



Dorset & Wilts Rugby Football Union Limited

HANDBOOK 2017/2018

<http://dwrugby.co.uk/>



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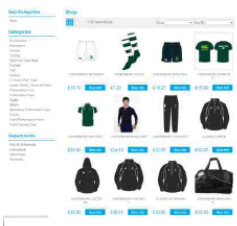


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D&WRFU Data Protection Statement

The D&WRFU have always refused any requests, whether internal or external, for access to its database and will continue to do so. Furthermore, if D&WRFU find that anyone inside or outside D&WRFU has tried to use our data for advertising, for marketing or for any other nefarious activity then D&WRFU will take steps to stop that use and report the matter to the ICO for prosecution if appropriate.

Teamwork | Respect | Enjoyment | Discipline | Sportsmanship



Stuart Murrow – President Dorset & Wilts Rugby Football Union

PRESIDENT'S FOREWORD

Firstly, may I thank you for electing me as your President for the twin Counties of Dorset & Wiltshire, and look forward with you all to the forth coming season.

I thank all those volunteers who for whatever reason both at County and Club level are stepping down for all that they have done and hope that they will still remain in the game, supporting both their local clubs and County sides.

The need for volunteers is crucial to both club and County if we are to continue to grow so a big thank you to all of those who are continuing as without those dedicated volunteers we would not be able to bring the enjoyment of our game to so many.

As rugby continues to grow with in addition to the 15 aside game played at all of our clubs many are now besides the continued development of their Mini and Junior sides also adding women and girl's sections, touch and even walking rugby as well.

It is the role of the County to help promote and develop all aspects of the game within the clubs and also encourage and support all of those participating as either players, coaches, referees, administrators or spectators.

Last season saw the Counties U20's reach the National Shield Final against Cheshire and this season see them move up into Division 1 taking on the likes of Cornwall, Gloucestershire and Hampshire. I am sure that they will rise to the new challenge.

The Senior side take on both Sussex and Berkshire in the Senior Men's County Championship.

Not to be left out the D&W Ladies side play in the Gill Burns County Championship taking on Hertfordshire, Somerset and Cornwall.

I wish them all well in their endeavours and encourage you all to come along to the games and give them your support.

As a County, we will still be encouraging our member clubs to encompass the RFU Core Values of Teamwork, Respect, Enjoyment, Discipline and Sportsmanship.

I look forward to visiting our member clubs during the course of the season along with colleagues from the Council and Management Board and meeting up with all of those involved in the running of their clubs.

For the D&W RFU Management Board, this will be a busy year as we have set ourselves the challenge of revising our strategic plan to provide a stronger lead in addressing the key challenges in our game. This will mean doing some things differently and pushing ourselves hard to make significant improvements at grass roots level. I am heartened by the fact that we have highly capable volunteers at all levels of the game and I have no doubt that together we can achieve our goals.

Finally, may I wish you all the very best for the 2017-2018 season and may your clubs and the game continue to grow and prosper.

Stuart Murrow, President

D&WRFU Volunteer of the Year Awards 2017 Winners



Administrator of the Year. Kerri Spence-Grime Blandford RFC – **Groundsman of the Year.** Julian Roberts - Devizes RFC – **Volunteer of the Year in Mini & Youth.** Murray McLeod-Jones Salisbury RFC – **Young Volunteer of the Year.** Spencer Pearce North Dorset RFC – **Volunteer of the Year in Ladies & Girls Rugby.** Jade Kerslake and Lily Carr Swanage & Wareham RFC – **Referee of the Year.** Bryn Stew Dorset & Wilts Referee Society – **Volunteer of the Year.** Margaret Earney Westbury RFC – **Outstanding Achievement Award.** Ian Lawes Trowbridge RFC – **Club Volunteer Coordinator of the Year** Donna Fielder Chippenham RFC

Dorset & Wilts RFU would like to thank all volunteers who support rugby without them many clubs would not be able to provide the facilities need them to be successful.

HONORARY LIFE VICE-PRESIDENTS OF DORSET & WILTS RFU

A. G. Bowden (Salisbury), **J. R. Palmer** (Dorchester)
R. G. Wildash (Weymouth), **W. E. Wright** (Bournemouth), **D.M. Dove** (Salisbury)

PAST PRESIDENTS OF DORSET & WILTS RFU

T Bullock (Devizes, 1949-1959) – D Macdonald (Weymouth, 1959-60)
H T Townsend (Salisbury, 1960-63) – A G Dunster (Chippenham, 1963-65)
J Wort (Salisbury, 1965-67) – W Farnfield (North Dorset, 1967-69)
J G Rogers (Dorchester, 1969-71) – M Ennis (Trowbridge, 1971-73)
B A W Savage (North Dorset, 1973-75) – J Procter (Swanage & Wareham, 1975-77)
Mike Meineke (Trowbridge, 1977-79) – J E C Mills (Dorchester, 1979-81)
A G Bowden (Salisbury, 1981-83, 2005-07) – A R W Ross (Marlborough, 1983-85)
A R Taylor (Devizes, 1985-87, 1989-91) – R.G Wildash (Weymouth, 1987-89)
A J A Bott (Calne, 1991-93) – D M R Dove (Wimborne, 1993-95)
Noel Stafford (Trowbridge, 1997-99) – A R N Fry (Chippenham, 1999-2001)
W E Wright (Bournemouth, 2001-03) – John Wilding (Chippenham, 2003-05)
Ron Jones (Westbury, 2007-09) – Clive Drake (North Dorset, 2009-11)
John Palmer (Dorchester 1995-1997, 2011-14) – John Constable (Swanage & Wareham, 2014-17)

DORSET & WILTS RFU VICE PRESIDENTS

G W Allsopp	I D Hamilton	D Pentney
J Arthur	P W Hammond	Mrs J Pentney
R W Austen	J Hardcastle	Dr S W Phillips
T M Aylett	C E Harding	N J Potheary
R R F Baker	D K Harris	M C Poulter
J T Barton	R Harris	J Powell
G C Batten	N G Hetterley	A J Prescott
D J Beck	D J Hill	F H Prideaux
J Bentley	J A E Hobby	P J Rattue
K M Boualt	K Hodgson	P Reid
C Brickell	J D L Holdaway	PJ Richell
J J Buchanan	AEG Holding-Parsons	P M Rockey
G Burden	AHG Holding-Parsons	M J Roden
T G Cady	BGC Holding-Parsons	D J Rogers
H Carson	N H Hosier	A R W Ross
A S R Carter	D J Hughes	PJ Samuel
J R Chappell	F P Jamieson	A B Samways
R Clark	Mrs C A Jones	B M Sharpe
D Cole	C Jones	W J Shaw
J D Constable	R D Jones	R Shipsey
Miss J Cremin	AM Kennedy	P W Sirett
Dr W D Cremin	A King	T Sirett
H G Cripps	R P J Knight	B G Smith
J R Crook	M Leighfield	D G H Smith
Col M F I Cubitt	R G S Llewellyn	I S Squires
A Davies	R Lloyd	Dr G W Tapper
B P J Dawson	C R Long	S L Thomas
R F Dawson	R E N Long	J B Thorpe
J C Day	D Lamont	Dr R Tiplady
G B Devonshire	C H Lucas	M Toogood
F C Dike	C E Macey	Mrs B M Traylen
D M Dove	P M Mannifield	K L Tuffin

T C L Drake	C J Manns	Dr G P Walder
C A F Dunning	N D Martin	Mrs N Wallace-Walton
S Duxbury	N K Mattravers	J J Walsh
R Erven	P Maundrell	A Walton
D Elliott	G McElroy	D Warren
Dr J M Evans	M W H McKay	Mrs J M Warren
D M Eveleigh	B Mills	D Wells
M J Fairclough	Mrs L Mills	A Westall
M Ferguson	P G Morgan	P K Wharf
B G Ford	P J G Morris	M White
N J Francis	A Morrison	M H Wightman
W J B French	J S Murrow	J E T Wilding
M J Gaiger	I.T. Musselwhite	G Willard
D C F Gent	J Newbury	Dr R K T Williams
O. George	M A O'Rourke	G D Woodage
D. George	A C Ottaway	J P Woodbridge
C Glass	K.R.G.Owers	D B Woods
R Graves	C W R Palmer	A Wookey
P Griffiths	N Panton	D Wookey
R Hackforth	A G Pardoe	J M Woolley
D W Hall	N Parker	G D Wren
E W Hall	M W Parfitt	Mrs B Wright
J Hamblin	D Parsons	

OFFICERS OF DORSET & WILTS RFU (Elected Annually)

PRESIDENT

Stuart Murrow (Chippenham) (07/08)
president@dwrugby.co.uk

01249 657720

Head of the Union and its principal spokesmen – Chair all general meetings of the Union and all Council meetings – Member of the Management Committee – Represents the Union at all games, competition finals, meetings and events – Visits clubs in membership on match days during the season – Acts as an Ambassador for the Union

DEPUTY PRESIDENT – TBC

HONORARY GENERAL SECRETARY

Gerald Burden (10/11)
honsec@dwrugby.co.uk

07415 995087

28 Springfield Road Wincanton BA9 9BL

Principal administration officer of the Union and the main link between Union and its clubs, the RFU and all outside agencies – Coordinates all the Union's activities

HONORARY TREASURER John Palmer (Dorchester) (86/87)

jpalmer@btinternet.com

45 Ackerman Road, Dorchester DT1 1NZ

01305 262929

The Treasurer shall produce a Financial Statement of the Constituent Body's affair made up to 30 June in each year (or such other date as may be determined from time to time by the Constituent Body in General Meeting) by 30 September in each year (or such other date as may be determined from time to time by the Constituent Body in General Meeting) and present them to the Management Board for approval at a meeting in October. The Financial Statement shall be made available to members not later than 31 October in each year.

DORSET & WILTS RFU COUNCIL (Elected Annually)

COMMITTEE CHAIRS

CLUB DEVELOPMENT COMMITTEE

Alan Ottaway Christchurch & East Dorset
Partnership (05/06)

Aottaway@christchurchandeastdorset.gov.uk

(Work) 01202 795449

or Jon Monaghan (15/16) 07728 407209

volunteering@dwrugby.co.uk

GOVERNANCE COMMITTEE

Arthur Bowden Salisbury (1966/67)

governance@dwrugby.co.uk 01722 322388

RUGBY DEVELOPMENT PARTNERSHIP

Chris Jones (Devizes) (14/15) 07770 641721

rdp@dwrugby.co.uk

COMPETITIONS SUB COMMITTEE

Clive Drake North Dorset (01/02)

competitions@dwrugby.co.uk

01747 825856 or 07967 808515

DISCIPLINARY PANEL

Philip Kennedy Wheatsheaf (11/12)

disciplinechair@dwrugby.co.uk 07824 337415

IMMEDIATE PAST PRESIDENT

John Constable Swanage & Wareham RFC (07/08)

j.constable4swansrugby@btinternet.com

01929 551468 or 07970 500357

RFU COUNCIL MEMBER

Ron Jones Westbury (1997/98)

ron.dwrfu@gmail.com 07713 619535

CLUB REPRESENTATIVES

DORSET

James Cook (Dorset Docker) (2017/18)

07949 574155

jamescook148@hotmail.com

Dave Harris (Dorchester) (2008/09)

01305 854337

WILTSHIRE

Dave Dove (Salisbury) (1985/86)

07703 172732

dovedavid@hotmail.com

Greg Aycliffe (Chippenham) (2016/17)

07770 877780

daveharrisrugby@hotmail.co.uk
Donovan Lynaghan (East Dorset) (2016/17)
07854 039880
Donovan.Lynaghan@hotmail.com
Joy Pentney (Blandford) (2017/18)
01258 473958
joypentney@outlook.com

juniorrugby@chippenhamrfc.co.uk
Alistair Morrison (Trowbridge) (2010/11)
07963 640890
alistair.morrison@blueyonder.co.uk
Dave Wookey (Salisbury) (2017/18)
07850 625018
youthadmin@dwrugby.co.uk

FIND YOUR CLUB REPRESENTATIVE

Joy Pentney or Dave Harris – Blandford RFC – Puddletown RFC – North Dorset RFC – Dorchester RFC – Swanage & Wareham RFC – Weymouth & Portland RFC – Bridport RFC – Sherborne RFC

Donovan Lynaghan or James Cook – East Dorset RFC – Wimborne RFC – Oakmeadians RFC
Lythett Minster RFC – Poole RFC – Dorset Dockers RFC – Bournemouth RFC

Stuart Murrow or Greg Ayliffe – Calne RFC – Chippenham RFC – Swindon Collage Old Boys RFC
Sutton Benger RFC – Cricklade RFC – Royal Wootton Bassett RFC – Swindon RFC – Minety RFC
Supermarine RFC

Alistair Morrison or Ron Jones – Trowbridge RFC – Warminster RFC – Westbury RFC – Colerne RFC – Bradford on Avon RFC – Corsham RFC – Melksham RFC

Dave Dove or Dave Wookey – Dinton RFC – Pewsey Vale RFC – Wheatsheaf Cabin Crew RFC
Amesbury RFC – Marlborough RFC – Salisbury RFC – Devizes RFC

EX OFFICIO D & W RFU COUNCIL MEMBERS

CHAIR D & W RUGBY FOOTBALL SCHOOLS UNION

Andy Marriott - Bryanston School aim@bryanston.co.uk (Work) 01258 452411

CHAIR D & W SOCIETY OF REFEREES

Dennis Nolan chairman@dorsetandwiltsrefs.org.uk 07860 966931

DORSET & WILTS RFU COUNCIL - TERMS OF REFERENCE

- *Within powers delegated by the Rugby Football Union to Constituent Bodies (CBs), to govern and administer the game within the CB on behalf of its member clubs.*
- *Monitor and review policies annually to ensure they remain relevant, effective and cost-effective.*
- *Approve the annual budget. Meet at least three times per annum*

DATES OF COUNCIL MEETINGS (All Tuesdays)

17th October 2017 – 23rd January 2018 – 24th April 2018

*All meetings start at 7.30 pm at the Salisbury & South Wiltshire Sports Club,
9 Skew Bridge Wilton Road Salisbury SP2 9NY – 01722 327108*

*Reports are to be sent to the Hon Gen Sec at least 4 days prior to the meeting.
Others may be invited to attend D&W RFU Council meetings including all RFU staff.*

OTHER DORSET & WILTS RFU OFFICIALS

CB SAFEGUARDING MANAGER

Dave Harris daveharrisrugby@hotmail.co.uk 01305 854337

SAFEGUARDING COMPLIANCE – YOUTH REGISTRAR – DBS COMPLIANCE

David Wookey youthadmin@dwrugby.co.uk 07850 625018

REFEREES COMMITTEE REPRESENTATIVE

Denis Nolan chairman@dorsetandwiltsrefs.org.uk 07860 966931

SCHOOLS COMMITTEE REPRESENTATIVE

Nick Elbourne nick.dwiyouth@outlook.com 07795 513795

MEDICAL OFFICER

Dr Jon Evans jmevensdoc@aol.com 01258 860253

PRESS OFFICER

Idris Martin idris_martin@hotmail.com 07774 485186

WOMEN & GIRLS RUGBY OFFICER

Dave Edwards Edwards_david_i@hotmail.com 07531 782941
Carrie Needham cc_dive@hotmail.com 07545 826570

SW LEAGUES LIAISON OFFICER

John Constable i_constable4swansrugby@btinternet.com 07970 500357

FIXTURE EXCHANGE SECRETARY

Dick Foyle dickmave@dfoyle.fsnet.co.uk 01305 266144

DORSET & WILTS RFU MANAGEMENT BOARD

CHAIR George McElroy (With powers to co-opt)

BOARD MEMBERS

Stuart Murrow President – Gerald Burden Hon Gen Secretary – John Palmer Hon Treasurer
Chris Jones Chair RDP – Arthur Bowden Chair Governance – Alan Ottaway / Jon Monaghan Joint
Chairs Club Development – Ron Jones RFU Council Member – Clive Drake Chair of Competitions

ADMINISTRATOR

admin@dwrugby.co.uk

MANAGEMENT BOARD - TERMS OF REFERENCE

The general powers and Terms of Reference of the Management Board are to be responsible for matters of Administration and Finance (including Sponsorship) and shall include (but not be limited to) the following:

- *Managing the affairs of the Constituent Body within the approved budget*
- *Preparing strategies to implement policies of the Committee of the Constituent Body*
- *Regularly monitoring, reviewing and amending strategies as necessary*

- *Making policy recommendations to the Committee on Constituent Body and RFU matters*
- *Receiving, approving and acting as necessary upon the recommendations of other Sub-committees.*
- *Approving any contracts, commitments and expenditure – Through Hon Secretary co-ordinating and monitoring the work of the other Sub-committees*
- *Ensuring the Constituent Body meets the needs of RFU and receives its full share of conditional funding.*

DATES OF MANAGEMENT BOARD MEETINGS

29th August 2017 – 5th December 2017 – 13rd March 2018 – 12th June 2018

All meetings start at 7.30 pm at the Salisbury & South Wiltshire Sports Club,
9 Skew Bridge Wilton Road Salisbury SP2 9NY – 01722 327108

Reports are to be sent to the Hon Gen Sec at least 4 days prior to the meeting.

RFU STAFF - Working in partnership with Dorset & Wilts RFU and its clubs.

