You do not need approval from the RFU or Dorset & Wilts RFU for all Senior Tours held between only English clubs.

Just make the arrangement with the club you are planning to visit.

All Age Grade Tours within England will need the approval of the CB Safeguarding Manager.

All Age Grade Tours outside of England will need the approval of the CB's General Secretary and the CB Safeguarding Manager.

Arrangements for touring are covered by [RFU Regulation 10](#) – Cross Union Matches

Please give at least 2 months notice if you are planning a cross union tour **(outside England or a visiting club from another union is to visit your club)** to Secretary of the D&W RFU.

If you are planning to tour outside of England (including Wales, Scotland and Ireland) you will have to complete an [Outgoing Tour Form](#)

You will also have to comply with the following

1. Any Tour Insurance requirements.

Additional travel insurance is required for **ALL OVERSEAS TOURS** and can be arranged through Howden Group or other insurance companies. It must include repatriation as this can be very costly.

1. Consent Forms for Under 18's.
2. Obtain approval from the country rugby union that you are visiting.
3. Obtain approval from the D&WRFU and maybe also the RFU.
4. Any Safeguarding issues raised and to complete any training courses listed in your approval.



If you have a visiting club from outside England (including Wales, Scotland and Ireland) you will have to complete an Ingoing Tour Form.

[Application To Receive An Incoming Tour For Clubs](#)

or

[Application To Receive An Incoming Tour For Schools](#)

You will also have to comply with the following

1. Any Tour Insurance requirements.
2. Consent Forms for Under 18's.
3. Obtain approval from the visiting clubs home rugby union.
4. Obtain approval from the D&WRFU and also maybe the RFU.
5. Any Safeguarding issues raised and to complete any training courses listed in your approval.

Under 18's travelling on tour

If you're planning a tour for children it is essential that you read the RFU [Touring with Children Guide](#) and the [RFU Safeguarding Policy](#)

If an Under 18's is travelling alone on tour you will need a signed consent form from his/her parent naming the person who is responsible for that child's welfare.

[Child Consent Form For A Rugby Tour](#)

Please remember to forward on details of who is going on tour to the D&WRFU Safeguarding Officer at safeguarding@dwrugby.co.uk

Tour Resources and Forms

The following forms and resources are available to download for anyone considering hosting or going on tour. It is important to print off and fill in the relevant forms and return them as soon as possible in order to give your tour official time to sign off.

Please note each form has details of where it should be returned.

If you need any help the e-mail address for the D&WRFU General Secretary is honsec@dwrugby.co.uk

Until your club receives approval for a tour, or to host an incoming tour;

No further organisation should be conducted until permission has been granted (i.e. no financial transactions should take place or confirmation of matches, accommodation etc).

Please ensure that this procedure is followed, even if a company is arranging your tour on your behalf. Tours proceeding without approval are in breach of regulations, which is a disciplinary offence.

Before you go on tour look at the links below

[Permission For Schools To Tour](#)

[RFU Tour Insurance Centre](#)

[Cross Union Match Approval Guidelines](#)

[Schools Cross Border Fixtures Form](#)