

Arrangements for touring are covered by RFU Regulation 10 – Cross Union Matches

1. All In-coming Senior Tours within England will need the approval of the Dorset & Wilts Rugby Football Union (D&WRFU) General Secretary and maybe a member of the D&WRFU Safeguarding Team.
2. All In-coming Age Grade Tours within England will need the approval of both the Dorset & Wilts Rugby Football Union (D&WRFU) General Secretary and a member of the D&WRFU Safeguarding Team.

The following deadlines will become mandatory within the Dorset & Wilts RFU from 2024.

Tour Applications will be returned if submitted by a third party, (i.e.) someone/or a commercial organisation which is not a D&W RFU member club.

- Both Incoming and Outgoing tours are covered by this mandate.
- All tours to be approved by the club's management team and recorded within the management committee minutes.
- Closing date for all touring applications including the completion of Schedule One (part of Incoming Tour form) 30 days before tour date
- Visiting Union approval 20 days before tour date
- Risk Assessments 30 days before tour date
- Consent Forms 30 days before tour date
- Safeguarding Requirements 30 days before tour date
- As per RFU Regulations 10.7 30 days after the tour date

“which reads”

Record Keeping

Constituent Bodies must ensure that they have a record, available to the RFU when requested, of all Incoming and Outgoing Tours (including Home Union cross border matches) arranged by their clubs during the season. Where the Constituent Body has provided its clubs with pre-approval for matches, as permitted by RFU Regulations 10.5 or 10.6, then at the end of the season the Constituent Body must collect from the relevant clubs the following information for each match:

- a) *Name of RFU Club*
- b) *Date of Match*
- c) *Venue (Home or Away)*
- d) *Name of Opponent's Club and which Union it is a member of*
- e) *Details of teams involved (1st XV men, 2nd XV Women, U16s boys etc)*
- f) *Result*

Any player or individual serving a Disciplinary Sanction will not be permitted to participate in or to travel on any tour.

All documentation requested to be submitted to the D&W RFU by the deadlines set out above, any failure to do so could result in one of the following actions to be instigated.

1. Any existing tour approval to be withdrawn.

2. Disciplinary action against the Club and/or the Tour Management.

Any club has the right to apply to the RFU for consent to be involved in a tour if they so wish.

The In-coming club will also have to comply with the following

3. The tour is to comply with the RFU Touring with Children Guidelines, to view please [Click here](#)

4. Any Tour Insurance requirements.

➤ Travel insurance.

➤ Medical Cover.

➤ It must also include Repatriation Cover, as this can be very costly.

5. Consent Forms for Under 18's travelling and playing.

6. Supply details of the following to the D&WRFU.

➤ The playing schedule – There are no restrictions about consecutive days in age grade regulation. The RFU have advice in the Codes of Practice related to over-playing and under-playing but that is not regulation.

Clearly player welfare and safety must be at the centre of such decisions.

➤ DBS details for all over 18's involved in the Tour Management within your club.

➤ Arrangements for accommodation.

7. Beware that some countries who are planning to visit your club, play combined Age Grade Groups (i.e., two years together).

8. Once approval from the Union of the visiting club is in place, please forward a copy of the visiting club's Union's approval to the D&WRFU General Secretary.

Please Note it is not the responsibility of the D&WRFU to ensure the following

➤ that the visiting clubs Union's approval is in place prior to granting approval.

➤ that the appropriate insurance is in place.

9. The D&WRFU responsibility is simply to ensure that it is comfortable with the visiting club from another Union touring England.

10. Approval maybe also needed from the RFU.

11. **PLEASE NOTE** – GMS Club Safeguarding Audit to be completed prior to the tour arrival date **(Now a D&W requirement)**

12. Any Training Courses listed in your approval must be completed by the tour arrival date.

Until your club receives approval for a tour from both the D&WRFU and the visiting club's Union, no further organisation should be conducted until permission has been granted (i.e., no financial transactions should take place or confirmation of matches, accommodation etc).

Please ensure that this procedure is followed, even if a company is arranging your tour on your behalf. Tours proceeding without approval are in breach of regulations, which is a disciplinary offence.

Any request to tour must be countersigned by one of the following

- Club Chair
- Club Secretary
- Club President