AREA RUGBY MANAGER	Don Parsons	<u>donparsons@rfu.com</u>	07736 722495
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RFU RUGBY DEVELOPMENT OFFICERS

DORSET	Chris Burton	<u>chrisburton@rfu.com</u>	07739 583536
WILTSHIRE	Alan Low	<u>alanlow@rfu.com</u>	07568 127789

COMMUNITY RUGBY COACHES

DORSET	Neil Bibby	<u>neilbibby@rfu.com</u>	07764 336705
WEST DORSET & SALISBURY	Gareth Thomson	<u>Gareththomson@rfu.com</u>	07711 385912

NORTH WILTS & SWINDON	Frank Butler	<u>FrankButler@rfu.com</u>	07711 385908
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WEST & SOUTH WILTS	Stephen Barber	<u>StephenBarber@rfu.com</u>	07946 495259
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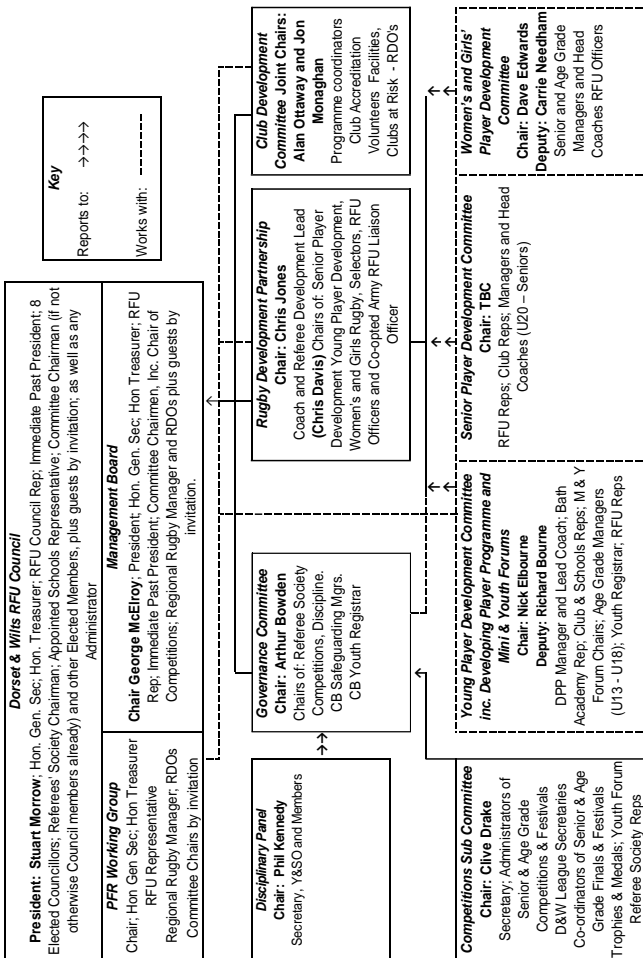
WOMEN & GIRLS RUGBY OFFICER	Jonathan Pearce	<u>JonathanPearce@rfu.com</u>	07850 982229
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PLAYER DEVELOPMENT OFFICER	Alan Hubbleday	<u>alanhubbleday@rfu.com</u>	07764 960374
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AREA FACILITIES MANAGER	Jon Bendle	<u>jonbendle@rfu.com</u>	07753 881272
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AREA TRAINING TEAM MANAGER	Dusty Miller	<u>dustymiller@rfu.com</u>	07715 856725
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DORSET & WILTS RFU STRUCTURE & ORGANISATION



GOVERNANCE COMMITTEE

CHAIR	Arthur Bowden	arthur.bowden@btinternet.com	01722 322388
<i>(With powers to co-opt)</i>			
COMMITTEE MEMBERS			
DISCIPLINARY PANEL CHAIR	Philip Kennedy	disciplinechair@dwrugby.co.uk	07824 337415
COMPETITIONS CHAIR	Clive Drake	competitions@dwrugby.co.uk	07967 808515
REFEREES CHAIR	Denis Nolan	chairman@dorsetandwiltsrefs.org.uk	07860 966931
SAFEGUARDING MANAGER	Dave Harris	daveharrisrugby@hotmail.co.uk	01305 854337
YOUTH REGISTRATION & DBS COMPLIANCE	Dave Wookey	youthadmin@dwrugby.co.uk	07850 625018

GOVERNANCE COMMITTEE - TERMS OF REFERENCE

- Overall responsibility for Competitions, CPA Welfare and Disciplinary matters.
- Make policy recommendations to the Management Board in regard to all aspects of efficient and effective administration of the CB and Clubs.
- Review policy and monitor all Club actions with regard to discipline and to the safety and welfare of players and to monitor implementation by Clubs of RFU policies to promote ways of making the game as safe as possible for players at all levels and ages.
- Make recommendations on policies for Competitions and Leagues.
- Make recommendations for changes to Laws of the Game.
- Ensure Clubs are aware of the growing importance of Local Authorities and other Recreational Bodies.
- Liaise as necessary with the Disciplinary Panel.

DISCIPLINARY PANEL

CHAIR	Philip Kennedy	disciplinechair@dwrugby.co.uk	07824 337415
SECRETARY	All correspondence to	disciplinesec@dwrugby.co.uk	07770 211455
JUNIOR DISCIPLINARY SECRETARY	Dave Harris	daveharrisrugby@hotmail.co.uk	01305 854337

PANEL MEMBERS

Oli Clark – Katherine Cantolina – Dave Dove – Dave Harris – Stuart Scott – Ben Thornton
Jerry Herbert

DISCIPLINARY PANEL - TERMS OF REFERENCE

The powers and general Terms of Reference of the Disciplinary Panel are to hold disciplinary hearings and impose punishment, subject to appeal to the RFU, for any infringement of the Laws of

the Game or any conduct that is prejudicial to the interest of the CB, the RFU or of the game as authorized by RFU Rule 5.12

Hearings will normally be held on the Thursday following the offence, Salisbury & South Wiltshire Sports Club 9 Skew Bridge Wilton Road Salisbury SP2 9NY – 01722 327108

CLUB DEVELOPMENT COMMITTEE

JOINT CHAIRS

(With powers to co-opt)

Alan Ottaway AOttaway@christchurchandeastdorset.gov.uk

01202 795449 (W)

01202 495068

or Jon Monaghan

07728 407209

volunteering@dwrugby.co.uk

COMMITTEE MEMBERS

RDP LIAISON – Chris Jones **FACILITIES** – Gerald Burden

VOLUNTEER CO-ORDINATOR – Jon Monaghan **LEADERSHIP ACADEMY** – John Constable

Ron Jones - Steve Keates

EX OFFICIO (standing invitations) RFU reps – D&W Council Representatives – RDO's

TERMS OF REFERENCE

In conjunction with the Rugby Development Officers to –

- *Manage and co-ordinate actions needed to deliver the Community Rugby section of the RFU Strategic Plan (excluding playing, coaching and officiating).*
- *Develop a Volunteer Co-ordinator programme for Clubs.*
- *Manage and a Club Development and Accreditation programme.*
- *Identify and assist Clubs at Risk.*
- *Develop and manage a Club Facilities Strategy for the Constituent Body.*

RUGBY DEVELOPMENT PARTNERSHIP (RDP) COMMITTEE

CHAIR Chris Jones (Devides) (14/15)

(With powers to co-opt)

07770 641721

rdp@dwrugby.co.uk

RDP TERMS OF REFERENCE

Composition: Elected Chairman – Coach and Referee Development Lead – Chair Persons of: Senior Player Development Sub-Committee – Young Player Development Sub-Committee Women's and Girls' Player Development Sub-Committee – Chair of Selectors – and RFU Officers and co-opted Army RFU Liaison Officer.

The powers of the Rugby Development Partnership are to have overall responsibility for

- Coach and Referee Development
- Playing and development programmes
- Club / education links

The general Terms of Reference of the Rugby Development Partnership are to:

- Manage integrated player development and playing programmes within structured season and link to youth and schools competitions.
- Plan and budget annual player development and playing programmes.
- Work in partnership with Schools' Union and RFUW
- Establish player and coach databases
- Through the Coach and Referee Development Lead and in liaison with RDOs:
 - Direct club and schools coach and referee development programmes
 - Liaise with club coach and referee coordinators
 - Manage appointment of coaches and managers to the playing squads.

YOUTH PLAYER DEVELOPMENT SUB COMMITTEE

Composition: Chairman (appointed or co-opted) – DPP Manager and Lead Coach (Dorset and Wilts DPP Centre's) – Club and Schools Reps – Mini and Youth Forum Chairs – Age Grade Managers (U13-U16) – Youth Registrar – RFU Officers.

The powers and general Terms of Reference for the u13s – u16s Playing and Development Programmes (including the RFU Schools of Rugby) are:

In conjunction with the Rugby Development Officers and within RDP Committee guidelines:

- Manage quality player development and playing programmes for players aged 5-18 playing rugby within D&WRFU
- Monitor the effectiveness of the DPP and manage and expand player development and programmes for U13-U16 players
- Manage opportunities for those U15 and U16 players taking part in representative rugby for D&WRFU
- Work in conjunction with the Youth Forums to provide RFU policy guidance, share good practice and encourage co-operation between member clubs and to develop, organize and promote playing opportunities targeted to recruit and retain players aged 5-18 at all levels of ability and experience.
- Prepare and administer budgets for player development for players not involved in the DPP and playing programmes for U15-U16-U17-U18 players playing representative rugby for D&WRFU.
- Communicate effectively and efficiently with all relevant stakeholders regarding club and D&W player development and playing programmes for players aged 5-18.

Work with DWRFU to co-ordinate and develop player development programmes for schools within D&WRFU and to encourage and promote Club-School links.

WOMAN'S and GIRLS' PLAYER DEVELOPMENT SUB-COMMITTEE

- Working in conjunction with RDOs, CRCs and the RFU WRDO (Area 1):
- Encourage the development of Women's and Girls' Rugby
- Encourage more women to become referees and coaches
- Manage player development programme and playing programmes for Age Grade and Senior squads
- Manage the financial arrangements for the season within budget

- Facilitate the growth of Woman's & Girls Rugby and best practice through Dorset and Wiltshire Forums.

MINI and YOUTH FORUMS

Composition: Chairman (appointed or co-opted)

Meet 3 times per year (September, January and April).

Meetings cover best practice between clubs and upward feedback to the Youth Player

Development Sub Committee about all aspects of the Age Grade game from U6 to U18.

It brings together Mini and Youth Chairs from the clubs with other key stakeholders and often bring in guest speakers for specific topics.

Administers local youth competitions in conjunction with the Competition Sub Committee

FOR TEAM MANAGEMENT & HEAD COACH APPOINTMENTS FOR SEASON 2017-18 Go to the website www.dwrugby.co.uk for up to date detail.

COMMITTEE CHAIRS

YOUTH PLAYER DEVELOPMENT SUB COMMITTEE

Nick Elbourne nick.dwyouth@outlook.com 07795 513795
(And Schools' Union Representative)

SENIOR PLAYER DEVELOPMENT SUB COMMITTEE

TBC

COACH and REFEREE DEVELOPMENT LEAD

Chris Davis coachingdevelopment@dwrugby.co.uk 07576 129254

WOMEN & GIRLS RUGBY OFFICER

Dave Edwards Edwards_david_i@hotmail.com 07531 782941
Carrie Needham cc_dive@hotmail.com 07545 826570

Dorset Forum

Chair: Rob Whitham rob.whitham@hotmail.co.uk 01202 880388
Secretary: Graham Leveridge gleveridge@hotmail.co.uk 07540 633516

Wiltshire Forum

Chair: Julian Phelps julianphelps@yahoo.co.uk 01373 859366
Secretary: Vacancy

INTEGRATING MILITARY RUGBY PLAYERS INTO CIVILIAN RUGBY CLUBS

The Army Rugby Union wishes to see far more British Army personnel (male & female) playing rugby at their local community rugby club. It is in both the Armies' and local clubs interest that players maximise their availability. However, military personnel do have a few issues that club secretaries and coaches should be aware of.

1. A junior soldier is not the master of his or her own destiny and is at the call of his chain of command for duties, training and other tasks. When an individual is in their first few years in the Army they spend a lot of time training and developing their military skills. This is achieved by attending courses all over the country to learn and necessitates time away from barracks. While most of this is planned, some is quite reactionary and can be at short notice.

2. A soldier spends plenty of time at work doing physical training. They also play sport on a Wednesday afternoon and hence the ability to train with a rugby club in the evenings and play on a Saturday is a huge burden. Some pragmatism should be shown, especially to those playing unit rugby on a Wednesday.

3. Not many junior soldiers have a car and hence transport is an issue for them. They are good at car sharing but lifts to a club are fraught with frictions if the driver is away on a course or on duty.

4. All military personnel are liable for duties in camp. Whether this is guard, driving or other tasks, they all take their share of what is needed to maintain the camp as a safe environment. Guard duties are published well in advance but late notice swaps occur.

5. The medical status of a soldier is governed by the Medical Officer (MO) and their Commanding Officer (CO). If the military system says they are not to play then it is an order and they are not to play. They may look outwardly fit but they are not at liberty to ignore an order.

6. Every soldier has a unit rugby officer who coordinates their rugby for the unit; they also make a good point of contact for clubs to understand player availability.

7. Many soldiers live in barracks during the week but travel to their parental or spousal homes at weekends, many of which are many miles from the Army camp. This weekly commuting prevents many players committing to a club as they cannot train and play with the same club. Many outstanding players are simply not accessible to the better clubs in a manner that works and hence we have a surplus of quality players that can play at weekends but can't train; these are an untapped resource.

8. Soldiers will be sent away for extended periods of time. When they do, it would be pragmatic if a club has a mechanism whereby their membership fees are suspended so as not to incur costs that cannot be benefited from.

9. The Army has a series of set physical standards that are tested twice a year in what is called a Personal Fitness Assessment (PFA). This standard is reasonable but is not rugby friendly. It is very hard for a bulky front row forward to pass the running element of this test. In these circumstances, a CO may declare that a player is not allowed to play team sports until the mandatory tests are passed. This does not affect their right to play team sports out of work hours, but can impinge upon individuals' commitments.

10. A junior soldiers evening meal is served at 1630-1715. If they attend club training between 1900-2100 they do not have access to subsidised food post training and would have to eat fast food. Clubs would do well to provide a basic post training meal and hydration.

11. Servicemen and women make excellent rugby players; they bring fitness, robustness and a strong team ethic into a rugby club. They also make excellent administrators or coaches. A little understanding between club and player could only benefit both parties.

James Cook – Army Rugby Union

BATH COMBINATION RUGBY

Chair	Ben Hartley	4 Townsend Great Cheverell Devizes Wilts. SN10 5TL 01380 813687
Secretary	Steve White	48 Blackmore Drive, Southdown, Bath BA2 1JN 01225 312393 or 07740 404 372

Member Clubs	Avon – Avonvale – Bath Saracens – Bath University Bradford-on-Avon – Calne – Chippenham – Combe Down Corsham – Devizes – Frome – Keynsham – Melksham Midsomer Norton – Old Culverhaysians – Oldfield Old Boys – Old Sulians – Old Edwardians – Stothert & Pitt Trowbridge – Walcot – Westbury
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DORSET & WILTS RUGBY FOOTBALL UNION MEMBER CLUBS

Clubs in membership of The Dorset & Wilts RFU and voting members of the RFU

Blandford RFC

Club Colours	Red with Yellow and Brown side
Website	www.blandfordrfc.com
Secretary	Mrs Joy Pentney joypentney@outlook.com 01258 473958
Fixtures Sec	Mr Christopher Curtis chris.curtis0701@gmail.com 07799 805010
Minis	Mr Adam Wates awates@aol.com 07802 684086
Youth	As per Minis

Bournemouth RFC

Club Colours	Red & Black
Website	www.bournemouth-rugby.co.uk
Secretary	Mr James Mills Secretary@bournemouth-rugby.co.uk 01202 581933
Fixtures Sec	Mr Douglas Warren dwarren7@sky.com 01202 709209
Minis	Mr Greg Pike amchairman@bournemouth-rugby.co.uk 07979 383636
Youth	Mr Laith Sabih laithrugby@gmail.com 07748 780550
Woman's	Mr Stuart Gallacher stuart@ripparugby.co.uk 01202 855475
Girls	As per Woman's

Bradford-on-Avon RFC

Club Colours	Red & Black
Website	www.boarugby.org
Secretary	Mr Simon Powell simon@freshfords.com 01225 722111
Fixtures Sec	Mr Gareth Wheatley wheaters900@msn.com 01225 866484
Minis	Mr James Glossop jaglossop@gmail.com 07753 432406
Youth	As per Minis
Woman's	Mr David Thompson teddyt1@live.co.uk 07774 487106
Girls	As per Woman's

Bridport RFC

Club Colours	Blue & White Squares
Website	www.pitchero.com/clubs/bridport
Secretary	Mr John Patten pattenj@talktalk.net 01308 425109
Fixtures Sec	Mr Kevin Harte kevharte@talktalk.net 01308 538679

Minis	Mr Noel Gregory	noel@bluebellridge.co.uk	07714 664366
Youth		As per Minis	

Calne RFC

Club Colours		Blue with White front arrow trimmed with Red	
Website		www.calnerfc.co.uk	
Secretary	Mr Simon Walker	calnerugby@hotmail.com	07814 608033
Fixtures Sec	Mr Jason Wright	calnerugby@hotmail.com	07497 463563
Minis	Mr David Conway	calnerugby@hotmail.com	07973 182646
Youth		As per Minis	

Chippenham RFC

Club Colours		Black & White irregular hoops	
Website		www.chippenhamrfc.co.uk	
Secretary	Mr Phil Read	secretary@chippenhamrfc.co.uk	07798 610409
Fixtures Sec	Mr Mike Wheeler	fixtures@chippenhamrfc.co.uk	07876 440566
Minis	Mr Alex Brooks	mini rugby@chippenhamrfc.co.uk	07771 896704
Youth	Mr Greg Aycliffe	juniorgby@chippenhamrfc.co.uk	07770 877780
Girls	Mr Timothy Dunford	Girls@chippenhamrfc.co.uk	07962 157827

Colerne RFC

Club Colours		Black/Red	
Website		www.pitchero.com/clubs/colernerfc	
Secretary	Mr John Hutchinson	john.hutchinson1957@gmail.com	01225 742137
Fixtures Sec	Mr Rory Scott	rory.m.scott@googlemail.com	07412 868906
Minis	Mr Higo House	hugohouse@me.com	01249 448835
			07789 509765
			07974 967927

Corsham RFC

Club Colours		Red and White Hoops	
Website		www.pitchero.com/clubs/corsham	
Secretary	Mr Mark Fuller	green-man@hotmail.co.uk	
Fixtures Sec	Mr Sean Macey	seanmacey@btinternet.com	07711 019422
Minis	Mr Neil Bridgeman	neil.corshamrfc@gmail.com	07939 369376
Youth		As per Minis	

Cricklade RFC

Club Colours		Red/Green, Black Shorts	
Website		www.pitchero.com/clubs/cricklade	
Secretary	Kerrie Bickell	marker@btinternet.com	07703 281585
Fixtures Sec	Mrs Nicola Lloyd	nicolamcknight@hotmail.com	07769 736904
Minis	Mr Danny Lloyd	Daniel.lloyd@dhl.com	07979 864279

Devizes RFC

Club Colours		Black with White Hoop (Change Strip Yellow)	
Website		www.devizesrfc.rfu.club/	
Secretary	Mr Ross Paget	secretary@devizesrfc.org.uk	01380 859414
Fixtures Sec	Mr Ryan Wallbridge	ryanwallbridge@hotmail.co.uk	07977 108252
Minis	Mr Will Owen	juniorchair@devizesrfc.org.uk	
Youth		As per Minis	
Woman's	Mr Keith Butler	Keith@mercerholdings.co.uk	07971 72821

Girls

As per Minis

Dinton RFC**Club Colours****Website**

Secretary Mr Adam Beale
Fixtures Sec Mr Ben Coombes

Navy Blue and Gold
<http://dintonrfc.rfu.club/>
arbeale@googlemail.com 07845 309913
bencoombescoaching@outlook.com 07595 206589

Dorchester RFC**Club Colours****Website**

Secretary Ms Janette Thompson
Fixtures Sec Mr John Lambourn
Minis Karen Woollam
Youth Mrs Michele Harding
Woman's
Girls

Green & White Hoops
www.dorchester-rfc.co.uk
clubsecretary@dorchester-rfc.co.uk 07920 030067
johnplambourn@gmail.com 07971 492691
dfrcminichair@gmail.com 07881 950269
dfrcjuniorchair@gmail.com 07814 016971
 As per Secretary
 As per Secretary

East Dorset RFC**Club Colours****Website**

Secretary Mr Donovan Lynaghan
Fixtures Sec
Minis Mr Howard Larkin
Youth Mr Christopher Culleton

Royal Blue with Gold & Red Sleeves and Trim
www.pitchero.com/clubs/eastdorsetrfc
Donovan.lynaghan@hotmail.com 07854 039880
 As per Secretary
Howard.Larkin@ntlworld.com 07970 387988
chris@484848.co.uk 07966 294847

Lytchett Minster RFC**Club Colours****Website**

Secretary Mr Kieran Donnelly
Fixtures Sec Mr Mark Hobson
Minis Gail Stewart
Youth Mr Vince Ward

Red and Blue
www.lmrfc.com
kgf.donnelly@gmail.com 07786 231175
mark@dorsetland.co.uk 07860 109009
gail08@live.co.uk 07505 016161
vince.ward@ntlworld.com 07887 491728

Marlborough RFC**Club Colours****Website**

Secretary Ms Leila Nairne
Fixtures Sec Mr Mike Banfield
Minis Mr Clive Robins
Youth Mr Kevin Dobie

Black & Amber
www.pitchero.com/clubs/marlborough
info@mrfc.co.uk 01672 511250
mike.banfield@btinternet.com 07786 916318
clive_robins@hotmail.com 01672 861662
kevdoobie@hotmail.com 07545 257572

Melksham RFC**Club Colours****Website**

Secretary Mr Andrew Cadwallader
Fixtures Sec Mr Marc Bound
Minis Mr Tony Greenslade
Youth
Woman's Ms Sophie Scratchley
Girls

Navy Blue & Sky-Blue Hoops
www.melkshamrfc.co.uk
secretary@melkshamrfc.co.uk 01225 707428
bigbounder@hotmail.co.uk 01225 700889
youth_chairman@melkshamrfc.co.uk 07447 450902
 As per Minis
scratch_13@hotmail.co.uk 01225 700180
 As per Woman's

Minety RFC

Club Colours	Green and Purple Hoops	
Website	www.minetyrfc.com	
Secretary	Mr Peter McAllister	PeterJMcAllister@Yahoo.co.uk 01666 860281
Fixtures Sec	Mr Nick Britten	nickbritten@live.co.uk 07772 199655
Minis	As per Secretary	
Youth	As per Secretary	
Girls	Mr Clifford Garland	garland53@aol.com 07903 816386

North Dorset RFC

Club Colours	Green & Navy	
Website	www.ndrfc.co.uk	
Secretary	Mr Nick Hall	secretary@clintonhall.co.uk 01747 841154
Fixtures Sec	Mr Clive Drake	tcldrake@gmail.com 07967 808515
Minis	Mr David Mounde	David.Mounde@deverillsearch.com 07808 078377
Youth	Mr Steve Johnson	steve_johnson31@hotmail.com 07468 464854
Woman's	Mr David Harvey	davecarrieharvey@gmail.com 07864 877840
Girls	As per Woman's	

Oakmeadians RFC

Club Colours	Blue & White Hoops	
Website	www.oakmeadians-rfc.com	
Secretary	Mrs Nicola Wallace-Walton	honsecretary@oakmeadians-rfc.com 07771 985656
Fixtures Sec	Jane Hart	harthouse43@hotmail.co.uk 07715 531143
Minis	Mr Simon Crawford	simon.crawford2@networkrail.co.uk 07899 934020
Youth	As per Fixtures Sec	
Woman's	Mr Gordon Horsley	Gordon.horsley10@gmail.com 07989 360462
Girls	As per Woman's	

Pewsey Vale RFC

Club Colours	Red & Blue	
Website	www.pewseyrugby.com	
Secretary	Mr Peter Duke	peter_duke@hotmail.com 07831 919641
Fixtures Sec	Mr Mick Haynes	mickelainehaynes2@yahoo.com 07584 577901
Minis	Tina Young	tinayoung7@hotmail.com 07393 421356

Poole RFC

Club Colours	Blue & Amber	
Website	www.pitchero.com/clubs/poolerfc	
Secretary	Mr Allan Bosley	secretary.poolerfc@gmail.com 07918 100271
Fixtures Sec	Mr Terry Treloar	Terrytreloar@hotmail.com 07976 762196
Minis	Mr Ian Dorey	iandorey1@outlook.co.uk 07493 770963
Woman's	Clare Dorey	

Puddletown RFC

Club Colours	Red Shirts, Black Shorts	
Website	www.pitchero.com/clubs/puddletownrfc	
Secretary	Charlotte Stevens	charlottestevens@hotmail.com
Fixtures Sec	Mr Chris Edwards	prcffixtures@gmail.com 07484 037802
Minis	Mr Ray Stephens	puddletownrfc@hotmail.com 07966 412467
Youth	As per Minis	

Royal Wootton Bassett RFC

Club Colours		Black	
Website		www.pitchero.com/clubs/woottonbassett	
Secretary	Mr Jonathan Davis	secretary@rwbrfc.co.uk	07703 105361
Fixtures Sec	Mr Jim Brierley	jimlaurabrierley@gmail.com	01793 731780
Minis	Mr Stephen K Cameron	m&jchairman@rwbrfc.club	07876 147487
Youth		As per Minis	

Salisbury RFC

Club Colours		Green & White	
Website		www.salisburyrfc.org	
Secretary	Ms Nicola Rawnsdon	clubsecretary@salisburyrfc.org	07885 764524
Fixtures Sec	Mr Neil Bowditch	N.bowditch@ntlworld.com	07917 152144
Minis	Mr Steve Allen	minihead@salisburyrfc.org	07725 829543
Youth		As per Minis	
Woman's	Ms Amanda Foster	Amanda@hectormerryweather.co.uk	07788 316596
Girls	Mr Geoff Wilman	ladiesyouthadmin@salisburyrfc.org	07789 120165

Sherborne RFC

Club Colours		Black	
Website		www.pitchero.com/clubs/sherbornerfc	
Secretary	Mr Neil Cromarty	nicromo@gmail.com	01935 389592
Fixtures Sec	Mr Michael Hobden	michael_hobden@hotmail.com	07703 988830
Minis	Mr Darren Morris	morris10@sky.com	01963 363143
Youth	Mr Damian Orton	damian@theorton.co.uk	07734 812302
Woman's	Caroline Durston	alltland@hotmail.co.uk	07795 468282
Girls		As per Woman's	

Supermarine RFC

Club Colours		Dark Blue & Sky-Blue Panels	
Website		www.supermarinerugby.co.uk	
Secretary	Mr Jamie Barrett	jamie-barrett@sky.com	01793 734368
Fixtures Sec	Mr Matthew Smith	matthew.smith@uk.zurich.com	07904 554978
Minis	Mr Damian Walters	deewalters@clara.co.uk	07764 992324
Youth		As per Minis	
Woman's	Claire Legg	claire.legg@ntlworld.com	07917 817366
Girls		As per Woman's	

Sutton Benger RFC

Club Colours		Navy blue and pink	
Website		www.pitchero.com/clubs/suttonbenger	
Secretary	Mr David Major	m4jor84@yahoo.co.uk	07734 712849
Fixtures Sec	Mr Lance Berkely	lanceberkley@hotmail.com	07967 807357

Swanage & Wareham RFC

Club Colours		Maroon & White	
Website		www.swansrugby.co.uk	
Secretary	Mr Kevin Large	kl.centaur@btconnect.com	01929 426523
Fixtures Sec	Mr John Constable	i.constable4swansrugby@btinternet.com	01929 551468
Minis	Melanie Moriarty	bean.moriarty@gmail.com	01929 480272
Youth		As per Minis	
Woman's	Lily Carr	Lilycarr567@hotmail.co.uk	07939 123201

Girls Jade Kerslake jade_kerslake@hotmail.co.uk 07710 236254

Swindon College Old Boys RFC

Club Colours Black/Red
Website www.scobrfc.org
Secretary Mr Steve Davis secretary@scobrfc.com 01793 517550
Fixtures Sec Mr Philip Tyler fixtures@scobrfc.com 07702 893175
Minis Mr Martin Lloyd sponsorship@scobrfc.com 07988 136082
Youth As per Minis
Woman's As per Minis
Girls As per Minis

Swindon RFC

Club Colours Navy Blue & Amber
Website www.swindonrfc.co.uk
Secretary Mr Stephen Kirwan Stephen.kirwan1@btinternet.com 07854 729620
Fixtures Sec Mr Paul Ferrier fezferrier9@gmail.com 07906 460708
Colts Mr Mark Horsington markhorsington@live.co.uk 07909 550842

Trowbridge RFC

Club Colours Navy Blue, Sky Blue and Gold
Website www.trowbridgerfc.co.uk
Secretary Mr Christopher Lamb chris.lamb@btoopenworld.com 01225 751119
Fixtures Sec Mr Alistair Morrison alistair.morrison@blueyonder.co.uk 07963 640890
Minis Mr James Cook james.cook2@vodafone.com 07900 492521
Youth Mr Derek Tucker leigh_park@btconnect.com 07798 877087
Woman's Mr Kevin Davis kevspnr@blueyonder.co.uk 07900 214040
Girls As per Woman's

Warminster RFC

Club Colours Royal Blue & Amber Hoops
Website www.warminsterrfc.co.uk
Secretary Miss Mandy Colborne amhouston@sky.com 07826 519667
Fixtures Sec Mr Steve Evans 01985 212750
Minis Mr Paul Macfarlane pmac@jaymart.net 07767 897938
Youth Ken Williams Wrfc.wmdrugby@gmail.com 07899 996167
Woman's Ms Claire Maccarron clairemaccarron@hotmail.com
Girls As per Woman's

Westbury RFC

Club Colours Emerald & Black
Website www.pitchero.com/clubs/westbury
Secretary Mr Keith Biggs westburyrugbyclub@gmail.com 07941528392
Fixtures Sec Mr Aaron Vaughan Aarongvaughan@gmail.com 07730 768791
Minis Mr Julian Phelps julianphelps@yahoo.co.uk 07712 783926
Youth As per Minis
Woman's Becs Lamb Westburyladiesrfc@hotmail.com 07885 270376
Girls As per Woman's

Weymouth & Portland RFC

Club Colours Light Blue with Dark Blue Circlet
Website <http://weymouthandportlandrfc.rfu.club/>

Secretary	TBC	weymouthandportlandrfc@gmail.com	01305 778889
Fixtures Sec	Khylo Farley	khylo.farley@icloud.com	07794 585691
Minis	Mr Mark Graham	wprugby.markg@gmail.com	07502 241679
Youth		As per Minis	
Woman's	Fiona Goldsmith	wprugby.fionag@gmail.com	07733 081981
Girls	Kate Berry	kate@wykewebdesign.co.uk	07786 066825

Wheatsheaf Cabin Crew RFC

Club Colours	Green, Black & White Hoops		
Website	www.pitchero.com/clubs/wheatsheafcabincrew		
Secretary	Mr Paul Townsend	paul.townsend@harrowway.hants.sch.uk	07779 247327
Fixtures Sec	Mr Simon Gollop	gollops@hotmail.com	

Wimborne RFC

Club Colours	All Black		
Website	www.wimbornerugbyclub.co.uk		
Secretary	Mr Jared Budnarowski	jabs67@sky.com	07767 477972
Fixtures Sec	Mr Mark Sturney	ma.sturney@ntlworld.com	07824 508420
Minis	Mr James Norman	jm16norman@btinternet.com	01202 841942
Youth	Mr Nigel Roberts	m-roberts21@sky.com	01258 456103
Woman's	As per Secretary		
Girls	As per Secretary		

Those clubs affiliated to Dorset & Wilts but not a voting member on the RFU and/or Clubs from other CBs playing in D & W Competitions.

Dorset & Wilts RFU Ltd (CB)

Amesbury RFC

Club Colours	Black and Gold		
Website	https://amesburyrugby.wixsite.com/amesbury-rugby		
Secretary	Mr Daniel Radford	amesburyrfc.secretary@gmail.com	07557 505130
Fixtures Sec	Mr Jez Foster	amesburyrfc.fixtures@gmail.com	07783 802437

Anglo-European College of Chiropractors RFC

Secretary	Mr Paul Dunford	aecrcf@hotmail.com	01202 436293
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Bryanston OB Rugby Club

Club Colours	Blue and Gold		
Secretary	Sam Tonks	stt@bryanston.co.uk	(W) 01258 484514

Canford Cygnets RFC

Secretary	Mr Alex Richards	arichards@asquith.co.uk	02070 365912
Fixtures Sec	Mr Adam Treharne	adam.treharne@pvm.co.uk	

Dorset Dockers RFC

Club Colours	Black, Yellow and Pink		
Website	www.pitchero.com/clubs/dorsetdockersrfc		
Secretary	Mr Alan Ketchley	alan.ketchley@btoopenworld.com	07748 044474
Fixtures Sec	Mr Luke Burrage	lukeburrage@hotmail.com	07500 776622

Dorset Police RFC

Address 9 Sherford Close Wareham Dorset BH20 4JL
Secretary Mr Tony Dunkerley tony.dunkerley@dorset.pnn.police.uk 07738 449751
Fixtures Sec As per Secretary

Frome Valley Lions RFC

Secretary Mr Myles Provis myleswinch@aol.com 07768 904171
Fixtures Sec Mr Tim Vyner timbov@yahoo.com

Nationwide (Swindon) RFC

Club Colours Variations of Blue and Red
Secretary Mr Sean O'Rourke Sean.O'Rourke@nationwide.co.uk 01793 652698
Fixtures Sec Mr Tom Birnie Tom.Birnie@nationwide.co.uk 07910 759832

Sherborne Pilgrims RFC

Website www.sherbornepilgrims.co.uk
Secretary Mr Jamie Snudden sherbornepilgrimsrugby@gmail.com 07412 236262

Wiltshire Fire Brigade

Secretary Mr Greg Izon greg.izon@wiltsfire.gov.uk

Wiltshire Police RFC

Club Colours Royal Blue/Navy Blue hoops
Fixtures Sec Mr Paul Woodbridge Paul.woodbridge@wiltshire.pnn.police.uk
07887 533243

Hampshire RFU Ltd. (CB)

Ellingham & Ringwood RFC

Club Colours Blue & Amber
Website www.errfc.com
Secretary Mr Howard Neale hineale@aol.com 01725 511621
Fixtures Sec Mr Chris Noble 07737 438672

Fordingbridge RFC

Club Colours Sky Blue with Black Shorts
Website www.fordingbridgerfc.co.uk
Secretary Mr John Williams willfam1979@gmail.com 01425 656455
Fixtures Sec Mr John Trim johntrim964@yahoo.co.uk 07710 389343

New Milton & District RFC

Club Colours Blue with green and gold flashes
Website www.pitchero.com/clubs/newmiltondistrict
Secretary Mr Nicholas Hanmer nick.hanmer@tesco.net 01425 616263
Fixtures Sec Mr Mike Hoyles mickeyhd161@hotmail.co.uk 07568 085251
Minis Hogie Wood southhants@rugbytots.co.uk 07870 359182
Youth Mr Steve Fisher stevfisher25@btinternet.com 07717 377076

Somerset County RFU Limited (CB)

Avonvale RFC

Club Colours Navy Blue and White
Website www.pitchero.com/clubs/avonvale
Secretary Mr Kevin Hall Kevin.Hall@alpine.co.uk 07766 504899

Fixtures Sec	Mr Stephen Vowles	steve.f.vowles@HSBC.com	01225 333852
Minis	Mr Chris Hobbs	hob27@aol.com	07595 863625
Youth		As per Minis	

Bath Saracens RFC

Club Colours		Navy Blue Cardinal Red Gold	
Website		www.bathsaracens.co.uk	
Secretary	Jim Bass	jmbiss@live.co.uk	07899 923173
Fixtures Sec	Mr R Lawrence	robbie.lawrence21@btinternet.com	07802 797756

Castle Cary RFC

Club Colours		Black & Red Hoops	
Website		www.pitchero.com/clubs/castlecary	
Secretary	Toni Ditty		
Fixtures Sec	Mr Gareth Watts	gareth-2705@hotmail.co.uk	07894 860202

Combe Down RFC

Club Colours		Black & Amber Hoops	
Website		www.pitchero.com/clubs/combedown	
Secretary	Mr Steve White	steve.white@boltongate.co.uk	07740 404372
Fixtures Sec		As per Secretary	
Minis	Mr Steve Cottle	steve.cottls@hotmail.com	07557 988435
Youth	Mr Adrian Sprake	adriansprake@hotmail.com	07912 477758

Frome RFC

Club Colours		Red White and Black Hoops	
Website		www.fromerfc.org	
Secretary	Mr Chris Hodge	secretary@fromerfc.org	07974 697556
Fixtures Sec		fixtures@fromerfc.org	

Yeovil Rugby

Club Colours		Black and White Quarters - Black Shorts	
Website		www.yeovilrugbyclub.rfu.club/natural_blonde2000@hotmail.com	
Secretary	Ms Alice Edmonds	natural_blonde2000@hotmail.com	07946 378203
Fixtures Sec	Mr Richard Gaston	richgaston@hotmail.co.uk	01935 472371
Woman	Bernadette Chubb	Bernadettek79@hotmail.co.uk	07817 284606
Girls		as per Woman's	

Students' Rugby Football Union (CB)

Bournemouth University RFC

Website		www.bournemouth.ac.uk/sportbu	
Secretary	Mr Michael Barry	mbarry@bournemouth.ac.uk	
Fixtures Sec		As per Secretary	

Wiltshire College

Address		Wiltshire College Lackham Lacock Chippenham SN15 2NY birkmk@wiltscoll.ac.uk	01249 466800
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Alan Brown, Senior Healthcare Consultant for **IHC Employee Benefits**, launches a 3-year sponsorship deal with D&W Rugby as he hands over a branded playing shirt to the Senior XV captain David McDonald before the game against Berkshire at Royal Wootton Bassett RFC



DORSET & WILTS RFU COMPETITIONS SECTION

DORSET & WILTS COMPETITIONS 2016/17

COMPETITION	WINNERS	RUNNERS UP	Final Venue & Date / Comment
1 st XV Cup	SWANAGE & WAREHAM	TROWBRIDGE	North Dorset - 12 th November
1 st XV Vase	SWINDON COLLEGE OBs	WEYMOUTH & PORTLAND	Warminster - 3 rd December
1 st XV Plate	CALNE	WESTBURY	North Dorset - 12 th November
2 nd XV Cup	SALISBURY	NORTH DORSET	Warminster - 18 th March
2 nd XV Shield	TROWBRIDGE	DORCHESTER	North Dorset - 25 th February
3 rd XV Cup	BOURNEMOUTH	NORTH DORSET	Swanage & Wareham - 25 th Feb
D&W 1N	CORSHAM	BRADFORD ON AVON	Corsham promoted
D&W 1S	YEOVIL	WIMBORNE II	Yeovil promoted.
D&W 2N	AVONVALE	TROWBRIDGE II	Both promoted
D&W 2S	NEW MILTON II	SALISBURY III	Winners promoted + Bridport (3 rd)
D&W 3N	SWINDON COLLEGE OBs II	ALFRED'S NOMADS	Both promoted
D&W 3S	NEW MILTON III	BLANDFORD II	Both promoted
Under 18 Cup	CHIPPENHAM	WIMBORNE A	North Dorset - 7 May
Under 18 Bowl	DEVIZES	WIMBORNE B	Wimborne - 7 May
Under 18 Plate	YEOVIL	OAKMEADIANS	Oakmeadians - 7 May
Under 17 Cup	WIMBORNE	ROYAL WOOTTON BASSETT	Semi-final result (final not played)
Under 17 Bowl	BOURNEMOUTH		Final not played
Under 17 Plate	NORTH DORSET	DORCHESTER	
Under 16 Cup	CHIPPENHAM	WIMBORNE	North Dorset - 1 May
Under 16 Plate	TROWBRIDGE	DORCHESTER	
Under 15 Cup	DORCHESTER	SALISBURY	
Under 15 Plate	NORTH DORSET	BOURNEMOUTH	
Under 14 Cup	CHIPPENHAM	WIMBORNE	
Under 14 Plate	TROWBRIDGE	CORSHAM	
Under 14 Shield	ROYAL WOOTTON BASSETT	DEVIZES	
Under 14 Bowl	SUPERMARINE	LYTCHETT MINSTER	



COMMITTEE MEMBERS

CHAIR	Clive Drake	Competitions Structure & PFR - Senior Structured Season Annual consultation with clubs - Colts Co-ord Meeting		
SECRETARY	Mike Moysey	Minutes and Meetings		
MEMBERS with roles additional to those listed below for league or competition administration	John Constable	Dorset & Wilts representative on SW League Appeals Panel SW DOC Rep		
	Dave Harris	Medals & Trophies - Venue Co-ordination for Senior Finals		
	Joe Walsh	Dorset & Wilts Age Grade Calendar		
	Dave Wookey	CB Youth Registrar - Venue Co-ordination for D&W Junior Finals RFU Competitions liaison - Youth Competition Entries		
DORSET & WILTS LEAGUES	NORTH		SOUTH	
	LEAGUE SECRETAR	DEPUTY	LEAGUE SECRETAR	DEPUTY
Level 8 D&W1	John Constable	Alistair Morrison	Alistair Morrison	John Constable
Level 9 D&W2	Chris Davis	Sean Macey	Sean Macey	Chris Davis
Level 10 D&W3	Clive Drake	Ron Jones	Ron Jones	Clive Drake
SENIORS	1st XV KNOCK OUTS		2nd & 3rd XV KNOCK OUTS	
COMPETITION ADMINISTRATORS	Gerald Burden		Dave Harris	
COLTS	UNDER 18 KNOCK OUT		UNDER 18 MERIT TABLES	
COMPETITION ADMINISTRATORS	Dave Wookey		Jackie Richards	
JUNIORS	UNDER 14		UNDER 15	UNDER 16
COMPETITION ADMINISTRATORS	Graham Leveridge		Jacque Streene	Dave Lamb
CONTACT DETAILS				
Alistair Morrison	01225 755135	07963 640890	alistair.morrison@blueyonder.co.uk	
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Joe Walsh	01793 852608	07850 778791	joe.j.walsh1@gmail.com	
John Constable	01929 551468	07970 500357	j.constable4swansrugby@btinternet.co	
Mike Moysey	01202 841478	07834 519831	michaelmoysey@gmail.com	
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Sean Macey	01249 712901	07711019422	seanmacey@btinternet.com	
Dave Lamb		07872 025432	davelamb_8@hotmail.co.uk	
Jacque Streener	01202 764184	07806 518454	jacquierugby@gmail.com	
Jackie Richards		07906 434530	Jacr21@virginmedia.com	

TERMS OF REFERENCE

The powers and general Terms of Reference of the Competitions Sub-committee are to:

- Administer knock-out competitions, leagues and merit tables (Including de-regulated leagues)
- Liaise with SW Competitions Committee and RFU Competitions staff
- Provide a league secretariat and promulgate CB league de-regulation
- Manage and administer Club Senior knock-out competitions
- Manage and administer all Club u14s to u18s competitions
- Approve u12's and u13's festivals and co-ordinate County and Dorset & Wilts festivals
- Promulgate Dorset & Wilts RFU Structured season (both Senior and Junior)

NB for contact details of all SW LEAGUE OFFICIALS access www.swrugby.co.uk/sw-officials or www.dwrugby.co.uk

REGULATIONS FOR ALL COMPETITIONS ORGANISED BY DORSET & WILTS RFU

1. **Organising Committee.** The Competitions Sub-Committee ("the Committee") is appointed by the Dorset & Wilts RFU Council. The Committee has responsibility for the regulation and administration of all Dorset & Wilts RFU competitions between affiliated clubs. The Committee will appoint an Administrator for each competition who will liaise with clubs for the administration of the competition.

1.1. **Powers.** The Committee has full power to adjudicate on all matters relating to those competitions. Its decisions are binding and final on any matter not provided for in these rules and on the interpretation of these rules. The Committee has the power to exclude clubs at any stage of those competitions.

1.2. **Membership.** The Chairman will be appointed by the Council from its membership. Other members will be co-opted as required including a Secretary. The Committee will include all Dorset & Wilts League Secretaries and those appointed by the Chairman to administer each competition listed in paragraph 2 below – current appointees as listed above. Others may be invited to attend as may be appropriate and available, such as a representative of the Referees Society or others concerned with organisation and support of rugby in Dorset & Wilts such as RFU staff.

2. **Entry Criteria and Withdrawals.** Entry to Dorset & Wilts RFU knock out competitions is limited to clubs affiliated to Dorset & Wilts RFU, a geographic constituent body, but clubs affiliated to neighbouring Constituent Bodies may be accepted for entry to league and merit table competitions. Teams that withdraw from a competition may be denied entry in a subsequent season. Entry to RFU competitions requires Dorset & Wilts RFU approval which will only be given to clubs that enter and compete in the relevant Dorset & Wilts RFU competition from which they may be nominated. Competitions will be administered by the committee as follows with eligibility criteria for entry as given.

2.1. **1st XV Knock Out Cup.** The competition entry is restricted to the Dorset & Wilts clubs in the English National Club Championship Leagues Level 7 and will be a qualifying competition for the RFU Southern Counties Cup and RFU Intermediate Cup.

2.2. **1st XV Knock Out Vase.** This competition is for Dorset & Wilts 1st XV's who play in League Level 8 and will be a qualifying competition for the RFU & Southern Counties Senior Vase.

2.3. **1st XV Knock Out Plate.** This competition is for all other Dorset & Wilts 1st XV's who play in League Level 9 and below and will be a qualifying competition for the RFU & Southern Counties Junior Vase.

- 2.4. **2nd XV Knock Out Cup.** This competition is for Dorset & Wilts club 2nd XV's who are at League Level 8 or deemed eligible by the committee.
- 2.5. **2nd XV Knock Out Shield.** This competition is for all other Dorset & Wilts club 2nd XV's.
- 2.6. **3rd XV Knock Out Cup.** This competition is for any Dorset & Wilts club 3rd XV.
- 2.7. **Under 18 Merit Tables.** All Dorset & Wilts clubs may enter one team (or two at the committee's discretion). Other clubs from neighbouring counties may apply and be permitted to take part at the committee's discretion. This competition is intended to cater for all players registered in the Under 17 or Under 18 age grades in any one club. Clubs may "cluster" together to enter a "composite" team using players registered in 2 or more clubs.
- 2.8. **Under 18 Knock Out Cup.** This competition is open to all Dorset & Wilts clubs that run a regular Under 18 fixture list drawing on players from their own membership. In exceptional circumstances, a "composite" team may be permitted to enter but the Committee has discretion to limit entry. Minor (e.g. Bowl and Plate) competitions will be offered and teams not usually eligible may be included in these "cascade" competitions. The early rounds may take the form of pool or table competitions prior to qualifying for play offs and finals. This competition may lead to nomination for RFU Under 18 competitions.
- 2.9. **Under 15 & Under 16 Competitions.** These are Dorset & Wilts competitions organised on a pool basis leading to Semi Final and Finals in Cup and Plate in accordance with the RFU Age Grade Competition rules.
- 2.10. **Under 14 Competition.** This will be a Waterfall competition in accordance with RFU Age Grade Competition regulation and guidance.
3. **Competition Rules and Administrative Instructions.** Appendices to these regulations set out the rules and administrative instructions that apply. These are:
- 3.1. **Appendix 1.** Dorset & Wilts RFU Senior Knock Out Competitions.
- 3.2. **Appendix 2.** Dorset & Wilts RFU Senior Leagues -De-regulation for Levels 8, 9 & 10.
- 3.3. **Appendix 3.** Dorset & Wilts RFU Under 18 Competitions.
- 3.4. **Appendix 4.** Dorset & Wilts RFU Under 14, Under 15's & Under 16's Competitions.
4. **Ground Safety & Touchline Protocol.** Host clubs are responsible for ensuring grounds are safe and that adequate arrangements have been made to delineate spectator and replacement areas in accordance with RFU Regulations. Dorset & Wilts RFU have promulgated a Touchline Protocol that will be used as the yardstick by which referees will judge that a match may be played. The protocol is at **Appendix 5**.
- 4.1. **Risk Assessment.** With reference to the specifications in RFU Regulation and in accordance with the protocol all clubs in Dorset & Wilts are required to undertake a risk assessment of all their pitches before the first match of each season bearing in mind the requirements to afford protection, the level of play and the likelihood and severity of mishap that could occur - including but without exception the impact that the barrier may also have. A copy of this risk assessment is to be held on site.
- 4.2. **Published Policy.** Clubs are to publish their policy to control access for spectators, replacements and officials. Dorset & Wilts RFU accept the arrangements made by clubs based on their own risk assessment and compliance with the protocol. If no risk assessment has been carried out then a club may be deemed to have been negligent if any untoward event takes place.
5. **Replacements and Substitutions.** The RFU regulation is to be followed in respect of replacements and substitutions. "Rolling subs" apply in both senior and junior Cups and Leagues. The number of player interchanges in senior rugby depends on the number of substitutes permitted in each competition. The RFU regulation on interchanges and guidance on substitutions and

interchanges in Dorset & Wilts RFU competition is at **Appendix 6**.

6. Dorset & Wilts Representative Fixtures & Competition Finals. Guidelines for clubs that agree to host representative fixtures, cup finals or festivals are given in **Appendix 7**.

Appendix 1 of DORSET & WILTS RFU Competition Regulations

Dorset & Wilts Senior Knock-Out Competitions 2017-18

All matches are to be played under the Laws of the Rugby Football Union and in accordance with the Regulations set out in the RFU handbook where not otherwise specified in this handbook. The Dorset & Wilts Referees Society will be asked to appoint a referee for each match in an adult Dorset & Wilts RFU knock out competition. Assistant referees will be requested for Cup finals. The home or host club is to confirm arrangements with the appointed referee at least 3 days prior to the match but if a referee is not available for a 2nd or 3rd XV match then the host club must make every effort to source one. Attention is drawn to the RFU and SW Regulations on drawn matches, referees and touch judges, replacements and identification of players, postponed and abandoned matches, kick offs and grounds. Note that the RFU and SW differ on clashes of colours. For adult rugby in the SW and hence for Dorset & Wilts the away team changes except if through to an inter divisional knock out match, e.g. against 1st XV's from London & SE. Specific applications of the rules are:

1. Player Eligibility. No player may play for more than one club in any Dorset & Wilts RFU knock out competition in any one season but players are not Cup tied for Dorset & Wilts competitions by having taken part in an RFU Knock Out competition for another club. Players may transfer clubs and play for in Merit Table and League matches as long as registration requirements have been met. Every player must be a playing member of the club he is representing in accordance with the rules of the club and the RFU. A club shall only select members who play regularly for the club and shall not introduce players especially for a competition. The penalty for breach of these rules will be a £25 fine and the offending team will forfeit the match. The committee has the power to deny a club entry the following year. Specific rules on player eligibility for competitions are as follows:

1.1. 1st XV Competitions. All players representing 1st XV's of clubs in the English Club Championship ("the Leagues") whether taking part in league or knock out matches must be registered in accordance with the rules that apply to their league level.

1.2. 2nd XV Competitions. Any player who meets the membership criteria can be picked to represent his club 2nd XV if the club have selected a 1st XV for any RFU or Dorset & Wilts competition fixture the same weekend that does not include him. If there is no 1st XV competition fixture then eligibility is restricted to players who have not represented the Club 1st XV in 50% or more of League matches in the current season up to the day of the match.

1.3. 3rd XV Competition. Any player who meets the membership criteria can be picked to represent his club 3rd XV if the club has selected a 1st XV and 2nd XV for any RFU or Dorset & Wilts competitive fixture the same weekend that does not include him. If either of the higher XV's do not have a competitive fixture then eligibility is restricted to players who have not represented the Club at a higher level in 50% or more of League matches in the current season up to the day of the match.

2. Entry Procedures and Draws. Clubs are to be given 4 weeks' notice of the requirement to enter a Senior Competition prior to the closing date. Entries are to be submitted on the pro forma circulated for the purpose and accompanied by entry fees as specified. Closing dates for entries for senior competitions are to be set so that the draws can be notified to clubs at or before the AGM. The Committee will seed draws as necessary to affect a balanced competition and will specify venues and timings with the draw.

3. Withdrawals.

3.1. Team Failure. In the event that a team from a club with two or more XV's ceases to fulfil fixtures on a regular basis during a season then, at the discretion of the committee, it will be deemed to have withdrawn from any lower level competition in which it may be entered.

3.2. Fixture Failure. In the event that a club, having entered, fails to fulfil its commitment in any round of the competition then the committee has the discretion to impose a financial penalty on the club in addition to any compensation due to a host club for cancellation at short notice. Such a withdrawal is to be supported by reasons given in writing by an officer of the club within 7 days of the date assigned to the fixture. A failure to give adequate reason will mean a penalty will be imposed and a further penalty may be levied for a failure to respond promptly to requests for information from any member of the Committee.

3.3. Consequences for Lower XV's. In particular a club that withdraws its team from the 1st XV Cup or 2nd XV Cup will be deemed to have withdrawn its 2nd XV & 3rd XV respectively from any knock out - if it is still in one at the time of withdrawal. However, at the discretion of the committee and on a pilot basis for 2017-18, teams that are entered in the 1st XV Vase or Plate may withdraw without their lower ranked teams being excluded from the 2nd XV Shield or 3rd XV Cup.

4. Competition Schedules. Dorset & Wilts RFU competitions are planned to fit in with the Senior Structured Season which the RFU publishes each year. Every non-league weekend within the season is taken to be available for competition with the exception of those declared by the RFU in the Structured Season to be a "ring fenced weekend" where matches can only be arranged if both clubs and the Committee agree. The Competition Administrator will promulgate the weekend on or by which each match is to be played.

5. Finals. Dorset & Wilts Knock Out Finals will take place at neutral venues unless both teams agree otherwise. Target dates for finals will be circulated by Competition Administrators. The venue and date for each Knock Out Final will be confirmed by the Committee when sufficient progress has been achieved in that competition. If the competition would otherwise not be concluded within the season then a mid-week final may be required. 1st XV competitions will usually have to be complete before Christmas in order that the winners may go forward into the national competition so schedules will be very tight. Note that in a Final at a neutral venue the team drawn first is to supply the balls for the match and is the home team for administrative purposes, colour clashes etc.

Precedence. If either team drawn to play in a match in a Dorset & Wilts competition is committed to an RFU competition then the next available Saturday is to be used as per RFU rules of precedence. Dorset & Wilts RFU competition matches take precedence after RFU,

Representative and League commitments but ahead of other fixtures. Note that, until otherwise notified, all 1st XV competitions are the qualifying element of an RFU competition. In exceptional circumstances, in order to progress the competition, the Committee can order the match to be played on the Sunday where a higher precedence match has been played on the Saturday or to be played mid-week where floodlights are available. The Competition Administrator is to be notified as soon as this situation becomes known. Only when the situation is unavoidable will clubs be ordered to play on the Sunday of the same weekend as another competition. Administrators must be informed directly a League or RFU fixture re-arrangement necessitates the postponement of a match in a Dorset & Wilts RFU competition i.e. 2nd and 3rd XV matches.

6. Changes. The approval of the Administrator is required prior to any change in arrangements for

a match not enforced by rules of precedence and permission will normally only be granted for the Sunday of the same weekend. Requests and approvals for such a change are to be confirmed formally in writing or by e mail.

7. Results, Team Lists and Verification. The Administrator (see list above) is to be notified of the result by telephone by 6pm on match day, reinforced by e mail if necessary. This is the responsibility of the home club or in the event of a neutral venue for a knock out, the club qualifying for the next round. Match result cards, using the format provided by the Administrator, are to be returned by 10am on the Thursday following the match by the means specified. Originals (or copies of the originals) must be retained in case they are required for inspection at a future date.

8. Drawn Matches. If the scores are level at the end of a match in a knock out there will be a five-minute break, the teams will change ends and there will be a period of extra time of 10 minutes each way, with a one-minute interval. If the scores are then still equal, the team that has scored most tries shall be declared the winner. If this does not produce a result, the team that has scored the most goals from tries shall be declared the winner. If this does not produce a result then in all matches save for matches played at neutral venues, the away team shall be declared the winner. For matches played at a neutral venue under arrangements made by the committee, as would be the case for most Cup Finals, if the scores are still tied then the result shall be decided as follows:

(A) Each team shall nominate one player from its number on the field of play at the final whistle to participate on its behalf in a place kicking competition;

(B) Starting with the kicker from the team that kicked-off the match, each kicker in turn shall attempt a place kick from the predetermined positions indicated in Regulation 13.6.5(b)(iii)(D) of the RFU Regulations until such time as, after an equal number of attempts, one kicker has kicked more goals than the other;

(C) These attempts will be made towards the goal posts nearest the players' entrance tunnel to the pitch or in the event of both sets of goal posts being of equal distance from the players entrance tunnel the goal posts to the left of the said tunnel when emerging from it;

(D) The attempts will be taken from the following positions in turn, repeating the sequence until a winner is decided:

- the centre of the 22-metre line
- the intersection of 22-metre and 15-metre lines to left of posts facing
- the intersection of 22-metre and 5-metre lines to left of posts facing
- the intersection of 22-metre and 15-metre lines to right of posts facing
- the intersection of 22-metre and 5-metre lines to right of posts facing.

9. Penalties. The Committee Secretary or Competition Administrator may impose a penalty for any failure to comply with reporting requirements or breaches of any rules. The penalty for each failure will be £25 at the discretion of the Committee. A fine is subject to confirmation by the competitions committee to which a club may appeal but if confirmed the penalty can be increased. An appeal above that level would be to the council of Dorset & Wilts RFU.

10. Replacements. The number of replacements is summarised in Appendix 6. A change for 2017-18 is the limitation to 4 replacements for semi-finals in Dorset & Wilts competitions. Finals will be 7 with RFU regulation applying thereafter for SW & RFU 1st XV knock out competitions.

11. Disputes. In the event of a dispute or an objection that cannot be resolved by the Administrator, a club must put its concerns in writing and send them to the Secretary of the Committee. If the problem relates to a match then it must be received no later than 4 days after the match concerned. The Committee shall have absolute discretion to resolve any such disputes or objections as it shall think fit. The Committee's decision shall be final and binding on all parties.

Appendix 2 to DORSET & WILTS RFU Competition Regulations

De-regulation for Dorset & Wilts RFU Leagues Levels 8 to 10

for the Season 2017/18

The RFU, through the South West Divisional Organising Committee (SW DOC), has delegated to constituent bodies the organization of leagues at Level 8 and below. Dorset & Wilts RFU, subject to the approval of SW DOC and the RFU, may de-regulate those leagues. The de-regulation that will be applied in Dorset & Wilts Leagues is summarised in this Appendix. Clubs should refer to their appointed League Secretary for guidance who will administer in accordance with RFU Regulation, the administrative instructions issued by the SW DOC and the de-regulation set out in this Appendix. The following changes are authorised for clubs in the Dorset & Wilts Leagues which comprise Dorset & Wilts 1, 2 & 3 North & South (Levels 8, 9 and 10).

1. **Structure**. RFU Regulation limits the eligibility of clubs to enter the Leagues. To enable players to play a game on a regular basis who might otherwise be prevented by weakness in a club's playing strength then any two clubs may nominate a joint (composite) team for entry in the Dorset & Wilts Leagues. This team may contain players registered for either club under RFU adult registration requirements but must be members of one or the other. The composite team will not be able to play in the same league as either parent club or at the same or higher level. One club must take responsibility for administration and discipline.

2. **Principles of Promotion and Relegation**. RFU Regulation governs the promotion of teams where two Leagues support one League. Although there are two leagues at Level 8 in the Dorset & Wilts Leagues they are not all composed of eligible teams and so promotion will be limited as if there were only one league, i.e. only two Club First XV's will be eligible for promotion from Level 8. If a team at the top of a Level 8 league is eligible then it will be promoted, otherwise the Dorset & Wilts RFU Competitions Committee may nominate eligible teams for promotion taking into account the principles of RFU Regulation or order play offs in accordance with the RFU regulation to establish which eligible teams should be nominated for promotion.

3. **Referees Touch Judges and Match Officials**. RFU Regulations cover the appointment of match officials. In the Dorset & Wilts Leagues at levels 9 and below, where a league fixture does not involve a 1st XV then the host club cannot rely upon the referee society to appoint a match official. The onus will be on the host club to arrange a suitably qualified referee and where this is not done, and where the League Secretary deems the host club has not made the necessary effort to appoint a referee, then a league fixture will be deemed to be forfeited and will not be postponed to a later date, if that is the only reason for postponement.

4. **Eligibility and Player Registration**.

4.1. **Registered and Unregistered players**. RFU Regulation requires all players to be registered. In the Dorset & Wilts Leagues only players selected to represent Club 1st XV's will be required to have effective registration subject to the latitude that the regulations permit selection of up to two players without Effective Registration at Level 9 or below, in accordance with the provisos in that Regulation. They cannot play a second time without having been registered. The unregistered players' date of birth must be recorded against the players name on the result card.

4.2. **Eligibility**. Players registered for one club may not play for another at any level except where permitted under RFU Regulation or under the specific circumstances of a composite team as per paragraph 1 above. All teams are to list their team by name on the form provided for the match report and only bona fide members of the club may represent the club at any level. Students at FE College or University who are not Registered may play for their club during a break from their studies, subject to the limits in 4.1 above. Dual registration is permitted in the circumstances specified in RFU

Regulation.

4.3. Team Composition. In the event that a significant number of players registered for a club are nominated to play for a 3rd or 4th XV at Level 9 or below then the League Secretary may request an explanation and award up to 2 penalty points if he is not satisfied with the answer.

4.4. Higher Level Team Not Fielded. In the event that a lower team is fielded in the Dorset & Wilts Leagues and wins its match when a higher XV of that club does not have a fixture, or that fixture does not take place, then there will be grounds for appeal to the League Secretary to review the result if it is suspected that a significant number of players from a higher-level team have been fielded. In particular if a team defaults in the League and the club has a lower team in a league that plays and wins on the same day then that lower team may be deemed by the League Secretary to have played and lost, a Nil Nil score being returned. The circumstances of each such concession will be examined by the League Secretary. (**Comment:** *If the problem concerns fielding a front row and safety is an issue then clubs should field a XV without a full front row thereby conceding the game and playing uncontested. However, by playing a game they do not lose points nor endanger a lower team's result - see para 6 below.*)

5. Replacements. At Level 8 in the Dorset & Wilts Leagues RFU Regulation applies in respect of replacements but at Levels 9 & 10 there will be no requirements for replacements and there will be no limit to the number of interchanges allowed. Where the only XV in a club is in a Level 8 league then it may have unlimited replacements, but is limited to 8 interchanges. At Levels 9 & 10 the following will apply:

5.1. Lowest Team. The lowest or only team in a club, judged by the regular fixture list published for the club not by the circumstances of the day, does not have to have three replacements nor is it limited to three.

5.2. Front Row. For a match to be valid a team must start with a front row capable of playing the fixture but if no suitably trained and experienced player is available to substitute in the event of injury, temporary suspension or dismissal (and the opposition are unable to assist with a suitable replacement) then the match will continue with uncontested scrums for the period necessary and the result will stand.

6. Concessions and Point Deductions. Penalty points will be deducted if a team fails to fulfil a league fixture however if a team concedes a match but still enables a game to be played then no league points will be deducted. For example, if a team is unable to field at least 12 players or contest the first scrum of a match before any injuries have occurred to a front row player - i.e. they started the match without a front row - then the match is forfeit but no league points will be deducted as long as a game takes place.

7. Limitation on Uncontested Wins. In the event that a team has caused matches to be played with uncontested scrums continuing up to the final whistle and has gained more than two wins in such circumstances then the League Secretary can decide not to award any further points for that team as a consequence of winning subsequent matches played with uncontested scrums.

8. Player Numbers in League Levels 9 & 10. At Levels 9 and 10 if a team is short of players the opposition is encouraged to loan players to the team that is short of numbers in an effort to enable the game to take place. If they do not loan players then the match will be played with sides of equal numbers based on the lowest number fielded by one of the sides. The minimum number for a valid match will be 12 in a team. (**Comment:** *If a team only has 12 players and none are loaned, then the game is to be played at 12-a-side. Less than 12 players and the match has to be conceded by the team short of players but if any kind of contested game is played then points are not deducted as per para 6 above.*)

9. Maximum score. At level 9 and below, when the scoring differential reaches 100 points the result will be recorded as at that time in the game. If mutually agreed, the match may continue to full

time but further scores will not be recorded or reported.

Notes:

1. *Players should be loaned to ensure a game is played or continued with contested scrums. The result will stand.*
2. *Level 8 matches will require adherence to the usual Regulations for replacements and front row replacement, i.e. at least one front row replacement must be available in the nominated team.*
3. *If a team at Level 8 has used all its permitted player interchanges and then suffers a FR injury, even though they may have a FR replacement still available, they would not be able to use him and would therefore cause the match to go to uncontested scrums and suffer any sanction imposed.*
4. *Any issue that arises over whether a league match can/cannot be played – such as ground condition or lack of players – must be discussed urgently with the league secretary before any decision is made to cancel a game. Clubs should make every effort to play a game whenever possible.*

Appendix 3 to DORSET & WILTS RFU Competition Regulations **Under 18 Competitions 2017-18**

All matches shall be played under the Laws of the Rugby Football Union and in accordance with the Regulations set out in the RFU Handbook where not otherwise specified in this Handbook. The home or host club is to confirm arrangements with the appointed referee at least 3 days prior to the match. Attention is drawn to the RFU regulations on drawn matches, referees and touch judges, replacements, clashes of colours and identification of players, postponed and abandoned matches, kick offs and grounds. A Touch Judge is to be provided by each team for each fixture and they are to be nominated to the referee before kick-off. First Aid arrangements are to be in place. Specific rules for Under 18 (“Colts”) club competition in Dorset & Wilts are:

1. **Player Eligibility.** No player may play for more than one club in any Dorset & Wilts knock out competition in any one season but players may transfer clubs as long as registration requirements have been met. Every player must be a playing member of the club he is representing in accordance with the rules of the club and the RFU. A club shall only select members who play regularly for the club and shall not introduce players especially for a competition. The penalty for breach of these rules will be that the offending team will forfeit the match and the competitions committee has the power to deny a club entry the following year. Specific rules on player eligibility are: 1st September of the current season is the qualifying date for all age grade rugby at club level. Clubs may select U16 players for Under 18 matches as long as this continues to conform to RFU Regulation but not so as to consistently exclude eligible players from older age grades in the club.
2. **Competition Schedules.** The RFU approves annually the Age Grade Playing Calendar. Dorset & Wilts competitions are planned within this. The Calendar for all Under 18 competitions is published on the Dorset & Wilts RFU website. Matches dates are shown as “play by” and therefore may be played on any date prior to the match date if agreeable to both clubs. If an earlier time and date is not agreed then the default is on the Sunday with kick off at 2pm. The home side must notify the Administrator and referee 3 days before if another time is agreed. In the event of postponement for unavoidable reasons such as weather or pitch condition then the Administrator will nominate the next available Sunday that is to be used unless the clubs involved agree a viable alternative.
3. **Notification of Results.** Match cards for notifying results may be downloaded from the D&W Website Youth Competitions Page. The League Administrator is to be notified of the result by 5.30pm on match day, ideally by text message but by e mail or telephone if necessary. This is the responsibility of the home club or in the event of a neutral venue for a knock out, the winner. Notifications must include the number of Tries. Match report cards are to

include the Youth Registration Number and are to be signed by a club representative and the referee, or both team representatives, and are to be sent to the CB Youth Registrar by the Tuesday following the match. Registration details will be checked against the RFU Youth Registration database. Cards may be scanned and sent by e mail if convenient but the originals must be retained for inspection if required. Numbers of Tries and any disciplinary issues must be reported on the match card.

4. Penalties. The Competition Committee Secretary or the Competition Administrator may impose a penalty for any failure to comply with reporting requirements or breaches of any rules at the discretion of the committee. Any appeal would be to the Competitions Committee of Dorset & Wilts RFU through the Secretary.

5. Disputes. In the event of a dispute or an objection that cannot be resolved by the Administrator, a club must put its concerns in writing and send them to the Secretary of the Committee. If the problem relates to a particular match then it must be received no later than 4 days after the match concerned. The Committee shall have absolute discretion to resolve any such disputes or objections as it thinks fit. The Committee's decision shall be final and binding on all parties.

6. Replacements. Up to seven replacements may be used in all Colts competitions but a side does not have to have 7 replacements nor does it have to have a replacement player capable of playing in the front row though it must have a competent front row to start the game otherwise it is presumed to be conceded. Uncontested scrums will follow if a front row substitute is not available and the score at the end of the match will stand.

7. Drawn Matches. Extra time is not played in Colts or Youth competition. In the event of a tie in a Knock Out see Appendix 4, paragraph 11...

8. Precedence. Merit Table fixtures take precedence after RFU, Representative matches and then D&W Cup matches but behind Bowl and Plate games and ahead of all friendly fixtures. Age Grade Calendar should prevent clashes with School and higher-level Rugby.

9. Match Duration and Maximum Score. Matches are to be 35 minutes each way. Should a fifty-point differential occur then the game should be considered won and lost and stopped at that point in time, although, subject to agreement by both sides, play may continue to the end of normal time. The score at that time is to be reported, not the score at full time. A maximum of 50 points difference will be recorded on the official record of the game.

10. Merit Table Points. Table points will be 5 for a win, 3 for a draw and 1 for playing a match with an eligible team containing at least 12 players drawn from the club represented. An additional point will be awarded for either side scoring 5 tries or more and for the side that loses by 7 points or less.

11. Conceded Matches. Teams failing to play a scheduled Merit Table fixture on the appointed date without prior authorisation from the Administrator will be deemed to have lost that fixture. The team willing and available to play will be deemed to have won 25-Nil and will be awarded a bonus point. Two merit table points will be deducted from all teams that concede unless a friendly game takes place between the teams with a reduced number of players. There will be no additional point for playing and losing a conceded match. The host club is responsible for arranging facilities for the game and appointing a suitably qualified referee. If a match fails to take place for the lack of either then it will be deemed forfeit. In the event that a substitute referee is required then clubs may agree that a coach or club member from either side can officiate but he / she must be competent.

12. Restricted Selection. If a club enters two teams for the Merit Table then there will be a restriction on the number of players who have routinely played for the A team who can be allowed to play for the B team. After the third match, no more than 3 players may be selected to be named on the card for the lower team that have started for the A team in 50% or more of the Merit Table fixtures to date. Clubs must not routinely alternate players between teams.

13. **Failure to Fulfil Fixtures or Withdrawal**. The Merit Table Administrator has discretion to expunge a team's results if it consistently fails to fulfil its fixtures. This rule will usually be applied if more than 25% of the season's Merit Table fixtures have been conceded whether or not a game was played. If a team withdraws from the Table then all results and points awarded involving that team will be expunged.

Appendix 4 to DORSET & WILTS RFU Competition Regulations Under 14 & Under 15 & Under 16 Competitions 2017-18

Competitions for Youth Rugby are designed in accordance with the Age Grade Competition Review (AGCR). All matches shall be played under the Laws of the Rugby Football Union and in accordance with the Rules set out in the RFU handbook where not otherwise specified in this handbook. Except where specifically altered below all rules applicable to Youth Rugby in Appendices 1-3 shall be applied to these competitions. Specific applications of the rules are:

1. Player Eligibility and Selection.

1.1. Clubs may enter 1 team per age grade. Second teams may be invited to participate subject to number of teams entering the competition. Team members must be identified at the beginning of the competition and no movement between teams will be permitted

1.2. Teams are to comprise 15 players, plus a maximum of 7 replacements unless mutually agreed otherwise between clubs for a particular match. Teams must start with equal number of players. Scrums must always be balanced in numbers.

1.3. A club shall only select members who play regularly for the club and shall not introduce players especially for a competition, however use of loan players from opposition is to be encouraged to ensure compliance with Rule 2 above.

1.4. The penalty for the offending team will forfeit the match and the competitions committee has the power to deny a club entry the following year.

1.5. The 1st September of the current season is the qualifying date for all age grade rugby at club level.

1.6. All players and replacements to be fully paid up youth playing members of the club they are representing and show on the RFU database as current registered Youth Players with the club they represent. Players involved in other Rugby (Schools, County Academy) should not be routinely played to the disadvantage of those only involved at Club level. Team Managers are to ensure that all registered players participate in pool stages and no player exceeds a total of 35 games per season as per Regulation 15

1.7. Player must be registered with the RFU, at least the day before the day they play. However only players who have played in at least one previous round or were registered at their club by the date scheduled for the final Pool round are eligible to play in the Final. All registered players within a Club must play in at least 2 Pool matches unless there are exceptional circumstances approved by the competition administrator.

1.8. Players may only play out of age grade in line with RFU Regulation 15.3 and 15.4. D&W Safeguarding Managers will rule if dispensation is appropriate. All age grades may only play one age grade up, but not so as to consistently exclude older players in the group. To play in competitions The CB must approve playing out of age grade.

1.9. All players must have an RFU registration card so that age qualification and identification may be established prior to competition games as per Regulation 15.15. No player may play below his age group, unless a current season playing down authorization is held.

1.10. Rules for competitions can be obtained from the D&W Website or from the competition

administrator

2. **Competition Schedules.** The RFU approves the CB Age Grade Playing Calendar each year which the Dorset & Wilts RFU competitions are a part of. The Calendar is published on the Dorset & Wilts RFU website. The competitions will be published on the RFU competition system (GMS), links to which will be provided on the Dorset & Wilts website.

3. **Competition Formats.** The format of the competition shall be proposed by the Youth Competition Administrator and approved by the Committee. Competitions must meet the RFU age grade competition menu requirements.

3.1. **Under 14.** A pool based 2 tier waterfall competition, where second tier is based on positions of first tier 3 (or 4) games in each tier. No final played.

3.2. **Under 15 & 16.** A pool competition across both Counties with 4 pools, the winner of each going forward to the cup knock out competition, second place to a Plate competition.

3.3. **Competition Draws and Seeding.** The Administrators nominated by Dorset & Wiltshire shall seed the teams (if required) and the draw for the competition will be made with the Chair of the Committee. The Committee shall specify the dates on which the matches to be played by accordance with the Age Grade Playing Calendar.

4. **Trophies.** Shields will be awarded to Competition winners and Runners up at U15/16. Individual Medals will be awarded to Cup Winners and Runners up. Final pool winners at U14 receive a Shield.

5. **Notification of Results, Team Lists and Verification.**

5.1. Results are to be notified by 6pm on the date of the match to the Administrator by text, telephone or e-mail. Report is to include numbers of tries scored by each team. This is the responsibility of the home club or in the event of a neutral venue for a knock out, the winner

5.2. Match report cards are to include the Youth Registration Number and are to be signed by club official and referee (or opposition official) are to be sent to the CB Youth Registration officer to arrive by 10am on the Tuesday following the match. Registration details will be checked against the RFU National Youth Registration database. Cards are to be completed using SURNAME followed by FIRST NAME or INITIAL AS REGISTERED, not nicknames or shortened versions and MUST include RFU ID numbers. Numbers of Tries and any disciplinary issues **must** be reported on the match card.

6. **Penalties.** The Committee Secretary or the Competition Administrator may impose a penalty for any failure to comply with reporting requirements or breaches of any rules. An appeal would be to the Competitions Sub Committee of Dorset & Wilts RFU. Specific penalties that will apply:

6.1. If any players are not on the current RFU registration list for the club may result in the Club being fined the sum of £10 per player and the team may be declared the loser of the game for a Knock Out competition.

6.2. Failure to produce a match card or play an unregistered player will result in a club being fined £10.

7. **Disputes and Appeals.** In the event of a dispute or an objection that cannot be resolved by the Administrator, The Club M/Y Chair must put its concerns in writing and send them to the Secretary of the Competition Committee. If the problem relates to a match then it must be received no later than 4 days after the match concerned. The Committee shall have absolute discretion to resolve any such disputes or objections as it shall think fit. The Committee's decision shall be final and binding on all parties.

8. **Match Arrangements.**

8.1. The Dorset & Wilts Referees Society will be requested to (where possible) appoint a referee for each match. The Competition Administrator will inform the society of the initial dates and

matches and also of approved arrangement changes. The home or host club is to confirm arrangements with the appointed referee at least 3 days prior to the match.

8.2. If the society is not able to appoint a referee the host club should provide a suitably qualified/experienced referee, preferable from a different age grade.

8.3. The home team is to inform the referee of the competition rules before the start of any game.

8.4. Match officials and opposition coaches have the right to challenge the age of players. In accordance with RFU regulations team managers should have registration cards and a copy of any dispensations available at all matches.

8.5. Match dates are shown as Sunday. This is the "**Play-By Date**". Matches may be played at any time before this date by mutual consent of both teams. The Administrator should be informed with at least 1 weeks' notice to allow Referee appointments to be informed.

8.6. Matches shall start at the agreed time. Any delay may be reported by the non-offending Club to the Administrator and may lead to the disqualification of the offending Club.

9. **Match Duration and Maximum Score.**

9.1. Match durations are:

Under 14 matches - 25 minutes each way.

Under 15 matches - 30 minutes each way

Under 16 matches - 35 minutes each way

9.2. Should a fifty-point differential occur then the game should be considered won and lost and stopped at that point in time, although, subject to agreement by both sides, play may continue to the end of normal time. A maximum of 50 points difference will be recorded on the official RFU record of the game.

10. **Points for Pool Matches.** Points will be awarded to teams in accordance with the rules published for the competition each season. The winner of the pool will be the team to have accumulated the greatest number of points from their pool games. If two teams finish level on points the team with the greater points difference will be the winner; if still the same the greater number of tries will be the deciding factor.

11. **Drawn Matches - Knock Outs and Finals.** If a draw occurs in a semi-final or Cup final, the winner will be the team that scored the greatest number of tries; if still level then the greatest number of conversions; if still level then the greatest number of penalties. If the teams are still level after try, conversion and penalty counts, the winner will be the team that scored the first points; if no points have been scored then the team to progress to the Final will be decided by the toss of a coin. In this situation at the end of a Final the trophy will be shared if a re-play is not agreed and arranged.

12. **Clash of colours.** In the event of a clash of colours the home team will be responsible for changing its strip. For the Final, this will be decided as "Home Team being first named".

13. **Discipline.** Any Red Carded player may NOT play in the next Dorset and Wilts Competition match, in addition to any penalty set. In any case a player is suspended until the club disciplinary committee sits and promulgates a decision. Red cards must be recorded on the match report card for both sides. Club disciplinary action must be taken in accordance with RFU Regulation.

14. **Withdrawals and Postponements.**

14.1. Any Club withdrawing from the competition shall notify the team they are due to play at the earliest opportunity and also the Administrator within 7 days of withdrawal. Teams withdrawing will be liquidated and all results expunged. Failure to comply may result in exclusion from county competitions in the following Season.

14.2. If for any reason you know you will not be able to field a side, you must advise the

opposition and Competition Administrator at the earliest opportunity and a new date should be set by the Competition Administrator.

14.3. Postponements can only be accepted in exceptional circumstances. Games should be brought forward if known issues (such as School events) clash.

14.4. Where a postponement is requested because of playing surface condition, every attempt should be made to switch the fixture or play at an alternate venue before requesting a postponement from the Administrator.

14.5. Following any postponement, the Administrator must be involved in discussions on replay dates, which should be before the next round of the competition is due. The Administrator will have the final decision on whether the proposed date is suitable.

14.6. Teams failing to play a scheduled fixture on the appointed date will be deemed to have lost that fixture by 50 playing points unless in extenuating circumstances where safety may be compromised (e.g. bad weather).

14.7. If the match is rearranged, the Administrator will request a referee from the Society for the re-arranged date.

Appendix 5 to DORSET & WILTS RFU Competition Regulations Dorset & Wilts Touchline Protocol

This protocol conforms with the principles of RFU Regulation and applies to all D&W Clubs in RFU competitions at all levels. These regulations are written to enable the referee to officiate the match safely and effectively, the players to play without risk of injury to themselves or others and for spectators to watch our sport in safety. The protocol also supports and reinforces the RFU Core Values and Codes of Conduct. For the purposes of this protocol, barriers are defined as everything from permanent steel or wood fabrications down to temporary fencing posts with a rope tied between. They should simply be effective in keeping spectators away from the playing area.

1. The RFU Touchline Protocol for Competition

1.1. All clubs in RFU competitions (League and Cup) must make provision to have all spectators behind barriers and to have Technical Areas.

1.2. Where a club committee decide that it is impractical or unnecessary to have pitch side barriers or Technical Areas they must ensure that, with the exception of permitted personnel, all other persons remain at a reasonable distance from the playing area. They must also ensure that permitted personnel remain on the side of the pitch designated by the home club and between the centre line and the ten metre-line

1.3. Only permitted personnel are allowed in the Technical Area, or where there is no marked Technical Area in the specified area as defined above, and they should stay there for the duration of the match except when:

1.3.1. Medical personnel are treating injured players.

1.3.2. Water carriers (with permission of the referee) are carrying out their duties.

1.3.3. Replacements are warming up.

1.3.4. At half time.

1.4. Replacement players may act as Touch Judges but, to avoid confusion, they should not wear, or must cover, team playing kit.

1.5. If permitted personnel do not want to take their place in the Technical Area they should be behind the barriers or at a reasonable distance from the playing area.

1.6. Replacements and substitutions should only take place from the Technical Area.

1.7. All personnel inside the barrier should cover team playing kit to avoid confusion.

1.8. Yellow carded players must remain in their team's permitted area.

1.9. Red carded players must leave the playing enclosure

1.10. If there are no barriers provided and if there is a continuing safety issue then the referee may

refuse to referee the match.

2. **Touchline Protocol for Other Matches.** The Touchline Protocol for RFU competitions should also be adhered to by all Clubs for all matches. These include:

- 2.1. All Under 17 and Under 18 matches.
- 2.2. All Youth matches
- 2.3. All Representative matches at any age group.
- 2.4. In all matches clubs are encouraged to do their best to conform to the above protocols.

3. **Exceptions.** It is recognised that there are practical issues such as:

- 3.1. Matches played on neighbouring pitches with common touchlines
- 3.2. Matches played alongside pitches used by other sports
- 3.3. Matches moved to other pitches due to ground conditions.
- 3.4. In these cases, Clubs should do everything they can to minimise risk by:
 - 3.4.1. Ensuring that, where there are issues involving adjoining pitches, spectators are restricted to a single touchline and behind a barrier on that touchline.
 - 3.4.2. Ensuring that Technical Areas are on non-adjoining touchlines.

Appendix 6 to DORSET & WILTS RFU Competition Regulations SUBSTITUTIONS AND REPLACEMENTS

Rolling substitutions apply to League Matches at Level 5 and below, and RFU Intermediate Cup, Senior Vase and Junior Vase Matches. Implementation is in accordance with RFU Regulations. An extract follows:

18. each team shall be permitted to use rolling substitutions of not more than the maximum number of the "Player Interchanges" set out in the table below:

Number of Replacements	Player Interchanges
Up to 3	8
4	9
5	10
7 or 8	12

19. In a Play Off Match, Player Interchanges will only be permitted where both participating teams have played their previous matches with Player Interchanges.

20. After the Player Interchanges have been made no other replacements, substitutions or Player Interchanges will be permitted for any reason (including temporary or permanent injuries, sending offs and suspensions) and in the event that a Player is injured, sent off or suspended from the field the team will play with one less Player and with uncontested scrums in the event that this involves a front row Player and the game cannot continue safely with contested scrums.

21. For the avoidance of doubt, Player Interchanges replace the "blood bin" which means that if a Player has an open wound and thus has to leave the field, this will be classified as a Player Interchange if that Player is replaced by another Player. If a team has used all of its Player Interchanges, that Player may not be replaced and the team shall continue with one less Player than was on the pitch prior to the "blood bin". The Player is permitted to return once the wound has been treated and the bleeding stopped.

22. Not more than two Player Interchanges per team may occur at any one time and may only occur during a stoppage in play and with the knowledge of the Referee who is entitled in his sole opinion to refuse to allow or postpone a Player Interchange if he believes either that the Player Interchange

would prevent the opposition from restarting the game quickly or where a Player has been injured or that it would not be safe for the replacement Player who has been previously injured to play in the match.

23. A Player must enter the field of play on the halfway line.

24. A Player who is a replacement shall not be entitled to take a kick at goal until a passage of play has taken place since that Player took to the field of play.

25. A Player who suffers two injuries in a match which has necessitated that Player being replaced on each occasion is not permitted to act as a replacement following the second injury.

26. Under dispensation provided to Unions by World Rugby, where these rolling substitutions Regulations conflict with the Laws of the Game these Regulations shall take precedence.

COMPETITIONS REPLACEMENTS SUMMARY FOR DORSET & WILTS **COMPETITIONS (GUIDE ONLY – NOT AN AUTHORITY)**

Competition	Level	Match	Maximum No. Replacements	Maximum No. Interchanges	Minimum No. Front Row
Senior Cups	All	Up to SFs	4	9	5
		D&W Finals, SW & RFU SFs & Finals	7	12	5
Senior Leagues	Levels 5-8	League	3	8	4
One team club	Level 8	League	No limit	8	4
Not lowest team	Levels 9-10	League	3	Unlimited	3
Club's lowest team	Levels 9-10	League	No limit	Unlimited	3
D&W Under18	All but RFU	Merit Tables & Knock Outs	7	Unlimited	3
RFU U18	RFU	Knock Outs	7	12	5

Appendix 7 to DORSET & WILTS RFU Competition Regulations **Guidelines for Clubs Hosting Dorset & Wilts Competition Finals (and Dorset & Wilts Representative Fixtures)**

The aim of this appendix is to provide a checklist which clubs will find helpful if they are asked or put themselves forward to host a Cup Final or a Representative match for Dorset & Wilts RFU. The club should have received a booking form from the Competition or CB Administrator outlining the requirements of an event and agreed a budget. The Host Club has clear responsibilities for the success of the day and should include the following in their arrangements:

1. Confirmation of KO time with the competition or CB Administrator who will have notified the teams and confirmed arrangements with officials.
2. Enhanced First Aid Facilities to include qualified personnel, a nominated hospital car on standby and knowledge of the location of the nearest hospital with A&E facilities.
3. Car parking attendants and arrangements.

4. Preparation and marking of pitch, provision of flags and post protectors.
5. Pitch to have a permanent / semi-permanent barrier as required by RFU Regulation.
6. Changing rooms to be clean and showers working satisfactorily.
7. Welcome and host teams, committees and officials during their stay at the ground.
8. The control of admission to the ground and the provision of stewards to take a gate by the sale of programmes - if requested.
9. The provision of programmes - if not provided by Dorset & Wilts RFU.
10. Provision of a public-address system for presentations - if requested.
11. Full pre-and post-match hospitality as agreed.

DORSET & WILTS RUGBY FOOTBALL SCHOOLS' UNION

The Rugby Football Union at National Level and Dorset & Wilts County Schools Union here in our twin Counties is committed to growing the game with the education sector as a key support for players starting out on their rugby journey.

Membership of Dorset & Wilts County Schools Union (CSU) and with that England Rugby Football Schools Union (ERFSU).

The England Rugby Football Schools Union is the schools arm of the Rugby Football Union and the organisation to which school's affiliate. Member schools are from across the educational age and range from traditional rugby playing schools to brand new schools of all kinds starting out on their rugby union programmes.

By becoming a member of the Dorset & Wilts County Schools Union (CSU), who support & provide many playing and competition opportunities in our area, and aim to provide Teacher CPD opportunities, you also become affiliated to ERFSU, who provide access to a wide range of resources and Teacher Development opportunities.

Joining the ERFSU Team is a great way to develop rugby in your school. There are numerous benefits which support the growth of rugby, including the school's newsletter and Touchline magazine, inspiring trips to the home of rugby at Twickenham and the chance to purchase England international tickets.

To enter National Competitions such as The NatWest Schools Competition, you will need to be affiliated to D&WCSU.

By becoming a member of Dorset & Wilts County Schools Union, if you intend to take your Students on an Overseas Tour – Host an Overseas Touring side/ Take part in Cross Border Fixtures with the Home Union sides (Wales, Scotland, Ireland) you will be able to secure the essential Tour Approval, which is obtained through Jan Edwards, Hon Sec Dorset & Wilts County Schools Union, janethey@btinternet.com

Schools Rugby is the termly ERFSU newsletter that is sent out to all member schools. It is written specially for schools by the school's development team, ERFSU and RFU Publication editor. It contains information on school's programmes, advice on guidance and ways to enhance Rugby Union in your school. It can be found in the centre pages of the Touchline magazine in September, January, March and is available to download.

To become a member of Dorset & Wilts County Schools Union, or for further information, email Hon Sec Jan Edwards, janethey@btinternet.com

PRESIDENT Mark Burley - Canford School markburley8@aol.com 07717 873545

CHAIR Andy Marriott - Bryanston School ajm@bryanston.co.uk (W) 01258 452411

VICE CHAIR Peter Short pts@canford.com

HONORARY SECRETARY and ERFSSU COMMITTEE REPRESENTATIVE

Jan Edwards janethey@btinternet.com 01202 691018 or 07753 460826

HONORARY TREASURER

Richard Erven richarderven@btconnect.com 01202 478578
(H) 01202 871380 – (F) 01202 873535

SOUTH WEST REPRESENTATIVE As per Chair

SCHOOLS UNION REPRESENTATIVE to D&WRFU Council As per Chair

D&WRFSU COUNTY SCHOLLS UNION DISCIPLINARY As per President

D&WRFU REPRESENTATIVE to D&WCSU Nick Elbourne
nick.dwyvouth@outlook.com 07795 513795

D&WRFU MINI & YOUTH PLAYER DEVELOPMENT SUB COMMITTEE REPRESENTATIVE
from D&WCSU Jan Edwards

CO-OPTED MEMBERS Gareth Williams Poole High School – Will Gibbs Clayesmore School
David Guy Sherborne School – Nick Radbourne The Grange School Christchurch – Terry Gilmore
Marlborough College – Marcus Olsen Dauntseys School – Lex Hamiton Sherborne Girls – Rory King – Castlecourt

SUB COMMITTEE MEETINGS *to take place during the year, at both a Dorset & Wiltshire location. These will report to the Full. Chair of Wiltshire Sub – Committee Marcus Olsen (Details above) Chair of Dorset Sub- Committee Jan Edwards (Details above)*

FULL COMMITTEE MEETINGS – 1 per term, Autumn Term, Spring Term, Summer Term (includes the AGM). All held at Clayesmore School Iwerne Minster

LIFE MEMBERS DWRFSU

R Lewendon – A G Bowden – M R Summers – M Davis – J Waterman – J L Lewis – M N Pyrgos

AFFILIATION FEES 2016/17 (to Include ERFSSU fee but not insurance)

Senior, Middle and Girls Schools: £37.50 Junior and Preparatory Schools: £25

Subscriptions should be sent to the Treasurer (as above). Fees do not cover insurance which costs an additional £20 and for which cheques should be sent directly to ERFSSU Twickenham.

DORSET & WILTS RFU BOWDEN / WILDASH TROPHY FOR

CLUB VOLUNTEERS OF THE YEAR

2007	Gordon & Celia Glover (Lytchett Minster RFC)
2008	Rodney & Joyce Adams (Marlborough RFC)
2009	Mike Trew (Sherborne RFC)
2010	Micky White (Swanage & Wareham RFC)
2011	Andrew & Nicola Walton (Oakmeadians RFC)
2012	Philip & Abby Kennedy (Wheatsheaf Cabin Crew RFC)
2013	Barry & Jud Maidment (Wimborne RFC)
2014	Ed & Jane Gardiner (Colerne RFC)
2015	Joy & David Pentney (Blandford RFC)
2016	Chris Ellias (Royal Wootton Bassett RFC)
2017	Stuart King (Bridport RFC)



DORSET & WILTSHIRE SOCIETY OF RUGBY FOOTBALL UNION REFEREES

<http://www.dorsetandwiltrefs.org.uk>

CHAIR	Denis Nolan	chairman@dorsetandwiltrefs.org.uk	07860 966931
VICE CHAIR	Richard Shore	shore.rg@virgin.net	01202 426524
HON SECRETARY	Dr Vicky Muir	miffy@vickymuir.co.uk	07775 947157
HON TREASURER	Sharon Dix		01980 626033
FIXTURE SECRETARY	Damian Dix	dixdamian@hotmail.com	01980 626033
APPOINTMENTS	Call forwarded		01515 390432
RE-APPOINTMENTS	Chris Bartlett – Damian Dix – Nick Slocombe		
EXCHANGE SECRETARY	Geoff Worrall	gsworrall@aol.com	07885 776477
TRAINING OFFICER	Dave Allan		07805 533050
GRADING OFFICER	Stephen Dowse	dowse@sdowse.fsnet.co.uk	07714 203209
MEMBERSHIP SECRETARY	Pete Straughan	Straughan17@aol.com	01202 625911
DEVELOPMENT & GRADING ADVISOR	Stephen Dowse	dowse@sdowse.fsnet.co.uk	07714 203209
DISCIPLINE OFFICER		As per Vice Chair	
WEB MASTER	Leon Young		07741 625869
WTR MANAGER	Damian Dix	dixdamian@hotmail.com	01980 626033

APPOINTMENT OF REFEREES

All affiliated clubs and schools requiring referees must use the following procedure:

1. **Fixture Lists.** Clubs and schools should forward fixture lists to the Society Fixtures Secretary not later than 3 weeks before the start of the season.
2. **Additional Fixtures.** Application for referees for all matches, not listed in the current season's fixture list, including competition fixtures, should be made to the Fixtures Secretary at least 14 days before the match. Application should be made using the 'Who's the Ref' IT system.
3. **Appointments.** Referees will be appointed by the Appointments Secretary, and clubs shall not seek to engage a referee from any other source without specific approval from the

Appointments Secretary. In the event of a shortage of referees, it becomes the sole responsibility of the Appointments Secretary to reallocate referees. The Appointments Secretary will notify the clubs of the referees who are appointed to their games using the 'Who's the Ref' IT system.

4. **Confirmation.** It is the responsibility of the clubs to confirm the arrangements for the game directly with the referee at least 48 hours before the kick-off.

Cancellation and costs. In the event of a match cancellation, the home club will pay the appropriate match fee if the Appointments Secretary or the referee concerned has not been notified by 6 p.m. on the day prior to the match. When a decision is made later than this, if the referee travels, a match fee will be levied.

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BOB STOCK TROPHY 2016 – 2017

Each year the 'Bob Stock Trophy' is awarded to show the appreciation of the referees to the club within the two counties who have provided a constant high level of support to the referees. This award, named after a previous Chair, is much sought after; it is not easy to win and is based on marks in several categories given by each referee when visiting clubs during the season.

The winners of the Bob Stock Trophy 2017

1st – Wicketsheaf Cabin Crew RFC

2nd – Puddletown RFC

3rd – Trowbridge RFC

Club	1. Administration for Game	2. Home Team Punctuality	3. Home Team Support/Touchjud	4. Pitch, Flags, Barriers etc,	5. First Aid Arrangements.	6. Touchline, Core Values,	7. Care and Welfare of	Total
1 Wheatsheaf	4.75	5.00	5.00	4.75	4.25	5.00	5.00	33.75
2 Puddletown	4.57	5.29	5.14	5.00	4.00	5.00	4.57	33.57
3 Trowbridge	4.77	4.85	4.69	4.77	4.62	4.69	4.77	33.15
4 Swindon	4.60	5.00	4.60	4.80	4.60	5.00	4.40	33.00
Alfreds Nomads	4	5	5	4.67	4.33	5	5	33.00
Wimborne	4.48	4.70	4.82	4.39	3.91	4.27	4.33	33.00
7 North Dorset	4.71	4.96	4.54	4.71	4.29	4.64	4.71	32.57
8 Cricklade	5.00	5.00	4.67	3.67	4.67	5.00	4.33	32.33
9 Wootton Bassett	4.40	4.65	4.30	4.35	4.30	4.10	4.1	32.00
10 Bournemouth	4.60	4.80	4.40	4.60	4.30	4.50	3.90	31.10
Marlborough	4.50	4.38	4.38	4.50	4.00	4.88	4.38	31.00
Oakmeadians	4.60	4.65	4.35	4.45	4.25	4.35	4.35	31.00
13 Lytchett Minster	4.29	4.57	4.43	4.29	4.57	4.29	4.43	30.86
14 Devizes	3.90	4.70	4.30	4.70	4.45	4.55	4.25	30.85
15 Swanage & Wareham	4.53	4.53	4.32	4.53	3.95	4.53	4.21	30.58
16 Blandford	4.40	4.90	4.40	4.30	4.50	4.40	3.60	30.50
Westbury	4.50	4.50	4.50	4.33	4.00	4.50	4.17	30.50
18 Chippenham	4.14	4.76	4.33	4.38	4.43	4.48	3.95	30.48
19 Weymouth	4.40	4.70	4.20	4.20	4.10	4.20	4.50	30.30
20 Bridport	4.00	4.00	4.57	4.43	4.14	4.71	4.14	30.00
21 Supermarine	4.31	4.38	4.15	4.31	4.46	4.38	3.92	29.92
22 Pewsey Vale	3.75	5.00	4.50	4.25	3.75	3.75	4.50	29.50
23 Bradford on Avon	3.40	4.80	4.40	4.00	4.20	4.40	4.20	29.40
24 Dorchester	4.53	4.87	4.27	3.80	4.07	3.67	3.93	29.13
25 East Dorset	4.67	4.50	3.83	4.00	3.00	4.67	4.33	29.00
26 Dinton	5.00	5.00	5.00	3.00	3.00	4.00	4.00	29.00
Swindon College OB	3.50	4.50	4.00	4.00	4.50	4.00	4.50	29.00
28 Melksham	3.82	4.36	3.91	4.55	3.82	4.18	4.09	28.73
29 Corsham	4.20	4.60	4.30	4.20	4.20	3.30	3.90	28.70
30 Sherborne	4.1	4.63	4.13	4.13	3.38	4.38	3.88	28.63
31 Calne	4.38	4.88	3.88	3.00	4.13	4.63	3.63	28.50
32 Minety	4.00	5.00	4.00	4.00	2.00	4.00	4.00	28.40
Salisbury	4.20	4.40	4.10	3.70	3.80	4.00	4.20	28.40
34 Poole	4.50	4.00	4.50	4.00	2.00	4.50	4.50	28.00
35 Sutton Benger	3.50	3.75	3.75	3.75	4.00	3.75	3.75	26.25
36 Dorset Dockers	4.53	4.71	3.71	3.86	3.29	3.71	3.14	26.14
37 Warminster	3.50	3.50	3.00	3.83	3.83	3.00	3.00	23.67

DISCIPLINARY GUIDANCE

Senior sections are responsible for behaviour of their junior and mini sections.

Senior members of clubs work hard in the week and on Saturdays. It is not reasonable for them to give up their Sundays as well. Yet, all games played at the club should be monitored. The Club's own Disciplinary Committee should not be reactive but proactive: enrol other club members to help on a rota basis. Clubs are aware of their potential trouble-makers: and visiting clubs should also have their people to monitor extreme behaviour.

If you want guidance - D&W RFU has its advisers to help you

Philip Kennedy to help you with Disciplinary matters

Dave Wookey - Juniors/Minis Regulations. Player registration of all sorts

Dave Harris – Safeguarding – Health & Safety – Junior Disciplinary matters

Unless we respond firmly to bad behaviour on the pitch and on the touchline, this problem will get out of control. Clubs must discipline their players, officials and spectators. Referees are quite right to abandon games when behaviour deteriorates.

Please remember that clubs and individuals will be called before the disciplinary committee if their conduct brings the game into disrepute.

The RFU distributes posters such as the Code of Rugby, to all clubs. These reminders should be on prominent display in Clubhouses.

Coaches and others who foment trouble must be banned from the touchline.

Clubs will know their potential 'trouble-makers' and might suggest they attend Anger Management courses, if need be. They are unsatisfactory role models to the youngsters under their control.

To those clubs which already take a firm stance and deal with these problems D&W thank you.

The following notes are intended to help clubs administer discipline but are no substitute for reading the RFU Disciplinary Regulations in full.

The RFU disciplinary regulations are set out in Regulation 19 in the RFU Handbook. They are also available online at www.rfu.com/TheGame/Regulations. Recommended Sanctions are set out in Appendix 2 to Regulation 19. The procedures relating to age grade rugby, i.e. Under 18 and schools are set out in Appendix 6 to Regulation 19, which also includes the sanctions. The flow chart for procedures to be used in disciplinary hearings is set out in Appendix 7 to Regulation 19.

CLUB PROCEDURE FOLLOWING THE SENDING-OFF OF A PLAYER

Every club is required to have a properly constituted Disciplinary Committee that is charged with maintaining the standards of discipline within the club. It is strongly recommended that this committee be pro-active rather than reactive.

As stated in paragraph 19.3.1.3 in RFU Regulation 19, in all circumstances Club Secretaries **must report** to the Chairman or Secretary of the Dorset & Wilts Disciplinary Panel within 48 hours after the match the name, address and contact telephone number of any player who has been ordered off

the playing enclosure, including players under the age of 17. Referees are also required to submit a report in the prescribed form. (There are no exceptions to this and it applies equally to Society, to non-society referees and to those who 'just take up the whistle'.)

The standard fee for each case will rise to £100.00 in the 2017/18 season. However, this will be reduced to £75.00 where the club: reports the red card within the 48 hours; enters a plea; indicates attendance (or otherwise) beforehand; and provides the player's GMS number before the hearing.

All fees are payable within 21 days according to Regulation 19, if the fees remain unpaid further sanctions can be levied at the discretion of the Discipline Chair.

These contributions cover the administration costs (including Panel travel), the hiring of rooms and equipment. In addition, if a club is subject to a disciplinary hearing then that club must pay the costs incurred.

The charge for a citing is £125.00 and any extra expenses must be paid by the club, not by D&W RFU.

Age grade rugby applies to school and youth rugby and representative rugby up to and including U18 teams. Where a player is 17 or over and is playing in an u19, u20 or an adult team (s)he is subject to the RFU regulations, which apply to all adult players as covered in the RFU Discipline Regulations).

If a player is sent off or cited in a school match then that player's head teacher has the responsibility for taking disciplinary action against him or her, under the guidance of the Dorset & Wilts Disciplinary Panel (acting through its Chairman in the absence of a Schools & Youth Disciplinary Secretary).

SIMPLIFIED TABLE OF PROCEDURE FOR DISCIPLINARY HEARINGS **(INCLUDING U17S/U18S PLAYING AT ADULT LEVEL)**

The panel should ideally consist of three people.

The player must be heard and can be represented.

The hearing should be conducted in accordance with the RFU Disciplinary Regulations set out above, adapted as necessary to the circumstances.

The referee's report will be read or details of the conduct alleged will be explained. The person appearing before the panel should be asked whether the allegations are admitted. If they are, the Panel will then hear representations in mitigation before deciding on the sanction or sentence.

If the allegations are not admitted, the Panel will hear the evidence in the following sequence:

Witnesses supporting the allegation will be heard and cross-examined.

The person against whom the allegations are made shall be entitled to give and to call evidence in rebuttal subject, again, to cross-examination.

The chairman will then invite all person's other than the members of the Disciplinary Panel to retire whilst the panel considers its decision in private.

The panel will decide whether, on the balance of probabilities, they find the case proven or not. They should provide the player with reasons for their findings.

The standard of proof in disciplinary cases is the balance of probabilities and not, as in a criminal court, beyond reasonable doubt.

The panel usually has no power to impose a fine; but it will charge the administrative fee for the hearing and it may also award reasonable travel costs incurred by witnesses against the player or player's school or club.

The principles of natural justice, as they apply to RFU disciplinary matters, should be applied. The player must be advised of his right to appeal any decision and that (s) he must do this within 14 days of the hearing.

Phillip Kennedy Disciplinary Panel Chair

COMPLAINTS PROCEDURE D & W RFU Ltd ("the County")

POLICY ON CONCERNS AND COMPLAINTS

This policy is written in two parts. Part 1 is intended to deal with child safeguarding issues; and here "child" is generally intended to mean someone of 18 years or under or, in the case of disability, someone under 24 years old. Part 2 is intended to deal with the resolution of concerns and complaints about competitions and other County issues.

Part 1 CHILD SAFEGUARDING PROCEDURE

This is not intended to replace the RFU's published Policy for the Safeguarding of Young People in Rugby Union or the RFU Policy Guidelines (which should both be consulted in any event) but it outlines the important courses of action. However, the County would ask you to reflect on whether the behaviour is poor coaching practice, or if it might be dealt with as a breach of the disciplinary codes, before you invoke the following procedure:

This procedure can be found on Dorset & Wilts website www.dwrugby.co.uk

Part 2 COMPLAINTS PROCEDURE RELATING TO THE RESOLUTION OF OTHER COUNTY ISSUES

It is good to have a procedure for resolving complaints or concerns; as such a system helps the County to identify any underlying weaknesses in practice or in its administration. The County recognises that some complaints may be well-founded but also that everyone can make a mistake. The County expects realism and honesty from all involved.

Most complaints about poor practice in coaching or administration can be resolved by a quiet word with the individual concerned. If anyone feels that the complaint should be dealt with more formally, however, this procedure must apply. The objects of this procedure are to ensure that: -

- Proper concerns are taken seriously and investigated promptly;
- The County is provided with fair representations by all involved;
- The matter is dealt with by the appropriate person; and
- The outcome is noted and appropriate redress is provided.

Unless they are paid-up Vice Presidents of the County, individuals have no standing to make a complaint themselves and so they must raise any concerns through the Club to which they belong.

If the complaint or concern is about a competition that is administered by the County then, where the competition administrator cannot resolve the dispute or objection immediately, a Club must put its

concerns in writing and address them to the Secretary for the time-being of the Competitions Committee, whose contact details may be found both in the County Handbook and on the County Website: www.rfu.com/clubs/dw If the problem relates to a match then it must be received no later than 4 days after the match concerned. The Competitions Committee shall have absolute discretion to resolve any such disputes or objections as it shall think fit; and its decision shall be final and binding on all parties.

Every other complaint from a Club should come from its Secretary, must be set out in writing, must give the facts and events in a concise manner and identify any documents or other evidence. It must be addressed to the Hon General Secretary for the time-being of the County, who will:

Check that the author has the standing to complain,

Decide whether there is a cause for concern

If so, enter it in a central register; and

Appoint someone to investigate and report

The address for the Hon General Secretary is: Mr Gerald Burden 28 Springfield Road Wincanton Somerset BA9 9BL

The Hon General Secretary may not necessarily deal with the complaint himself; he may well refer it to another senior officer of the County, whom he feels has the requisite knowledge or experience to investigate it.

Once you have been notified of the outcome of the complaint, if you are not satisfied with the outcome, you may ask the Hon General Secretary to refer the matter to the County President, who will decide what should happen next.

The County would expect this procedure to have been observed and followed through before anyone contacts the RFU at Twickenham about a concern or complaint.

This policy will be reviewed periodically by the Dorset and Wilts RFU Council.

MINI & YOUTH RUGBY POLICY

Constituent Body policy with respect to Age Grade Rugby (Under 5 to Under 18) including the implementation of RFU policy is vested in the Dorset and Wilts Rugby Development Partnership assisted by the Chair of the Dorset & Wilts Joint Forum for Youth Rugby and the Chair of the Mini & Youth Player Development Sub Committee

Chair of Youth Player Development Sub Committee (Un5's – Un 18's)

Nick Elbourne nick.dwyouth@outlook.com 07795 513795

Dorset Forum Secretary Rob Whitham rob.whitham@hotmail.co.uk 01202 880388
Graham Leveridge gleveridge@hotmail.co.uk 07540 633516

Wiltshire Forum Secretary Julian Phelps julianphelps@yahoo.co.uk 01373 859366
TBC

SAFEGUARDING AND CHILD PROTECTION

It is the responsibility of everyone involved in the game to ensure the safety of all young people playing Rugby Union. All adults involved in the coaching and supervision of young players should be aware of their responsibilities.

FOR FURTHER INFORMATION REFER TO

www.dwrugby.co.uk

For advice or guidance on incident reporting and safeguarding training

CB SAFEGUARDING MANAGER Dave Harris

daveharrisrugby@hotmail.co.uk
01305 854337

For advice on eligibility for Disclosure & Barring Service (DBS) clearance or completion of DBS forms or the On-Line system and for advice on playing up/down age grades.

CB DISCLOSURE & BARRING SERVICE COMPLIANCE MANAGER

David Wookey

youthadmin@dwrugby.co.uk
01980 625018 – 07850 625018

YOUTH REGISTRATION

The RFU Youth Registration Scheme has been mandatory from September 1st, 1998. The system is administered for the RFU by Youth Registrars with each CB overseeing club youth registrars, providing help and training.

All clubs must have a Youth Registrar responsible for carrying out this process at Club Level using The GMS Registration Module. The CB Youth Registrar is responsible for ensuring that the appropriate training is given to new registrars or is providing additional training or advice if requested.

Although clubs may spread the work among more than 1 person with the Youth Registrar role, we ask that there is one single point of contact per club.

That person is responsible for ensuring all registrations for the club are done correctly and timely. It is important that when this role changes in a club, the CB Youth Registrar is aware and will offer advice to the new incumbent.

To be eligible to play for the club, every player must be registered on the RFU database – this is a module within GMS that only Registrars have access to.

This applies to all Youth Players between the ages of 5 and 19.

The only exceptions to Youth Registration are if they only play in senior/adult games i.e. over 17 and do not play in Colts matches. If they are playing both senior and youth rugby, they must be registered in both schemes, i.e. in compliance with adult and youth registration policies.

Making a player a club member with a membership scheme of youth player does not register the child as a player.

When transferring players already registered to your club, the system will generate a notification form which is sent, automatically via GMS, to the donating club.

Ensure all changes of address and school for the player are updated at this point.

Once registered the player (and parent) must then be made a club member on GMS. The CB Youth Registrar **DORSET & WILTS YOUTH REGISTRAR, DAVID WOOKEY – 07850 625018:** youthadmin@dwrugby.co.uk is responsible for ensuring that the appropriate training is given to new registrars or is providing additional training or advice if requested.

APPLICATION TO HOLD FESTIVALS – Regulation 15.9 refers

NB: Only Clubs that hold the RFU accreditation, or are making tangible progress towards achieving it, can host festivals and must be authorised to do so.

If in doubt, check with your RDO.

Application for permission to organize Festivals must be made in writing (**giving at least two months' notice**) to the Constituent Body via the CB Safeguarding Compliance Manager and to include the playing structure of the festival.

Players are limited to the maximum number of minutes playing time, as shown in Regulation 15.14.1. Clubs must obtain written team sheets recording the name and date of birth of all players taking part in EACH game for comparison with player registration cards (which must be available for inspection at the event). These squad lists must be retained following the festival by the organising club and must be made available, if required by a Dorset & Wilts RFU Representative or the RDO.

Following the conclusion of a festival, the organising club must supply such statistical information in respect of the competition, as required by Dorset & Wilts RFU Youth Rugby Representative or the RDO.

Failure to obtain approval is a breach of regulation, which is a disciplinary offence.

TOUR ORGANISATION – Regulation 10 refers

A tour is an exciting way to build identity and team spirit. It provides an opportunity for everyone to get to know one another better and to establish effective team and individual development. When planning a tour consider who it is for its aim and purpose. Remember a Mini/Youth Tour is for the benefit of the Children: Adults attending should behave accordingly. Always remember that on tour, you are an ambassador for your club, county, country and the game. ALL tours, incoming or outgoing within the Home Nations, must be detailed within the Youth Fixtures lists as detailed above. Permission to tour is not required for tours in England but applications to tour or host touring sides from outside the jurisdiction of the RFU should be made at least two months in advance to the Hon Gen Secretary of Dorset & Wilts RFU, via the senior club secretary. Senior club secretaries hold 'Permission to Tour' application forms or they can be downloaded from <http://www.englandrugby.com/governance/game-support/rugby-tours/resources-and-forms/>

The club will receive approval to tour, or host the incoming tour, when permission has been granted. No further organisation should be conducted until permission has been granted (i.e. no financial transactions should take place or confirmation of matches, accommodation etc.). Please ensure that this procedure is followed, even if a company is arranging your tour on your behalf. Tours proceeding without approval are a breach of regulation which is a disciplinary offence.

TOURING/ PLAYING OUT OF SEASON – Regulation 11.3 refers

Only pre-approved activities will be allowed during the closed season.

The Rugby Football Union will only permit Tours in the close season where the playing season in the overseas country concerned differs from that laid down.

No other out of season fixture, festival or tour will be permitted in the close season, unless it involves "Pre-Approved Activities" Only.

Season: 2017/18 (Youth): 3rd September 2017 to 1st May 2018 inclusive.

PLAYING OUT OF AGE GRADE - MINI MIDI & YOUTH PLAYERS

(RFU Regulation 15.3 to 15.6 refers)

The RFU has stated that the decision to allow a youth to play out of age grade (including U17 at Adult level) lies with the person in the best position to assess all the relevant circumstances, in accordance with the relevant Regulations, and they must obtain permission from the player's parent, guardian or head teacher. Advice may be sought from CRC, RDO or CB Safeguarding team.

CB approval is required for playing DOWN in competitions.

FURTHER ADVICE AND GUIDANCE CAN BE OBTAINED FROM DAVID WOOKEY Tel: 07850 625018 – youthadmin@dwrugby.co.uk

AGE GRADE PLAYING CALENDAR

To view the 2017-18 Dorset & Wilts Age Grade Playing Calendar details, please visit our website www.dwrugby.co.uk

The structured season seeks to provide a framework for participants at all levels, at clubs and schools, to develop their involvement in the sport through a balance of development (skill and game) and matches (competitive and friendly) within the RFU Age Grade Competition Review (AGCR) Structure.

- The structured season seeks to provide solutions to the following:
- Overplaying of players in the 14 to 18 (Junior Rugby) age groups.
- Balance between the club/school programme and the CB development programme.
- Recognition of the importance of both elite (representative) and community (recreational) rugby within the structured season.
- Provision of fixed dates for development days, CB/Regional/Divisional development squads and representative matches.
- Opportunities for age group competitions at Club, CB or national level.

Under the Age Grade Review (AGR), remember that:

Under 7's to Under 11's are mixed gender MINI age grades

Under 12's and Under 13's are Single Gender MIDI age grades,

Under 14's to Under 18's is JUNIOR Age Grades (although Under 17's and Under 18's are often referred to as "Colts")

Female Youth Rugby operates in 3 joint age grades:

Under 12's and 13's age group – Under 14's and Under 15's age group – Under 16's through to Under 18's.

ELIGIBILITY TO PLAY COUNTY RUGBY (RFU Regulations)

- 1, A player may qualify to play for a County by birth or residence
2. No player may play for More Than One County in a season
3. To qualify by birth a player shall have been born within the Constituent Body area of the County concerned.

4. To qualify by residence a player shall:

Actually, be residing within the Constituent Body area of the County concerned when he/she first plays for that County, provided that he/she has resided therein continuously for a period of three calendar months immediately preceding the date of playing, or

Shall be residing when at School or College, either as pupil, student or member of staff, provided that he/she is a bona fide pupil, student or member of staff of the School or College concerned during the full term of three months immediately preceding the date of playing.

5. Where a player plays for a County by virtue of a qualification by residence under 4a above such qualification shall hold good until the player qualifies and plays for another County, but qualifications by residence and playing under 4. above shall terminate in respect of a pupil or a student but not in respect of a member of staff immediately his/her full-time period of instruction at the School or College ends.

6. Residence taken up to attend School or College as a pupil or student shall not qualify a player under 4a. above.

7. A player shall be held to be actually residing in a County only if:
His/her own home or ordinary place of residence which comprises premises which he/she ordinarily and regularly uses as his/her home and in which he/she ordinarily and regularly uses a sleeping apartment be within the boundaries of the County concerned or

Having no other home or ordinary place of residence of his own, his/her parents' or guardians' ordinary place of residence is situated within the boundaries of the County concerned or Being in one of H.M. Forces he/she is stationed in the County, his/her station to count as a residence under 4a. above.

8. Any County which receives an official complaint (whether verbal or otherwise) regarding the qualification of one of its players, must report the facts to the RFU within 48 hours. The complaining County must also within 48 hours of making the complaint report the details on which it is making it to the RFU and to the County against which it is making the complaint. If the County against which the complaint has been made thereafter fields the player in question and the objection is upheld by the R.F.U. the County concerned shall lose the match.

9. A player who has played for a County in the County Championship Competition in previous seasons and who so qualified to play for that County under any earlier Regulations shall continue to be eligible for that County until he/she qualifies and plays for another County under these Regulations.

DORSET & WILTS RFU YOUTH TEAM SELECTION POLICY

Over the last few years Dorset & Wilts RFU has seen the introduction of District teams at U14s and U15s and the formation of the Developing Player Programme (DPP). This, in turn, has led to more occasions where trials have taken place, in order to select players both to the District squads and for the DPP. This has coincided with a marked improvement in the results achieved by the younger County sides.

Selection at each of these trials is obviously working with a high degree of success, which is leading to ever-increasing competition for places. This has highlighted the need to raise the awareness of

our selection policy and to point out that there is a world of difference between the Districts / County squads on the one hand and the DPP on the other hand.

The selection policy of Dorset & Wilts RFU Limited ("Dorset & Wilts.") is available on the web site.

The policy has also been distributed widely to players, clubs, teachers, schools, coaches and administrators. It is the responsibility of all prospective team members and their coaches, parents and teachers to read and make sure they understand the policy and how it operates. If anyone has a specific query in relation to the intended meaning or operation of the policy, they may contact:

CHAIR OF SELECTORS

Gordon Harding

Gordon.Harding@tfl.gov.uk

07854 994765

By way of assistance, the following provides a summary of the intended meaning and operation of the policy.

Selection Philosophy

Dorset & Wilts teams will be selected with the following overriding objectives:

To achieve a good team performance in representative matches; and/or to identify and prepare players for the transition into elite programs, including (but not restricted to) the School of Rugby and/or the RFU Academy system

Eligibility

In order to be eligible for County teams, a nomination form must be completed and signed by or on behalf of prospective team members. Each nomination form involves a declaration that prospective team members will be bound by the selection policy and by the appeal process, which is set out as part of the selection policy. Players should also be registered in accordance with RFU the links on the website to the current instructions, to the nomination forms, to the Youth Registration form and to the Consent/Contacts Forms. Independent schools may carry out their own trials first in order to identify candidates for nomination to Dorset & Wilts. Prospective team members must meet the criteria for eligibility published by the RFU as above, both as to age and otherwise, summarised as follows:

A player is qualified to represent D & W RFU by residing, or being born, or attending a school or being registered to play rugby for a club in Dorset or Wiltshire.

Squad Size

Dorset & Wilts can select a squad of up to the published number of players for a particular team to play a representative match, but may also name a number of First Reserves as well.

Selection at the Discretion of the Selectors

The final squads and team positions and any First Reserves will be awarded at the discretion of the selectors (clause 1 of the policy). Players, coaches, teachers and parents should ensure they understand the way the process of discretionary selection works.

Clause 2 sets out specific matters that the selectors may consider in exercising their discretion. Those matters are, as always, not to be regarded as selection criteria as such. They are matters that the selectors may take into consideration, together with other factors or matters not listed that are in the opinion of the selectors relevant to the selection of the team.

Announcement of the Team

Players, who have not been selected for a team should, whenever possible, be told on the day of the selection event in question. However, in order to allow time for coaches and selectors to give feedback to players who have not been selected, the squad (which may include any discretionary additions to it) might not be announced for up to 72 hours thereafter.

Appeal Process

The appeal process is set out in clauses 19 to 33 of the selection policy. All players, coaches, teachers and parents should familiarise themselves with the process, including the grounds of appeal. Again, if there are any queries in this regard, please contact the Chair of Coaching or the Chairman of Selectors as set out above.

DPP

This is as an elite program, separately funded by the RFU and developed in conjunction with Bath Academy. The DPP is designed to identify and support the development of some young players who are perceived to have talent and potential, between the ages of 13 and 15. The programme is the start of a single elite player development structure working solely on the core skills of young players, without subjecting them to the pressures of having to prepare for the next rugby match.

DORSET & WILTS RUGBY FOOTBALL UNION LIMITED (D & W RFU)

CONSTITUTION and OBJECTIVES

Pursuant to the Resolution passed at the Special General Meeting held on 30 March 2008 Dorset & Wilts Rugby Football Union Limited was incorporated as an Industrial and Provident Society (no: 30484R) with effect from 16 May 2008. A copy of the Constitution is available (at a cost of £0.10 plus p&p) to Members upon application to the Hon. General Secretary through the registered office.

Under the Constitution our Objectives are as follows:

- To administer the game of rugby union football ("the Game") in the Counties of Dorset and of Wiltshire on behalf of the Rugby Football Union;
- To promote, encourage and extend the Game throughout the Counties including (but not limited to) the coaching thereof, its development in Schools and at all youth levels and the recruitment, administration and training of referees;
- To ensure the Game is played in accordance with the Laws of the Game and is administered in accordance with the IRB Regulations and the Rules of the Rugby Football Union;
- To arrange and undertake representative and other matches as the Committee may decide.

MISSION STATEMENT TO ACHIEVE THOSE OBJECTIVES

Dorset & Wilts Rugby Football Union Ltd (D & W RFU) is a **Constituent Body (CB)** of the **Rugby Football Union (RFU)** and is responsible for the management and administration of the

game within the Twin Counties at all levels, including Mini/Midi, Youth and Adult Rugby and all forms of Leisure Rugby.

D & W RFU's role is to promote and develop the community game within Dorset and Wilts by supporting its Clubs, and encouraging all those who wish to participate including players, coaches, referees and administrators. Its members and committees work in partnership with the RFU staff assigned to support it, the two RFU Rugby Development Officers (RDOs) and four Community Rugby Coaches (CRCs).

D & W RFU administers its County, Merit Tables, KO Cup competitions and Youth Rugby competitions. D & W representative teams take part in the County Championship, the National U20 Championship and participate in County age grade competitions.

D & W RFU Rugby Development Partnership works in partnership with the **D & W Schools' Union** and the **D & W Clubs' Mini, Midi and Youth Forums** to manage the rugby development of all players (male and female, club and school based) within the CB. It and actively supports coach and referee development and works with the RDOs, CRCs and RFU Training Managers. It seeks to develop and increase the number and quality of formal links between clubs and Schools, and/or Further and Higher Education establishments.

D & W RFU works in partnership with Bath Academy who runs the **Developing Players Programme (DPP)** under their premiership agreement for boys U13 to U16. It delivers a core curriculum of skills through an effective, well trained workforce of coaches and other personnel to the best young players in the Twin Counties.

D & W RFU works in partnership with the RFU staff assigned to support it to help establish Club accreditation, volunteer recruitment, coach education and player development programmes.

D & W RFU works in partnership with the **Dorset & Wilts Referees' Society** which recruits, trains and develops Club referees.

D & W RFU appoints Safeguarding Managers to provide leadership in the Safeguarding of young people, support Club Safeguarding Officers and assist Clubs to develop effective Disclosure & Barring Service (DBS) processes.

D & W RFU holds disciplinary powers, delegated by the RFU, to act in relation to the infringement of any law of the game by players below National League level, or for any conduct prejudicial to the game or for infringement of most RFU or IRB regulations.

D & W RFU represents the interests of its member Clubs regionally and nationally and provides the RFU with local knowledge of its Clubs. It acts as a two-way link between the Clubs and the RFU and supports the use of the Internet to communicate and share information.

D & W RFU holds an annual conference for Club officials and manages and administers specific RFU projects. These include RFU funded campaigns to help Clubs recruit and retain players and appoint volunteers.

D & W RFU is working closely with the RFU to:

- Increase the number of players, particularly those aged 16 and above.
- Increase the number of matches being played.
- Improve the sustainability of its Clubs.
- Increase the number of effective people supporting the playing of the game

ANNUAL GENERAL MEETING D&W RFU Ltd

REPORTS for the 70th Annual General Meeting of Dorset & Wilts RFU and the 9th Annual General Meeting of Dorset & Wilts RFU Ltd held on **Wednesday 25th July 2017 at 7:30 pm** at Salisbury RFC Clubhouse are published on our web pages at www.dwrugby.co.uk

For copies of the Accounts Summary contact the Honorary Treasurer.

Clubs are reminded that annual subscription fees of £30.00 must be paid to the Hon Treasurer by 1st October 2017. Clubs must also submit their accounts to the Hon Treasurer by 31st December 2017 under RFU Rule 21.2.2

CALLING NOTICE

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Dorset & Wilts. RFU Ltd will be held at the Salisbury RFC Clubhouse at 7:30 p.m. on Wednesday, 25th July 2018,

PROPOSED AGENDA

1. To note attendance and any apologies
2. To consider and approve (with or without amendments) the minutes of the previous AGM
3. To receive and approve reports from the Hon. General Secretary and on behalf of the D&W Committee about the affairs of the Constituent Body since the previous AGM
4. To receive the Hon Treasurer's Report and approve a financial statement for the preceding financial year
5. To elect the new President for the next 2 years.
6. To elect the other Officers for the coming year, including:
 - any Deputy President; Hon. General Secretary; Hon. Treasurer
7. To elect Members of the Committee for the ensuing year, being:
 - 4 representatives from each of the 2 Counties
 - Chairman of Governance Sub-committee
 - Independent Chairman of Disciplinary Panel/Sub-committee
 - Chairman of Club Development Sub-committee
 - Chairman of Rugby Development Partnership Sub-committee
8. To admit any new Members and/or elect any new Vice-Presidents
9. To consider a resolution dis-applying the provisions of Co-operative and Community Benefit Societies Act, 2014, relating to the obligation to appoint Auditors
10. To consider any other motion or business that has been submitted in writing to Hon. County Secretary by 30 April, duly proposed by one Member and seconded by another Member.
11. To hear any other relevant matter for the consideration of the Committee during the ensuing year (details of which must have been submitted in writing to Hon. County

Secretary not less than 48 hours before the time for which the AGM has been convened) but on which no voting shall be allowed.

12. Announcement of annual awards; any Cup draws for 2017/18

Dated: 23 June 2017 [Please see the Notes herewith] Gerald Burden, Hon. General Secretary

NOTES TO CALLING NOTICE AND PROPOSED AGENDA

1. Following incorporation of Dorset & Wilts RFU Ltd as a registered society under the Co-operative and Community Benefit Societies Act 2014, the AGM has to be conducted in accordance with Constitution, which means that
 - a) Nominations for the election of Officers and other Committee members (which must have the consent of the nominee) have to be sent in writing so as to reach Hon. County Secretary by 30 April;
 - b) Proposals for additions or alterations to the Constitution (which must be proposed by one Member (1) and seconded by another Member) have to be sent in writing to reach Hon. County Secretary by 30 April;
 - c) Under the Regulations duly passed since the 2007 AGM, details of any other relevant matter for the consideration of the committee during the ensuing year must be submitted in writing to Hon. County Secretary beforehand and not less than 48 hours before the time for which the AGM has been convened.

2. The provisions of the Co-operative and Community Benefit Societies Act 2014 would oblige us to appoint qualified auditors (which would represent an inordinate expense for us) each year; but the Act also allows for this requirement to be dispensed with in the following circumstances: -
 - a) Where the assets and turnover of the organisation are below certain levels (2)
 - b) Where the Constitution so allows (which ours does) and;
 - c) Where the appropriate Resolution is passed at the AGM (provided that less than 20% of the votes at the AGM are cast against the resolution and less than 10% of the membership votes against the resolution.

Please contact me if you should have any queries

Gerald Burden
Hon General Secretary

-
- (1) Being: a duly elected Officer or Committee member; the RFU Representative; each affiliated Club
 - (2) Currently set at: assets of less than £2.8m; and turnover of less than £5.6m per year

DIRECTORY - CONTACT DETAILS FOR COUNCIL & COMMITTEE MEMBERS

Greg	Aycliffe	07770 877780	juniorrugby@chippenhamfc.co.uk
Stephen	Barber	07946 495259	stephenbarber@rfu.com
Neil	Bibby	07764 336705	neilbibby@rfu.com
Julie	Boddington	07788 698986	julesrugby@gmail.com
Richard	Boume	07771715654	rbourne23@icloud.com
Arthur	Bowden	01722 322388	arthur.bowden@btinternet.com
Gerald	Burden	07415 995087	gerald@geraldburden.plus.com
Mark	Burley	07717 873545	msb@canford.com
Chris	Burton	07739 583536	chrisburton@rfu.com
Frank	Butler	07711385908	frankbutler@rfu.com
John	Constable	07970 500357	j.constable4swansrugby@btinternet.com
James	Cook	07949 574155	jamescook148@hotmail.com
Chris	Davis	07576 129254	chris_davis23@outlook.com
David	Dove	07703 172732	dovedavid@hotmail.com
Clive	Drake	01747 825856	tcldrake@follys.freemove.co.uk
Dave	Edwards	07531782941	Edwards_david_j@hotmail.com
Jan	Edwards	01202 691018	janethey@btinternet.com
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Ron	Jones	07713 619535	ron.dwrfu@gmail.com
Steve	Keates	01747 852116	sgkeates@hotmail.com
Philip	Kennedy	07824 337415	disciplinechair@dwrugby.co.uk
Dave	Lamb	07872 025432	davelamb_8@hotmail.co.uk
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Idris	Martin	07774 485186	idris_martin@hotmail.com
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Alistair	Morrison	07963 640890	alistair.morrison@blueyonder.co.uk
Mike	Moysey	07834 519831	michael@moysey.freemove.co.uk
Stuart	Murrow	01249 657720	president@dwrugby.co.uk
Carrie	Needham	07545 826570	cc_drive@hotmail.com
Dennis	Nolan	07860 966931	chairman@dorsetandwiltrefs.org.uk
Alan	Ottaway	01202 795449	AOTTaway@christchurchandeastdorset.gov.uk

John	Palmer	01305 262929	jpalmer@btinternet.com
Jonathan	Pearce	07850 982229	JonathanPearce@rfu.com
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Jaquie	Streener	07806 025432	jacquierugby@gmail.com
Gareth	Thomson	07711385912	Gareththomson@rfu.com
Joe	Walsh	07850 778791	joe.j.walsh1@gmail.com
Rob	Whitham	01202 880388	rob.whitham@hotmail.co.uk
David	Wookey	07850 625018	youthadmin@dwrugby.co.uk



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DORSET & WILTS RUGBY FOOTBALL UNION

COUNTY MEMBERSHIP

Join Dorset and Wilts RFU and participate in your County's rugby.

D&WRFU's role is to promote and develop the community game within Dorset & Wiltshire by supporting its Clubs, and encouraging all those who wish to participate including players, coaches, referees, and administrators whether you already belong to a club or just enjoy rugby you can join us, please complete this application form and return to Hon Treasurer John Palmer 45 Ackerman Road, Dorchester DT1 1NZ or e-mail to jpalmer@btinternet.com

Membership is £20.00 per year

Membership benefits including International Tickets application for home games at Twickenham

Title Forename..... Surname.....

Address.....

..... Post Code.....

E-mail.....

Telephone (H)..... (M).....

Club.....

Role.....

Office Use Only

Proposed by.....

Seconded by.....



Standing Order Mandate

My Bank.....

My Bank's Postal Address.....

..... Post Code.....

Please pay by banker's standing order, cancelling any previous instructions regarding this payee:

Pay to (Bank): Nat West 1 The Market Place Devizes SN10 1HR

Sort Code: 52 - 30 - 27

Account Number: 08802785

Account Name: Dorset & Wilts Rugby Football Union Limited

Amount (Figures) £20.00

Amount (Words) Twenty Pounds

Date of First Payment: ASAP

Payment due date: 1st October

Frequency Please debit my account accordingly - Yearly - Until further notice

Name of my account.....

Sort code.....Account number.....

I hereby authorise you to set-up this standing order payment on my account:

Signed..... Date:.....

Name (Block Capitals):.....

Address.....

.....

.....Post code.....

Telephone (H) (M).....



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